



TOWN OF
HIGH LEVEL

TOWN OF HIGH LEVEL

Committee of the Whole Meeting

Friday February 15th, 2019
Room 150
7:00 p.m.

"We will strive to improve our community's quality of life by providing a safe, sustainable environment through planning, communication and cooperation, both locally and regionally."



COMMITTEE OF THE WHOLE MEETING
Room 150 at 7:00 p.m.
February 15, 2019

AGENDA

Item		Pg
<u>1. CALL TO ORDER</u>		
<u>2. ADOPTION OF AGENDA</u>		
Committee of the Whole Meeting Agenda February 15, 2019	Adoption of the Agenda	2-3
<u>3. DELEGATIONS</u>		
None.		
<u>4. ADOPTION OF THE MINUTES</u>		
4.1 Committee of the Whole Meeting minutes, January 21, 2019.	Adoption of the minutes.	5-7
<u>5. DELEGATION BUSINESS</u>		
None.		
<u>6. OLD BUSINESS</u>		
None.		
<u>7. NEW BUSINESS</u>		
7.1 Collaborative Working Opportunity for Discussion Partners: Dene Tha' First Nation and Tolko Industries Ltd in Co-operation with: Town of High Level	Council Discussion	9
<u>8. CORRESPONDENCE FOR ACTION</u>		
None.		
<u>9. CORRESPONDENCE FOR INFORMATION</u>		
None.		
<u>10. NOTICE OF MOTIONS</u>		
None.		

11. QUESTION PERIOD

12. IN CAMERA

12.1 Review of Loomex Proposal.
Business interests of a third party;
Pursuant to FOIP Part 1, Div. 2, s16(1)(a)(ii); and
s24(1)(a), (c) and (d)

12.2 Status of Negotiations with the High Level
Ag Society.
Disclosure harmful to third party business interests,
pursuant to FOIP Part 1, Div. 2, s16(1)

12.3 Proposed purchase of land
Disclosure harmful to third party business interests,
pursuant to FOIP Part 1, Div. 2, s16(1)

13. ADJOURNMENT

MINUTES



COMMITTEE OF THE WHOLE MEETING
Room 150 at 7:00 p.m.
January 21, 2019

UNAPPROVED MINUTES

Council Present	Crystal McAteer Boyd Langford Brent Anderson Ellis Forest Beth Gillis Terry Jessiman	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
Staff Present	Garry Peterson Carolyn Zenko Rodney Schmidt Mark Rushton Charles Carstens Sandra Beaton	Chief Administrative Officer Director of Finance Director of Protective Services Community Peace Officer HR/Payroll Coordinator Recording Secretary
Regrets	Mike Morgan	Councillor
Guests	Corporal Sam Holm	RCMP

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Adoption of the Committee of the Whole Agenda, January 21, 2019

Request for any additions or amendments to the agenda.

Recommendation 001-19

Moved by Councillor Forest

THAT Council adopt the January 21, 2019 Committee of the Whole agenda as circulated.

CARRIED

3. DELEGATIONS

None.

4. ADOPTION OF THE MINUTES

4.1 Committee of the Whole Meeting Minutes, November 19, 2018

Recommendation 002-19

Moved by Deputy Mayor Langford

THAT Council accept the Committee of the Whole meeting minutes of November 19, 2019 as circulated.

CARRIED

5. DELEGATION BUSINESS

None.

6. OLD BUSINESS

6.1 Regulated Substances
Bylaw 992-19 (re Cannabis
Consumption)
- CPO Mark Rushton to present.

Recommendation 003-19
Moved by Councillor Anderson
THAT Council rise and report Regulated Substances Bylaw 992-19
to the January 28, 2019 Regular Council meeting.

CARRIED

6.2 Available dates re CAO Interviews

Discussion.

7. NEW BUSINESS

7.1 TOHL-RCMP Yearly Priorities
- Corporal Sam Holm

- Crime Reduction
- Drugs
- Enhance Relationships with Aboriginal/Indigenous
Communities
- Reduce Domestic Violence

7.2 Bistcho Range Plan

Recommendation 004-19
Moved by Councillor Gillis
THAT Council rise and report the *Draft Bistcho Caribou Range Plan
response* to the January 28, 2019 Regular Council meeting.

CARRIED

8. CORRESPONDENCE FOR ACTION

None.

9. CORRESPONDENCE FOR INFORMATION

None.

10. NOTICE OF MOTIONS

None.

11. QUESTION PERIOD

None.

12. IN CAMERA

Recommendation 005-19
Moved by Councillor Forest
THAT Council move in camera at 7:49 p.m.

CARRIED

Recommendation 006-19
Moved by Councillor Forest
THAT Council move out of in camera at 8:30 p.m.

CARRIED

12.1 Proposed development
Third party business interests, pursuant
to FOIP Part 1, Div. 2, s. 16(1)

12.2 Municipal Negotiations
Intergovernmental Relations, pursuant
to FOIP Part 1 Div. 2, s. 21(ii)

Recommendation 007-19
Moved by Deputy Mayor Langford
THAT Council receive the update and discussion regarding the
proposed development and municipal negotiations for information.

CARRIED

13. ADJOURNMENT

With all matters of business concluded, the Committee of the
Whole meeting adjourned at 8:30 p.m.

Mayor

Municipal Clerk

NEW BUSINESS



TOWN OF HIGH LEVEL Request for Decision

Issue: Collaborative Working Opportunity for Discussion

Partners: Dene Tha' First Nation and Tolko Industries Ltd

In Co-operation with: Town of High Level

Recommendation:

THAT Council agree to work in co-operation with Dene Tha' First Nation and Tolko Industries Ltd. on a proposal to FRIAA for an *Inventory of Legacy Seismic Lines for Caribou Habitat Restoration in the Bistcho Caribou Range*. Further, that the Town of High Level be responsible for the stakeholder engagement component of the project.

Plus an in-kind contribution.

Alternatives:

1. THAT Council agree to work in co-operation with Dene Tha' First Nation and Tolko Industries Ltd. on a proposal to FRIAA for an *Inventory of Legacy Seismic Lines for Caribou Habitat Restoration in the Bistcho Caribou Range*. Further, that the Town of High Level be responsible for the stakeholder engagement component of the project. *(Without an in-kind contribution)*
2. THAT Council receives the Collaborative Working Opportunity for information.

CAO Comments:

Target Decision Date: February 15th 2019

Submitted By: Hayley Gavin, Regional Land-use & Environmental Project Manager

Reviewed By: Garry Peterson, CAO

Presented By: Hayley Gavin, Regional Land-use & Environmental Project Manager

BACKGROUND

COLLABORATIVE WORKING OPPORTUNITY: FOR DISCUSSION

Partners: Dene Tha' First Nation and Tolko Industries Ltd.

In Co-operation with: Town of High Level

Overview

The Forest Resource Improvement Association of Alberta (FRIAA) released a Request for Proposals (RFP) for the development of an inventory of legacy seismic lines, for the entire Bistcho Caribou Range.

The purpose of this project is to determine, as per the *Provincial Restoration and Establishment Framework for Legacy Seismic Lines in Alberta – DRAFT (2018)*, which legacy seismic lines:

1. Require treatment;
2. Consist of advanced regeneration; or are
3. Excluded from the project.

To administration's understanding, Tolko and Silvacom would be responsible for the scientific components and Dene Tha' First Nation would be responsible for the fieldwork components (some additional support may also be required here).

Administratively, all parties agree that the Town of High Level could add value to the project by conducting the stakeholder engagement component – and thus agree to work in co-operation with Dene Tha' First Nation and Tolko Industries Ltd. on their submission to FRIAA.

Proposals are due to FRIAA on **Tuesday February 19, 2019 at 4:00 p.m.** The Town of High Level's involvement in this project is contingent upon the project partners being successful with the grant application.

Stakeholder Engagement Method

To ensure all interested parties/stakeholders have an opportunity to participate meaningfully in this process, it has been suggested that the stakeholder engagement component be conducted as one-to-one meetings, rather than in a public open-house forum.

The one-to-one method provides an opportunity for all invited parties to partake in open, honest dialogue, voicing their concerns in a less "charged" environment. Ultimately, this method could help to mitigate stakeholder engagement "derailment" and conflicts.

The purpose of the stakeholder engagement is to gather data on:

1. Access required for multiple local land-users (i.e. treatment not required on X lines – identified as trapper trails, Indigenous traditional use, required public access); and
2. Any concerns stakeholders have with the project.

Town of High Level would then deliver the stakeholder engagement data to the project partners for inclusion in the project deliverable, and discuss/address documented concerns.

Project Timelines

Contingent upon grant funding approval, the anticipated project start and end dates are as follows:

Start Date: (awaiting details)

End Date: (awaiting details)

Financial

At present, a \$50,000 (Fifty-Thousand Dollar) budget has been assigned to the stakeholder engagement component of this project. The project partners are seeking grant funding to cover this portion of the project budget.

In-Kind Contribution

Should the Town of High Level wish to commit to work in co-operation with the project partners on this project and be responsible for the stakeholder engagement component, the Town may wish to provide an in-kind contribution.

Options may include: elected official and/or staff time for engagement meetings, use of the Town office/facility for engagement meetings, providing meals for engagement meetings, or a financial contribution towards the project's budget, etc.

Benefits

The recently held CEDI workshop between the Town of High Level and Dene Tha' First Nation was a positive first step in building our relationship with our Indigenous neighbours.

During the workshop, an exercise involving identifying existing opportunities to work together was carried out. One (1) of the ten (10) themes of joint economic development opportunity, which emerged, was remediation and land reclamation.

An inventory of legacy seismic lines covers one portion of the pre-planning stage for habitat restoration/land reclamation. This project directly works towards one (1) of the ten (10) themes jointly identified during the CEDI workshop.

The Bistcho Caribou Range is situated northwest of High Level, on Dene Tha' territorial lands. Committing to collaboratively working with Dene Tha' First Nation on this project

strengthens the verbal commitment made by the Town of High Level during the CEDI workshop, and takes an additional step towards building our working relationship.

In addition, committing to collaborating with Tolko Industries Ltd. on this project further enhances our existing relationship with the main industry supporting our Town's viability.

Data

The Town of High Level will be provided with initial findings/interim data results during the course of the project to present during stakeholder engagement meetings, for feedback from participants.

All parties involved in the delivery of this project will have access to the final outputs and reporting.

IN CAMERA