

# TOWN OF HIGH LEVEL

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## ORGANIZATIONAL MEETING

Monday, October 22, 2018

Council Chambers  
7:00 p.m.

"We will strive to improve our community's quality of life by providing a safe, sustainable environment through planning, communication and cooperation, both locally and regionally."



**TOWN OF HIGH LEVEL  
 ORGANIZATIONAL MEETING  
 Council Chambers at 7:00 p.m.  
 October 22, 2018**

**AGENDA**

	Pg
<b><u>1. CALL TO ORDER</u></b>	
<b><u>2. APPROVAL OF THE AGENDA</u></b>	2
<b><u>3. APPOINTMENT OF DEPUTY MAYOR</u></b>	
Council will vote to appoint a Deputy Mayor.	
<b><u>4. APPOINTMENT OF ACTING MAYOR</u></b>	
Council will vote to appoint Acting Mayor for first and second rotation.	
<b><u>5. COUNCIL COMMITTEE AND APPOINTMENTS</u></b>	
5.1 Council Committees Appointments	3-4
Council Committee Appointments - Council Committees sheet/with active appointments included as a reference.	
<b><u>6. COUNCIL MEETING SCHEDULE FOR 2018/2019</u></b>	
Adoption of the Council meeting calendar.	5
Council to adopt the 2019 meeting calendar.	
<b><u>7. ADJOURNMENT</u></b>	

**COMMITTEES ON WHICH COUNCILLORS ARE APPOINTED  
NOV 2017 - OCT 2018**

<b>COMMITTEE</b>	<b>MEMBERS</b>	<b>MEETINGS</b>	<b>OWNER</b>
<b>Ad Hoc Land Use Framework</b>	Councillor Morgan Councillor Anderson	As Needed	COUNTY
<b>Assessment Review Board</b>	Mayor McAteer Alternate: Any Qualified Council Member Public Member: Jerry Chomiak (added Nov/15)	As Needed	TOHL
<b>Boreal Housing Foundation</b>	Mayor McAteer Public Member: Clark McAskile	As arranged	OTHER
<b>Chamber of Commerce</b>	Deputy Mayor Langford Alternate: Councillor Morgan	Arranged Monthly	OTHER
<b>Community Education Committee - High Level Campus</b>	Councillor Gillis Alternate: Councillor Langford	As arranged	Northern Lakes College
<b>Community Futures of Northwestern Alberta</b>	Councillor Forest Alternate: Mayor McAteer	Monthly	OTHER
<b>Deh Cho Travel Connection</b>	Councillor Forest	As arranged	OTHER
<b>Downtown Vitalization Committee</b>	Mayor McAteer Deputy Mayor Langford Councillor Jessiman	As Needed	TOHL
<b>Golden Range Society</b>	Mayor McAteer	1 <sup>st</sup> Wed q/month	OTHER
<b>High Level Community Transportation Society</b>	Councillor Forest Councillor Anderson	3 <sup>rd</sup> Tuesday q/month	OTHER
<b>High Level Forestry Public Advisory Group</b>	Deputy Mayor Langford Councillor Morgan	As arranged	OTHER
<b>High Level Municipal Library Board</b>	Councillor Gillis / Councillor Morgan Sylvia Kennedy (expire Nov 2019) ShawnaLee Jessiman (expire Dec 2020) Ben Bellamy (expire Jan 2021) Sarah Kristoff (expire Jan 2021) Richard Donaldson (expire July 2021)	Last Wednesday q/month	OTHER
<b>High Level Policing Society</b>	Councillor Jessiman	Monthly	OTHER
<b>High School Bursary Committee</b>	Mayor McAteer Councillor Gillis Councillor Forest	Annually	TOHL
<b>Inter-Municipal Planning Commission (IMPC)</b>	Councillor Morgan Councillor Anderson Public Member: vacant - advertising	Monthly	JOINT TOHL & COUNTY
<b>Inter-Municipal Subdivision and Development Appeal Board</b>	Councillor Jessiman Public Member: Jerry Chomiak (added Nov/15) Public Member:	As Needed	JOINT TOHL & COUNTY

<b>Inter-Governmental Negotiation Committee &amp; Regional Sustainability Working Committee</b>	Mayor McAteer Deputy Mayor Langford Councillor Morgan	As Needed	TOHL
<b>Land Stewardship Committee</b>	Mayor McAteer Deputy Mayor Langford		COUNTY
<b>Mackenzie Frontier Tourism Association (MFTA)</b>	Councillor Morgan Councillor Gillis	3 <sup>rd</sup> Wed. q/month	OTHER
<b>Mackenzie Regional Charity Golf Committee</b>	Deputy Mayor Langford Councillor Gillis	As arranged	COUNTY
<b>Mackenzie Regional Waste Management Commission</b>	Councillor Forest Councillor Morgan	3 <sup>rd</sup> Saturday q/month	OTHER
<b>Northern Alberta Elected Leaders (NAEL)</b>	Mayor McAteer Deputy Mayor Langford	As Arranged	OTHER
<b>Northwest Alberta Regional Emergency Advisory Committee</b>	Councillor Jessiman Councillor Anderson	As arranged	TOHL
<b>Northwest Regional Fetal Alcohol Spectrum Disorder Society</b>	Mayor McAteer Alternate: Deputy Mayor Langford	Monthly	OTHER
<b>Northern Transportation Advocacy Bureau (NTAB)</b>	Mayor McAteer Alternate: Deputy Mayor Langford	Monthly	OTHER
<b>Northwest Species at Risk Committee (NWSAR)</b>	Mayor McAteer (per Res# 338-17) Councillor Morgan (per Res# 338-17)	As Needed	OTHER
<b>Peace Library System (PLS)</b>	Councillor Gillis Alternate: Councillor Morgan	Quarterly	OTHER
<b>Regional Economic Development Initiative (REDI)</b>	Mayor McAteer Deputy Mayor Langford Alternate: Councillor Jessiman	4 <sup>th</sup> Tues. q/month	OTHER
<b>Sports Complex Expansion Design Task Force</b>	Chris MacLeod (per Res# 337-17) Councillor Morgan (per Res# 337-17) Public Members: Tom Gramson (added Jul/16) Kara Stoyanowski (added Aug/16) Marc Beland (added Sep/16)	As Arranged	TOHL
<b>Subdivision &amp; Development Appeal Board (SDAB)</b>	(2) Elected Official Public Members: Jerry Chomiak (added Nov/15) Karen Holditch (added Jan/16) Public member, vacant	As Needed	TOHL
<b>Tourism Enhancement Grant Committee</b>	Councillor Morgan Councillor Forest	As Needed	TOHL
<b>Town of High Level Municipal Emergency Advisory Committee</b>	Mayor McAteer Councillor Jessiman Councillor Anderson	Annually	TOHL
<b>Water North Coalition (WNC)</b>	Mayor McAteer Alternate: Councillor Forest	As Arranged	OTHER

**Mayor is an Ex-Officio Member on all Boards and Committees**

# 2019

## Town of High Level Council Meeting Calendar

January						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
Su	M	Tu	W	Th	F	Sa
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March						
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24	25	26	27	28	29	30
31						

April						
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28	29	30				

May						
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June						
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30						

July						
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21	22	23	24	25	26	27
28	29	30	31			

August						
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September						
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22	23	24	25	26	27	28
29	30					

October						
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20	21	22	23	24	25	26
27	28	29	30	31		

November						
Su	M	Tu	W	Th	F	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
Su	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Regular Council Meetings are held the 2nd and 4th Monday of every month, except June, July and December where meetings are held only the 2nd Monday.

Committee of the Whole meetings are held the 3rd Monday of every month. There is no meeting in June July or December.

The Organizational Meeting is October 28, 2018.

Stat Holidays are highlighted in PINK

Regular Council Meetings - highlighted in GREEN

Committee of the Whole Meetings are highlighted in YELLOW.

- January 1 - New Years Day
- February 18 - Family Day
- April 19 - Easter Friday
- April 22 - Easter Monday
- May 20 - Victoria Day
- July 1 - Canada Day
- August 5 - Civic Holiday
- September 2 - Labour Day
- October 14 - Thanksgiving Day
- November 11 - Remembrance Day
- December 25 - Christmas day
- December 26 - Boxing Day