



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
January 14, 2019**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Ellis Forest Beth Gillis Mike Morgan	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Garry Peterson Keith Straub Carolyn Zenko Serena Weipert Sandra Beaton	Chief Administrative Officer Director of Operations Director of Finance/Recording Secretary Director of Community Services Municipal Clerk/Recording Secretary
<u>REGRETS</u>	Terry Jessiman Rodney Schmidt	Councillor Director of Protective Services

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
January 14, 2019

Request for additions or deletions to the agenda.
- Addition under Presentations, Item 4.1 Introduction of Loomex Team
and In Camera Item 18.1 Intergovernmental relations

Resolution# 006-19

Moved by Councillor Forest
THAT Council adopt the January 14, 2019 Regular Council Meeting
Agenda as amended.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

4.1 Introduction of the Loomex Team

Garry Peterson introduced the Loomex Team to Council and outlined
their role at the High Level airport.

5. DELEGATIONS

5.1 RCMP High Level Detachment, Sgt Michael Bourguignon (arrived at 7:07pm)

RCMP High Level Detachment Report

- December 2018 High Level RCMP Crime Reduction Unit highlights and statistics.

6. ADOPTIONS OF THE MINUTES

6.1 Adoption of the Regular Council meeting minutes of December 10, 2018.

Resolution# 007-19

Moved by Councillor Anderson

THAT Council adopts the Regular Council meeting minutes of December 10, 2018.

CARRIED

6.2 Adoption of the Special Council meeting minutes of January 7, 2019.

Resolution# 008-19

Moved by Councillor Morgan

THAT Council adopts the Special Council meeting minutes of January 7, 2019.

CARRIED

7. DELEGATION BUSINESS

7.1 RCMP High Level Detachment Report

Resolution# 009-19

Moved by Councillor Morgan

THAT Council accept the RCMP High Level Detachment Report for information.

CARRIED

8. MAYOR'S REPORT

Dec 11 – Jan 14, 2019

Dec 12, 13 – Northern Leader's Summit, Slave Lake

Dec 14 – Staff Christmas party

Dec 15 – Meeting with AHS, Angie Mann

Jan 04 – Bistcho Caribou Plan

Jan 07 – Special Council meeting

Jan 10 – NWSAR meeting

Jan 11 – Meeting with Echo reporter re 'Year in Review'

Jan 11 – Ag Society meeting

Resolution# 010-19

Moved by Deputy Mayor Langford

THAT Council accepts the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford

Deputy Mayor Langford:

Dec 12 – Town/Chamber quarterly meeting

Dec 14 – Staff Christmas party

Jan 07 – Special Council meeting

Jan 11 – Ag Society meeting

- Councillor Anderson
- Councillor Forest
- Councillor Gillis
- Councillor Jessiman (away)
- Councillor Morgan

Councillor Anderson:

Dec 14 – Staff Christmas party
 Jan 07 – Special Council meeting
 Jan 11 – Ag Society meeting

Councillor Forest:

Dec 06 – Community Futures meeting
 Dec 12 – Town/Chamber quarterly meeting
 Dec 14 – Staff Christmas Party
 Jan 07 – Special Council meeting
 Jan 11 – Ag Society meeting

Councillor Gillis:

Dec 12 – Town/Chamber quarterly meeting
 Dec 14 – Staff Christmas party
 Jan 07 – Special Council meeting
 Jan 11 – Ag Society meeting

Councillor Morgan:

Jan 07 – Special Council meeting

Resolution# 011-19

Moved by Councillor Forest
 THAT the Councillor Committee reports are accepted as presented.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 012-19

Moved by Councillor Morgan
 THAT Council accepts the Council Meeting Action List for information.

CARRIED

10.2 Department Reports

- CAO (oral report)
- Financial Services
- Community Services
- Development
- Operations
- Protective Services report
(report not available)

Resolution# 013-19

Moved by Deputy Mayor Langford
 THAT Council accepts the Department Reports for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 RFD: Operating Budget
Carryforward Request – Sanitary
Sewage Services

Resolution# 014-19

Moved by Councillor Forest
THAT Council revise the 2019 Operating Budget to carryforward the unused \$9,500 lift pump replacement specified in the 2018 Operating Budget: \$9,500 increase in Maintenance Materials and Supplies (general ledger account 00-2-42-00-530) and a corresponding decrease in Transfer to Reserves (general ledger account 00-2-42-00-764).

CARRIED

13.2 RFD: Property Tax
Reimbursement
- High Level Christian Fellowship

Resolution# 015-19

Moved by Deputy Mayor Langford
THAT, in addition to the reimbursement in Resolution #518-18, Council authorize Administration to reimburse High Level Christian Fellowship the property taxes that were levied in error for 2014 through 2017 for tax roll #8035.100 (\$1,097.93) pursuant to MGA s. 362(k).

CARRIED

13.3 Briefing Note: Northwest AB
Stewardship Plan Collaboration Project
Team, Bistcho Caribou Range Plan
Sub-Group meeting.

Resolution# 016-19

Moved by Councillor Gillis
THAT Council accept the Briefing Note of the Northwest Alberta Stewardship Plan Collaboration Project Team, Bistcho Caribou Range Plan Sub-Group meeting for information.

CARRIED

13.4 Briefing Note: Environmental
Damages Fund Application on Behalf
of Northwest Species at Risk
Committee (NWSAR).

Resolution# 017-19

Moved by Councillor Gillis
THAT Council accept the Briefing Note of the Environmental Damages Fund Application on Behalf of Northwest Species at Risk Committee (NWSAR) for information.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Michele Evans, ADM Economic
Development & Trade – visit

Resolution# 018-19

Moved by Councillor Gillis
THAT all available Councillors meet with Michele Evans, ADM Economic Development and Trade in High Level on February 14, 2019.

CARRIED

14.2 10th Annual Growing the North
Conference, Feb 20-21, 2019 in
Grande Prairie.

Resolution# 019-19

Moved by Councillor Morgan
THAT Council authorize Mayor McAteer, Councillor Forest and Councillor Gillis to attend the 10th Annual Growing the North Conference, Feb 20-21, 2019 in Grande Prairie.

CARRIED

14.3 Growing Rural Tourism
Conference, Feb 11-13, 2019 in
Camrose.

Resolution# 020-19

Moved by Councillor Forest
THAT Council authorize Mayor McAteer and one other Councillor to
attend the Growing Rural Tourism Conference, Feb 11-13, 2019 in
Camrose.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

- 15.1 WCB – Employer Premium Rate Statement – Summary, ‘Town Councillors’
- 15.2 ATCO – 2017 Franchise Report (delay in distribution)
- 15.3 Northwest Alberta Development Council Annual Report, 2017-2018
- 15.4 Alberta Health Services – One province, one healthcare system...accepted and shared nationally
- 15.5 Rural Municipalities of Alberta (RMA) – Contact newsletter, Dec 14/2018 | Vol 2018 Issue 46
- 15.6 RMA – Contact newsletter, Dec 20/2018 | Vol 2018 Issue 47
- 15.7 RMA – Contact newsletter, Jan 03/2019 | Vol 2018 Issue 01
- 15.8 Age-Friendly Alberta Newsletter – Alberta Seniors and Housing
- 15.9 2019 Minister’s Seniors Service Awards – Nomination information
- 15.10 High Level Golden Range Society meeting minutes, Dec 5/2018

Resolution# 021-19

Moved by Councillor Morgan
THAT Council accepts items 15.1 to 15.10 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. IN CAMERA

18.1 Municipal Negotiations,
Intergovernmental Relations
Pursuant to FOIP Part 1 Div. 2,
s. 21(ii)

Resolution# 022-19

Moved by Councillor Forest
THAT Council move in camera at 7:52 p.m.

CARRIED

Resolution# 023-19

Moved by Councillor Forest
THAT Council move out of in camera at 8:14 p.m.

CARRIED

Resolution# 024-19

Moved by Councillor Morgan
THAT Council send a letter to the Honourable Minister Shae Anderson
that the Town of High Level will work with all municipal neighbours.

CARRIED

19. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:18 pm.

Mayor

Municipal Clerk