



TOWN OF  
**HIGH LEVEL**

**COMMITTEE OF THE WHOLE MEETING**  
Room 150 at 7:00 p.m.  
February 5, 2018

**APPROVED MINUTES**

Council Present	Crystal McAteer Boyd Langford Brent Anderson Beth Gillis Ellis Forest Terry Jessiman Mike Morgan	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
Staff Present	Dan Fletcher Keith Straub Serena Weipert Brittany Stahl Sandra Beaton	Chief Administrative Officer Director of Community Services Director of Operations Outgoing Director of Finance (8:17 p.m.) Recording Secretary

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

2.1 Adoption of the Committee of the Whole Agenda, February 5, 2018

**Recommendation 006-18**

Moved by Councillor Forest  
THAT Council adopt the February 5, 2018 Committee of the Whole meeting agenda as circulated.

CARRIED

**3. DELEGATIONS**

None.

**4. ADOPTION OF THE MINUTES**

4.1 Committee of the Whole Meeting Minutes, January 15, 2018

**Recommendation 007-18**

Moved by Councillor Jessiman  
THAT the Committee of the Whole meeting minutes of January 15<sup>th</sup>, 2018 be accepted as circulated.

CARRIED

**5. DELEGATION BUSINESS**

None.

**6. OLD BUSINESS**

6.1 Draft Changes to Cemetery Bylaw 895-10

**Recommendation 008-18**

Moved by Councillor Morgan  
THAT Council rise and report *Cemetery Bylaw 895-10* to the

Regular Council meeting on February 12, 2018.

CARRIED

## 7. NEW BUSINESS

7.1 RFD: Town of High Level Library  
Board Memorandum of Understanding

**Recommendation 009-18**

Moved by Councillor Forest  
THAT Council Rise and Report the *Town of High Level Library Board of Memorandum of Understanding* to the Regular Council meeting on February 12, 2018.

CARRIED

7.2 RFD: History Book

**Recommendation 010-18**

Moved by Deputy Mayor Langford  
THAT Council rise and report the *History Book* to the Regular Council meeting on February 12, 2018.

CARRIED

7.3 Briefing Note: 2017 Tax/utility  
account arrears

No recommendation.

7.4 RFD: Write-off on uncollectible  
accounts

**Recommendation 011-18**

Moved by Councillor Gillis  
THAT Council rise and report the *Write-off on uncollectible accounts* to the Regular Council meeting on February 12, 2018.

CARRIED

7.5 RFD: Downtown 100th Ave  
Parking Expansion

**Recommendation 012-18**

Moved by Councillor Morgan  
THAT Council rise and report the *Downtown 100th Avenue parking expansion* to the Regular Council meeting on February 12, 2018.

CARRIED

7.6 RFD: Municipal Development Plan  
(MDP) Review

Municipal Development Plan (MDP) Review set for April 7, 2018.

7.7 RFD: Granting property tax  
exemptions...Re-non-profit  
organizations.

**Recommendation 013-18**

Moved by Councillor Anderson  
THAT Council rise and report the *Granting property tax exemptions for properties used by non-profit organizations for the benefit of the community* item to the Regular Council meeting on February 12, 2018.

CARRIED

## 8. CORRESPONDENCE FOR ACTION

None.

**9. CORRESPONDENCE FOR INFORMATION**

9.1 Greenview Regional Multiplex – Opening Day      No recommendation.

**10. NOTICE OF MOTIONS**

None.

**11. QUESTION PERIOD**

None.

**12. IN CAMERA**

None.

**13. ADJOURNMENT**

**Recommendation 014-18**  
Moved by Councillor Forest  
THAT this Committee of the Whole meeting be adjourned at 10:00 pm.

CARRIED

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Mayor

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Municipal Clerk