



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
January 22, 2018**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Beth Gillis Terry Jessiman Mike Morgan	Mayor Deputy Mayor Councillor Councillor Councillor (via teleconference) Councillor
<u>STAFF</u>	Rodney Schmidt Brittany Stahl Ashleigh Bulmer Serena Weipert Sandra Beaton	A/Chief Administrative Officer Director of Finance Director of Development and IT Director of Community Services Municipal Clerk/Recording Secretary
<u>REGRETS</u>	Ellis Forest Dan Fletcher Keith Straub	Councillor Chief Administrative Officer Director of Operations

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
January 22, 2018

Resolution# 017-18

Moved by Councillor Morgan

THAT Council adopts the January 22, 2018 agenda with the amendment of New Business Item 13.5 - Meeting Date, February Committee of the Whole.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

None.

6. ADOPTION OF THE MINUTES

6.1 Regular Council Meeting minutes, January 8, 2018.

Resolution# 018-18

Moved by Deputy Mayor Langford
THAT Council adopts the Regular Council Meeting minutes of January 8, 2018 as amended.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORTJanuary 9th to 22nd

09 Jan – Northwest Species at Risk (NWSAR) open house in La Crete
10 Jan – NWSAR Open House in High Level
11 Jan – NWSAR Open House in Manning
12 Jan – NWSAR Open House in Eureka River
NWSAR Open House scheduled on Jan 25th in Paddle Prairie.

The government has announced that government planners will be in the following areas to meet with the public:

February 20th in Whitecourt 3:00-8:00

February 22nd, Edmonton 3:00-8:00

February 27th, Cold Lake 3:00-8:00

March 1st, Fort McMurray 3:00-8:00

March 6th, High Level 3:00-8:00

March 8th, Grande Prairie 3:00-8:00

Discussion will focus on the Government of Alberta Draft Provincial Woodland Caribou Range Plan and gathering feedback to help them develop range specific details.

Jan 17 – Meeting with Mr. Gord Burnell and Mr. John Macek re ambulance and medevac.

Jan 17 – Meeting with TOLKO, Mr. Dave West re NWSAR

Jan 18 – Meeting with ATCO Biologist Keyra re NWSAR

Jan 19 – Northern Alberta Elected Leaders meeting

Resolution# 019-18

Moved by Councillor Anderson

THAT Council accepts the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson

Deputy Mayor Langford:

Jan 10 – Northwest Species at Risk (NWSAR) open house in High Level.

Councillor Anderson:

Jan 10 - NWSAR open house in High Level.

- Councillor Forest (away)
- Councillor Gillis
- Councillor Jessiman
- Councillor Morgan

Councillor Gillis:

Jan 10 - NWSAR open house in High Level.

Councillor Jessiman:

Nothing to report at this time.

Councillor Morgan:

Jan 10 - NWSAR open house in High Level.

Resolution# 020-18

Moved by Councillor Morgan

THAT Council accepts the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 021-18

Moved by Councillor Gillis

THAT Council accepts the Council Meeting Action List as amended.

CARRIED

10.2 Council Donation List

Resolution# 022-18

Moved by Councillor Morgan

THAT Council accepts the Council Donation List as circulated.

CARRIED

10.3 2018 Capital Project Status Report

Resolution# 023-18

Moved by Deputy Mayor Langford

THAT Council accepts the 2018 Capital Project Status Report as circulated.

CARRIED

10.4 Department Reports

- Community Services
- Corporate Services
- Development & IT Services
- Operations (unavailable)
- Protective Services

Resolution# 024-18

Moved by Councillor Anderson

THAT Council accepts the December Department reports as presented.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 Pump 1 Fire Truck Disposal

Resolution# 025-18

Moved by Deputy Mayor Langford

That Council release Pump 1 to the Rotary Club of Grande Prairie/Edson for Disposal;

And further:

That Council dispose of the 1982 Hurst Rescue Tools and Self Contained Breathing Apparatus (SCBA) to the Rotary Club of Grande Prairie/Edson as a donation to the Highway to Mexico Project.

CARRIED

13. NEW BUSINESS

13.1 Admin Request: 3rd Annual Frostival.

Resolution# 026-18

Moved by Councillor Morgan

THAT Mayor McAteer or Deputy Mayor Langford (pending availability) deliver a 'welcome' at the opening ceremonies of the 3rd Annual Frostival; and

THAT Council instruct Administration to send an invitation to MLA Debbie Jabbour and welcome her to share a few words during the opening ceremony.

CARRIED

13.2 Council Code of Conduct Bylaw 975-18.

Resolution# 027-18

Moved by Deputy Mayor Langford

THAT Council gives First Reading to Bylaw 975-18 known as the Council Code of Conduct Bylaw.

CARRIED

Resolution# 028-18

Moved by Councillor Morgan

THAT Council gives Second Reading to Bylaw 975-18.

CARRIED

Resolution# 029-18

Moved by Councillor Gillis

THAT Council gives unanimous consent to Third Reading of Bylaw 975-18.

CARRIED

Resolution# 030-18

Moved by Councillor Anderson

THAT Council gives Third and final reading to Bylaw 975-18.

CARRIED

13.3 Write-off of uncollectible accounts

Resolution# 031-18

Moved by Councillor Morgan

THAT Council table the *Write-off of uncollectible accounts* item to the February 5th Committee of the Whole.

CARRIED

13.4 Town of High Level Library Board Memorandum of Understanding (MOU)

Resolution# 032-18

Moved by Councillor Morgan
THAT Council table the *Town of High Level Library Board Memorandum of Understanding (MOU)* item to the February 5th Committee of the Whole.

CARRIED

13.5 Meeting date –
February Committee of the Whole

Resolution# 033-18

Moved by Councillor Gillis
THAT Council move the February Committee of the Whole meeting to February 5th, 2018.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Brownlee LLP presents: 2018 Emerging Trends in Municipal Law – Invitation to Mayor McAteer

Resolution# 034-18

Moved by Councillor Anderson
THAT Mayor McAteer, Deputy Mayor Langford and two Administration attend the Brownlee LLP presentation - 2018 Emerging Trends in Municipal Law in Edmonton on February 15, 2018.

CARRIED

14.2 Municipal Leaders' Caucus -
March 14th & 15th, 2018 in Edmonton

Resolution# 035-18

Moved by Deputy Mayor Langford
THAT Council authorize Councillor Gillis or Councillor Jessiman, pending availability, to attend the Municipal Leaders' Caucus on March 14th & 15th in Edmonton.

CARRIED

14.3 AAMDC Convention – March 19th
– 21st, 2018
in Edmonton

Resolution# 036-18

Moved by Councillor Morgan
THAT Council authorize Mayor McAteer and one member of administration to attend the Alberta Association of Municipal Districts and Counties Convention on March 19th – 21st, 2018 in Edmonton.

CARRIED

14.4 Addition to the Agenda:
Forum on indigenous/municipal
partnerships in Winnipeg

Resolution #037-18

Moved by Deputy Mayor Langford
THAT the forum on indigenous/municipal partnerships hosted by Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC formerly INAC) and Federation of Canadian Municipalities (FCM) added to the agenda.

CARRIED

Resolution #038-18

Moved by Councillor Anderson
THAT Mayor McAteer attend the forum on indigenous/municipal partnerships hosted by CIRNAC and FCM in Winnipeg.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

- 15.1 AB Environment and Parks, Minister Phillips – Draft Provincial Woodland Caribou Range Plan, Jan 18, 2018
- 15.2 AAMDC – Contact newsletter, Jan 11, 2018 | Vol 2018 Issue 2
- 15.3 AAMDC – Contact newsletter, Jan 18, 2018 | Vol 2018 Issue 2
- 15.4 Might Peace Watershed Alliance – Issue #14, January 2018
- 15.5 TOHL: Mackenzie Frontier Tourist Association – Re: Hudson Bay Keg River Trading Post, Municipal Library Board appointments – B. Bellamy and S. Kristoff

Resolution# 039-18

Moved by Councillor Morgan
 THAT Council accepts item 15.1 to 15.5 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

Public member asked Council for more information regarding the Canadian Economic Development Initiative (CEDI).

18. IN CAMERA

Resolution# 040-18

Moved by Councillor Morgan
 THAT Council move in camera at 8:29 pm.

CARRIED

Meeting recessed at 8:30 pm.
 Meeting resumed at 8:40 pm.

Resolution# 041-18

Moved by Councillor Gillis
 THAT Council move out of in camera at 9:07 p.m.

CARRIED

- 18.1 Mackenzie Region Mutual Aid Agreement
 Pursuant to FOIP Part 1, Div 2, s21(1)(a)(ii) Intergovernmental relations; and FOIP Part 1, Div 2, s23(1)(b) Local public body confidences

Resolution# 042-18

Moved by Councillor Morgan
 THAT Council instruct Administration to begin discussions with Mackenzie County and the Town of Rainbow Lake in regards to renewing the Mackenzie Region Mutual Aid Agreement.

CARRIED

18.2 Regional Service Sharing Agreement - Fire Service Fees Pursuant to FOIP Part 1, Div 2, s21(1)(a)(ii) Intergovernmental relations; and FOIP Part 1, Div 2, s23(1)(b) Local public body confidences

Resolution# 043-18

Moved by Councillor Morgan
THAT Council request a meeting to discuss and formalize Fire Service Response Fees to Mackenzie County under Section 10.9 of the RSSA.

CARRIED

19. ADJOURNMENT

Resolution# 044-18

Moved by Councillor Anderson
THAT Council adjourns the January 22, 2018 meeting at 9:09 pm.

CARRIED

Mayor

Municipal Clerk