



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
January 23, 2017**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Chris MacLeod Scott Chandler Ellis Forest Mike Morgan Jacy Rapke Boyd Langford	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Rodney Schmidt Ashleigh Bulmer Keith Straub Serena Weipert Brittany Stahl Jayme Batt Sandra Beaton	Acting CAO Director of Development and IT Services Director of Operations Director of Community Services Director of Finance Support Services Clerk Municipal Clerk/Recording Secretary
<u>GUESTS</u>	Matt Marcone	Echo Pioneer Press

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Resolution# 028-17
Moved by Councillor Forest
THAT Council adopt the January 23, 2017 Regular Council Meeting
Agenda as amended.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

None.

6. ADOPTIONS OF THE MINUTES

6.1 Regular Council Meeting minutes of January 9, 2017.

Resolution# 029-17

Moved by Deputy Mayor MacLeod
 THAT Council adopt the minutes of the Regular Council Meeting of January 9, 2017 as circulated.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

January 9 - 23, 2017

Jan 17 - FASD Society meeting
 Jan 18 - Florence MacDougall Community School Walking Club
 Jan 18 - Boreal Housing meeting
 Jan 19 - Water North Coalition (freezing rain prohibited attendance)

Resolution# 030-17

Moved by Deputy Mayor MacLeod
 THAT Council accepts the Mayors Report for information.

CARRIED

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor MacLeod
- Councillor Chandler
- Councillor Forest
- Councillor Morgan
- Councillor Rapke

Deputy Mayor MacLeod:

Jan 16 - Committee of the Whole meeting
 Jan 21 - Chief Administrative Officer Interview

Councillor Chandler:

Jan 21 - Chief Administrative Officer Interview

Councillor Forest:

Jan 21 - Chief Administrative Officer Interview

Councillor Morgan:

Jan 18 - Mackenzie Frontier Tourism meeting cancelled
 Jan 21 - Chief Administrative Officer Interview

Councillor Rapke:

Jan 10 - High Level and District Chamber of Commerce meeting
 Jan 18 - Mackenzie Frontier Tourism meeting (cancelled)
 Jan 21 - Chief Administrative Officer Interview

Resolution# 031-17

Moved by Councillor Morgan
 THAT Council accepts the Councillor Committee reports as presented.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 032-17

Moved by Deputy Mayor MacLeod

THAT Council accepts the Council Meeting Action List as circulated.

CARRIED

10.2 Council Donation List

Resolution# 033-17

Moved by Councillor Rapke

THAT Council accepts the Council Donation Lists as circulated.

CARRIED

10.3 2017 Capital Project Status Report

Resolution# 034-17

Moved by Councillor Forest

THAT Council accepts 2017 Capital Project Status Report as circulated.

CARRIED

10.4 Department Reports

- CAO Report
- Community Services
- Corporate Services
- Development & IT Services
- Operations
- Protective Services

Resolution# 035-17

Moved by Deputy Mayor MacLeod

THAT Council accepts the Department Reports as presented.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 Airport Capital Assistance Funding (ACAP)

- Rise and Report from the Jan 23, 2017
Committee of the Whole meeting

Resolution# 036-17

Moved by Councillor Forest

THAT Council send a letter to the Honourable Marc Garneau, Minister of Transport ; the honourable Chris Warkentin, MP for Grande Prairie-Mackenzie; the honourable Arnold Veirsen, MP for Peace River-Westlock; and Reeve Bill Neufeld, Mackenzie County.

CARRIED

13.2 First Reading for Bylaw 968-17, amendment to Land Use Bylaw 944-13.

Resolution# 037-17

Moved by Deputy Mayor MacLeod

THAT Council gives first reading to Bylaw 968-17, amendment to Land Use Bylaw 944-13 and set the public hearing date the public hearing for February 27, 2017.

CARRIED

13.3 Motion of Support for the Alberta Community Partnership (ACP) Grant Application

Resolution# 038-17

Moved by Deputy Mayor MacLeod
THAT Council supports the Alberta Community Partnership Grant application submitted December 16, 2016 for the Cumulative Effects Assessment for Northwest Alberta study.

CARRIED

13.4 Acquisition of Footner lake Water and Sewer Infrastructure from the Province.
- Rise and Report from the Jan 23, 2017 Committee of the Whole meeting

Resolution# 039-17

Moved by Deputy Mayor MacLeod
THAT Council instruct Administration to prepare a letter to the Honourable Brian Mason, Minister of Transportation and Infrastructure requesting permission to add water and sewer connections at the Town of High Level Airport;

Further;

Prepare a letter to the Honorable Oneil Carlier, Minister of Agriculture and Forestry; the Honourable Deron Bilous, Minister of Economic Development and Trade; and Debbie Jabbour, MLA Peace Region requesting support to connect to water and sewer services at the Town of High Level.

CARRIED

13.5 Adoption of the Lower Peace Regional Stewardship Committee Terms of Reference

Resolution# 040-17

Moved by Councillor Rapke
THAT Council moves the Lower Peace Regional Stewardship Committee Terms of Reference to the February 13, 2017 Regular Council meeting.

CARRIED

13.6 Health and Safety Policy #218-07 Amendment

Resolution# 041-17

Moved by Councillor Forest
THAT Council approves the Health and Safety Policy 218-07 as amended.

CARRIED

13.7 RFD: Councillor Disclosure Bylaw 890-09

Resolution# 042-17

Moved by Deputy Mayor MacLeod
THAT each member of Council, with the exception of Councillor Langford who was sworn in January 2017, complete Schedule A - Disclosure Statement of for the year ending December 31, 2016 contained in Disclosure Bylaw 890-09.

CARRIED

13.8 Alberta Urban Municipal Association - 2017 Mayor Caucuses

Resolution# 043-17

Moved by Councillor Rapke
THAT Mayor McAteer attend the Mayors' Caucuses on March 7th - 8th in Edmonton, and June 14th in Okotoks.

CARRIED

14. CORRESPONDENCE FOR ACTION

Forest Resource Improvement
Association of Alberta (FRIAA) -
December 2016 Request for Expressions
of Interest for the FireSmart Program

Resolution# 044-17

Moved by Councillor Langford
THAT Council instructs Administration to submit a proposal for the
FireSmart Program to the Forest Resource Improvement Association
of Alberta.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Alberta Urban Municipal Association, Dec 12, 2017 - 2017 Mayor Caucuses
- moved to New Business, Item 13.8

15.2 Alberta Association of Municipal Districts and Counties - Contact Newsletter, Jan 13, 2017 | Vol 2017 | Issue 2

15.3 Alberta Association of Municipal Districts and Counties - Contact Newsletter, Jan 19, 2017 | Vol 2017 | Issue 3

15.4 AB Justice and Solicitor General, Dec 16, 2017 - Enhanced Policing, Crime Reduction initiative

15.5 AB Justice and Solicitor General, Dec 16, 2017 - Enhanced Policing, Domestic Violence Response Initiative

15.6 THL Correspondence: The Honourable Marc Garneau, Minister of Transport - Airport Capital Assistance Program; Honourable Ministers Brian Mason and Oneil Carlier - Airport Capital Assistance Program Application; Ron Hepperle, First Nations Policing Services - Community Tripartite Agreement positions; Honourable Minister Kathleen Ganley - Provincial errors, ticket revenue; High Level Curling Club - Donation for \$300; RCMP Deputy Commissioner Marianne Ryan (K Division) - Thank you.

Resolution# 045-17

Moved by Councillor Chandler
THAT Council accepts items 15.2 to 15.6 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. IN CAMERA

Auditors Letter
Audits
Pursuant to FOIP Part 1, Div, 2, s26

Resolution# 046-17

Moved by Councillor Morgan
THAT Council move in camera at 8:03 p.m.

CARRIED

Resolution# 047-17

Moved by Councillor Rapke
THAT Council move out of in camera at 8:09 p.m.

CARRIED

Resolution# 048-17

Moved by Councillor Forest

THAT Council accept the 2016 Audit Planning letter from *Hawkings EPP and Dumont* for information.

CARRIED

19. ADJOURNMENT

Resolution# 049-17

Moved by Councillor Rapke

THAT Council adjourns the January 23, 2017 meeting at 8:10 p.m.

CARRIED

Mayor

Municipal Clerk