



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
February 11, 2019**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer	Mayor (joined via telecon at 7:38 p.m.)
	Boyd Langford	Deputy Mayor
	Brent Anderson	Councillor
	Ellis Forest	Councillor
	Beth Gillis	Councillor
	Mike Morgan	Councillor
<u>STAFF</u>	Garry Peterson	Chief Administrative Officer
	Keith Straub	Director of Operations
	Rodney Schmidt	Director of Protective Services
	Sandra Beaton	Municipal Clerk/Recording Secretary
<u>REGRETS</u>	Terry Jessiman	Councillor
	Carolyn Zenko	Director of Finance
	Serena Weipert	Director of Community Services

1. CALL TO ORDER

Deputy Mayor Langford called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
February 11, 2019

Request for additions or deletions to the agenda.

Resolution# 039-19

Moved by Councillor Gillis

THAT Council adopt the February 11, 2019 Regular Council Meeting
Agenda as presented.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

5.1 RCMP High Level Detachment,
Sgt Michael Bourguignon

RCMP High Level Detachment Report – January 2019 Crime
Reduction Unit Highlights

6. ADOPTIONS OF THE MINUTES

6.1 Adoption of the Regular Council meeting minutes of January 28, 2019.

Resolution# 040-19

Moved by Councillor Morgan
 THAT Council adopts the Regular Council meeting minutes of January 28, 2019

CARRIED

7. DELEGATION BUSINESS

7.1 RCMP High Level Detachment Report

Resolution# 041-19

Moved by Councillor Forest
 THAT Council accept the RCMP High Level Detachment Report for information.

CARRIED

8. MAYOR'S REPORT**January 28 – February 11, 2019**

- Jan 29 – Community Economic Development Initiative (CEDI) 1:1 meeting with Josh/Federation of Canadian Municipalities (FCM) and Marissa/Canadian Association of Native Development Officers (CANDO)
- Jan 30 – CEDI Workshop #1
 Elected officials and staff from Dene Tha' First Nation and Town of High Level gathered for CEDI Workshop #1: Validation and Needs Assessment.
- Jan 31 – Canada Target 1 (Scott Johnson)
 Discussions re Government of Canada...conservation of protected areas and Government of Alberta requirements.
- Jan 31 – In-camera item
- Feb 07 – Action North/Beaver First Nations/AHS
 Discussion focused on ideas for the facility.

Resolution# 042-19

Moved by Councillor Anderson
 THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Forest
- Councillor Gillis
- Councillor Jessiman (away)
- Councillor Morgan

January 28 – February 11, 2019**Deputy Mayor Langford:**

- Jan 29 – CEDI 1:1 Meeting
- Jan 30 – CEDI Workshop #1
- Feb 11 – Land Stewardship meeting

Councillor Anderson:

- Jan 29 – CEDI 1:1 Meeting

Councillor Forest:
No meetings to report.

Councillor Gillis:
Jan 29 – CEDI 1:1 Meeting
Jan 30 – CEDI Workshop #1
Jan 30 – Northern Lakes College - Community Education Committee

Councillor Morgan:
Jan 29 – CEDI 1:1 Meeting
Jan 30 – CEDI Workshop #1

Resolution# 043-19
Moved by Councillor Morgan
THAT the Councillor Committee reports be accepted as presented.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 044-19
Moved by Councillor Forest
THAT Council accepts the Council Meeting Action List for information.

CARRIED

10.2 Capital Project Status Report

Resolution# 045-19
Moved by Councillor Morgan
THAT Council accepts the Capital Project Status Report for information.

CARRIED

10.3 Protective Services 2018 Annual Report

Resolution# 046-19
Moved by Councillor Anderson
THAT Council accept Protective Services 2018 Annual Report for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 Metrix Group – 2018 Audit Planning

Resolution# 047-19
Moved by Councillor Morgan
THAT Council accept the letter from Metrix Group regarding the 2018 Audit planning for information.

CARRIED

13.2 Briefing Note: Disclosure Bylaw 890-09, Councillors Disclosure statements

Resolution# 048-19

Moved by Councillor Forest
THAT Council accept the Briefing Note regarding the Councillor Disclosure statements for information.

CARRIED

13.3 Bistcho Range Plan response
- a (late) rise and report from the Jan 21/2019 CoW meeting.

Resolution# 049-19

Moved by Councillor Morgan
THAT Council approve the response to the Government of Alberta's Preliminary Draft Bistcho Caribou Range Plan as presented.

CARRIED

13.4 Bylaw 993-19, amendment to Land Use Bylaw 944-13
- A proposed bylaw to rezone an area from Park (P District) to Industrial (IND District).

Councillor Anderson declared a pecuniary interest due to the nature of his employment and left the meeting at 7:26 pm. (MGA s 172(1))

Resolution# 050-19

Moved by Councillor Forest
THAT Council pass first reading of Bylaw 993-19, amendment to Land Use Bylaw 944-13.

CARRIED

Resolution# 051-19

Moved by Councillor Gillis
That Council set the public hearing for Bylaw 993-19, amendment to Land Use Bylaw 944-13 for March 11, 2019.

CARRIED

Councillor Anderson returned to the meeting at 7:28 p.m.

14. CORRESPONDENCE FOR ACTION

14.1 Municipal Climate Change Action Centre and Energy Efficiency Alberta

Resolution# 052-19

Moved by Councillor Morgan
THAT Council accept the material from the Municipal Climate Change Action Centre and Energy Efficiency Alberta for information.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Rural Municipalities Assoc. (RMA) Contact Newsletter - Jan 31/2019 | Vol 2019 Issue 05

15.2 Robert E. Walter Memorial Scholarship

15.3 REDI Board meeting minutes, Oct 16, 2018

15.4 Northwest Health Foundation – 2019 Festival of Trees

15.5 Peace Library System – Plan of Service 2019-2021

15.6 Tourism Enhancement Grant Committee Meeting unapproved minutes, Jan 17, 2019

Resolution# 053-19

Moved by Councillor Forest
THAT Council accepts items 15.1 to 15.6 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. IN CAMERA**Resolution# 054-19**

Moved by Councillor Morgan
 THAT Council move in camera at 7:32 p.m.

CARRIED

Meeting recessed at 7:32 p.m.
 Meeting resumed at 7:38 p.m

Staff members Rodney Schmidt, Keith Straub and Sandra Beaton attended the in camera meeting. Mayor McAteer joined the meeting via teleconference at 7:38 p.m. (*MGA s. 602.08(1)(6)*)

Declaring a pecuniary interest, Councillor Anderson left the meeting at 8:15 p.m. Staff members Rodney Schmidt and Keith Straub also left the meeting at 8:15 p.m.

Resolution# 055-19

Moved by Councillor Forest
 THAT Council move out of in camera at 8:34 p.m.

CARRIED

18.1 Loomex presentation
 Business interests of a third party; and
 Advice from officials
 Pursuant to FOIP Part 1, Div. 2,
 s16(1)(a)(ii); and s24(1)(a), (c) and (d)

Resolution# 056-19

Moved by Councillor Morgan
 THAT Council table the Loomex presentation to the February 25, 2019
 Regular Council meeting.

CARRIED

18.2 Potential development
 Local public body confidences; and
 Economic and other interests of a public
 body
 Pursuant to FOIP Part 1, Div. 2, s23(1);
 and s25(1)(c)

Resolution# 057-19

Moved by Councillor Gillis
 THAT Council move the Committee of the Whole meeting to
 February 15, 2019.

CARRIED

Resolution# 058-19

Councillor Morgan
 THAT Council table In Camera item 18.2 regarding potential
 development to the Committee of the Whole meeting, February 15,
 2019.

CARRIED

19. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:33 pm.

Deputy Mayor

Municipal Clerk