



**COMMITTEE OF THE WHOLE MEETING**  
**Room 150 at 7:00 p.m.**  
**February 18, 2020**

**APPROVED MINUTES**

<b>Council Present</b>	Crystal McAteer Boyd Langford Brent Anderson Ellis Forest Mike Morgan Jan Welke	Mayor (via telephone) Deputy Mayor Councillor Councillor (via telephone) Councillor Councillor
<b>Staff Present</b>	Clark McAskile Ruth Rolfe Keith Straub Carolyn Zenko Bill Schnarr Linda Gervais	Chief Administrative Officer Director of Community Services Director of Operations Director of Finance Communication Coordinator Support Services Clerk/Recording Secretary
<b>Regrets</b>	Terry Jessiman Rodney Schmidt Sandra Beaton	Councillor Director of Protective Services Municipal Clerk

**1. CALL TO ORDER**

Deputy Mayor Langford called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

2.1 Adoption of the Committee of the Whole Agenda, February 18, 2020.

Request for additions or amendments to the agenda.

- Addition of 6.3 Update on Community Economic Development Initiative (CEDI) conference
- Addition of 7.4 Emergency Management Stakeholder Summit course

**Recommendation 009-20**

Moved by Councillor Anderson  
THAT Council adopt the agenda as amended.

CARRIED

**3. DELEGATIONS**

None.

**4. APPROVAL OF THE MINUTES**

4.1 Committee of the Whole Meeting Minutes, January 20, 2020.

**Recommendation 010-20**

Moved by Councillor Morgan  
THAT Council approve the Committee of the Whole meeting minutes of January 20, 2020 as circulated.

CARRIED

**5. DELEGATION BUSINESS**

None.

## 6. OLD BUSINESS

### 6.1 Council Committees

#### **Recommendation 011-20**

Moved by Councillor Morgan

THAT Council rise and report the Council Committees (list) to the February 24, 2020 Regular Council Meeting for the following appointment discussion:

- Chamber of Commerce - Alternate Councillor Welke

- Northern Lakes College, Community Education Committee – High Level Campus - Councillor Welke Alternate Councillor Morgan

- Downtown Vitalization Committee – to eliminate-check policy Regular Council Meeting February 24, 2020

- Inter-Municipal Planning Commission and the Subdivision & Development Appeal Board (SDAB) - advertise public member– Regular Council Meeting February 24, 2020

- Northwest Regional Fetal Alcohol Spectrum Disorder Society - Councillor Welke – Mayor McAteer as alternate.

CARRIED

### 6.2 Water Service Agreement with The Dene Tha' for Bushe River

#### **Recommendation 012-20**

Moved by Councillor Welke

THAT Council approve the update on the Water Service Agreement with the Dene Tha' for Bushe River for information.

CARRIED

### 6.3 Community Economic Development Association of Alberta-Kananaskis Conference

#### **Recommendation 013-20**

Moved by Councillor Morgan

THAT Council rise and report the Community Economic Development Association of Alberta-Kananaskis Conference to the February 24, 2020 Regular Council meeting.

CARRIED

## 7. NEW BUSINESS

### 7.1 2020 Council Conference Attendance

#### **Recommendation 014-20**

Moved by Councillor Forest

THAT Council rise and report the 2020 Council Conference Attendance to next regular council meeting on February 24, 2020 for the following discussions:

- RMA Spring Convention – Mayor McAteer and Councillor Forest

- AUMA Spring Convention - Deputy Mayor Langford and CAO McAskile

- Fall AUMA Convention-Calgary – Councillors Welke, Anderson Jessiman, Mayor McAteer and CAO McAskile

- RMA Spring-Mayor McAteer and Councillor Forest

- RMA Fall Convention Edmonton-Mayor McAteer, Deputy Mayor Langford, Councillors Anderson and Forest, and CAO McAskile.

- AFPA no one will attend this year.

CARRIED

7.2 Town of High Level Coin and  
Chuckegg Creek Anniversary

**Recommendation 015-20**

Moved by Councillor Anderson  
THAT Council instruct administration to bring back alternate  
design of the Town of High Level Coin and to rise and report to  
the March 9, 2020 Regular Meeting for the following discussions:

- Approving the Chuckegg Fire Anniversary event and set the  
date as Saturday May 23, 2020 as the proposed date.

- To add \$2000.00 to the final 2020 Operating Budget for a  
Chuckegg Fire Anniversary event.

CARRIED

7.3 Council Travel & Subsistence  
Report January 2020

**Recommendation 016-20**

Moved by Councillor Welke  
THAT Council accept the Council Travel & Subsistence Report  
January 2020 for information.

CARRIED

7.4 Municipal Elected Officials (MEO)  
Roles and Responsibilities Emergency  
Management course

**Recommendation 017-20**

Moved by Councillor Morgan  
THAT Council rise and report the (MEO) Roles & Responsibilities  
Emergency Management course to Regular Meeting on February  
24, 2020.

CARRIED

**8. CORRESPONDENCE FOR ACTION**

None.

**9. CORRESPONDENCE FOR INFORMATION**

None.

**10. NOTICE OF MOTIONS**

None.

**11. QUESTION PERIOD**

None.

**12. IN CAMERA**

**Recommendation 018-20**

Moved by Councillor Anderson  
THAT Council move in camera at 8:10 pm

CARRIED

**Recommendation 019-20**

Moved by Councillor Welke  
THAT Council move out of in camera at 8:55 pm

CARRIED

12.1 Community Services - Recruitment and Retention  
Advice from officials -  
Pursuant to FOIP, Part 1, Division 2, Section 24(1)(d) and (g)

**Recommendation 020-20**

Moved by Councillor Forest  
THAT Council rise and report the Community Services item to the March 9, 2020 Regular Meeting.

CARRIED

12.2 Memorandum of Understanding between the Town of High Level and North West Species at Risk Committee Personal Privacy -  
Pursuant to FOIP, Part 1, Division 2, Section 17(4)(d) and (f)

**Recommendation 021-20**

Moved by Councillor Morgan  
That Council rise and report the Memorandum of Understanding between the Town of High Level and North West Species at Risk Committee item to the February 24, 2020 Regular Council Meeting.

CARRIED

12.3 Fox Haven Golf & Country Club Advice from Officials  
Pursuant to FOIP, Part 1, Division 2, Section 24(b)(i) and (g)

**Recommendation 022-20**

Moved by Councillor Morgan  
THAT Council rise and report the Fox Haven Golf & Country Club item to the February 24, 2020 Regular Meeting.

CARRIED

**13. ADJOURNMENT**

**Recommendation 023-20**

Moved by Councillor Morgan  
THAT Council adjourn the meeting at 8:55 p.m.

CARRIED

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Deputy Mayor

\_\_\_\_\_  
Chief Administrative Officer