



REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
February 25, 2019

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer	Mayor
	Boyd Langford	Deputy Mayor
	Brent Anderson	Councillor
	Beth Gillis	Councillor
	Terry Jessiman	Councillor
	Mike Morgan	Councillor
<u>STAFF</u>	Garry Peterson	Chief Administrative Officer
	Carolyn Zenko	Director of Finance
	Serena Weipert	Director of Community Services
	Keith Straub	Director of Operations
	Rodney Schmidt	Director of Protective Services
	Charles Carsten	HR-Benefits/Payroll
	Sandra Beaton	Municipal Clerk/Recording Secretary
<u>PRESS</u>	Bill Schnarr	ECHO-Pioneer
<u>REGRETS</u>	Ellis Forest	Councillor

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
February 25, 2019.

Request for any additions or deletions to the agenda.
New Business Item 13.5: Bylaw 944-19 should read **994**-19; and
Delete in camera item 18.4 Loomex

Resolution# 062-19

Moved by Deputy Mayor Langford

THAT Council adopts the February 25, 2019 agenda as amended.

CARRIED

3. PUBLIC HEARING

3.1 Regulated Substances Bylaw 992-19,
- A bylaw to regulate the public
consumption, purchase, sale and uses of
substances regulated by the province of
Alberta.

Mayor McAteer opened the public hearing for Bylaw 992-19 at
7:00 p.m.

Rodney Schmidt, Director of Protective Services gave a presentation
to Council on the proposed Regulated Substances Bylaw 992-19.

Mayor McAteer called for **those in support** of the proposed bylaw to
come forward.

No one came forward to support the bylaw.

Mayor McAteer called for **those opposed** to the proposed bylaw to come forward.

No one came forward to oppose the bylaw.

Mayor McAteer requested a motion to close the public hearing for proposed Regulated Substances Bylaw 992-19.

Resolution# 063-19

Move by Councillor Jessiman

THAT the public hearing for proposed Bylaw 992-19 be closed at 7:06 p.m.

CARRIED

4. PRESENTATIONS

None.

5. DELEGATIONS

5.1 Alexandra Barreira,
High Level Farmers Market

Alexandra Barreira requested the Farmers Market be hosted in the Curling Rink for the 2019 season and that the date/time change to Saturdays 8:30am to 2:30pm.

6. ADOPTION OF THE MINUTES

6.1 Regular Council Meeting minutes,
February 11, 2019.

Resolution# 064-19

Moved by Councillor Morgan

THAT Council adopts the Regular Council Meeting minutes of February 11, 2019 as circulated.

CARRIED

6.2 Special Meeting minutes of
February 15, 2019

Resolution# 065-19

Moved by Councilor Anderson

THAT Council adopts the Special Council Meeting minutes of February 15, 2019 as circulated.

CARRIED

7. DELEGATION BUSINESS

7.1 Refer to New Business Item 13.2

8. MAYOR'S REPORT

February 11 – February 22, 2019

Feb 11-13 – Growing Rural Tourism Conference

Feb 14 – Meeting with ADM Michelle Evans

Discussion centered around Regional Economic Development Initiatives (REDI) and its' importance, REDI's need for financial support of the government.

Projects of interest discussed:

- Decorification

- Richardson Pioneer
- Support for oil/gas
- Lithium
- Geothermal
- Hemp

Challenges discussed by our council:

- Transportation
- Rail
- Internet
- Cell Service
- Moratoriums
- ENGO's
- Economic Diversity

Feb 14 – REDI

- Discussions had with ADM Michelle Evans around funding for REDI.
- Decision re continue exploring possibility of lithium and geothermal with the energy industry.
- A business plan for a “Pea Processing Plant” was presented and REDI approved a booth at the Saskatoon summit.
- Members of REDI to attend the Yellowknife Trade Fair to discuss partnering.

Feb 15 – Special Council meeting

- Collaborative
- Information re “The Business Bootcamp”

Feb 16 – CAO Interview (in camera)

Feb 19 – Northern Transportation Advocacy Bureau (NTAB)

Feb 20-21 – Growing the North Conference

Feb 22-23 – Frostival

Resolution# 066-19

Moved by Councillor Gillis

THAT Council accepts the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Forest (away)
- Councillor Gillis
- Councillor Jessiman
- Councillor Morgan

Deputy Mayor Langford:

Feb 14 – Meeting with ADM Michelle Evans and REDI meeting

Feb 15 – Special Council Meeting

Feb 16 – CAO Interviews (in camera)

Councillor Anderson:

Feb 14 – Meeting with ADM Michelle Evans

Feb 15 - Special Council Meeting

Feb 16 – CAO Interviews (in camera)

Councillor Gillis:

Feb 13 – High Level Policing Society
Feb 14 – Meeting with ADM Michelle Evans
Feb 15 – Special Council Meeting
Feb 16 – CAO Interviews (in camera)
Feb 20-21 – Growing the North Conference

Councillor Jessiman:

(vacation)

Councillor Morgan:

Feb 14 – Meeting with ADM Michelle Evans
Feb 15 – Special Council Meeting
Feb 16 – CAO Interviews (in camera)
Feb 23 – Mackenzie Regional Waste Management Commission

Resolution# 067-19

Moved by Councillor Anderson
THAT Council accepts the Council Committee reports for information.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 068-19

Moved by Deputy Mayor Langford
THAT Council accepts the Action List for information.

CARRIED

10.2 Capital Project Status Report

Resolution# 069-19

Moved by Councillor Gillis
THAT Council accepts the Capital Project Status Report for information.

CARRIED

10.3 Department Reports

- CAO
- Finance
- Community Services
- Development
- Operations
- Protective Services

Resolution# 070-19

Moved by Councillor Anderson
THAT Council accepts the Department reports as presented.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 RFD: Second and Third Reading for Regulated Substances Bylaw 992-19
- A bylaw to regulate the public

Resolution# 071-19

Moved by Councillor Morgan
THAT Council gives second reading of Regulated Substances

consumption, purchase, sale and uses of substances regulated by the province of Alberta.

Bylaw 992-19.

CARRIED

Resolution# 072-19

Moved by Councillor Gillis

THAT Council gives third and final reading of Regulated Substances Bylaw 992-19.

CARRIED

13. NEW BUSINESS

13.1 RFD: Write-off of Uncollectible Accounts

Resolution# 073-19

Moved by Deputy Mayor Langford

THAT Council authorize the write off amount of \$920.54 for the year ending December 31, 2018: general of \$260.84 and utilities of \$659.70;

AND Further that Council authorize the write off amount of \$32.99 as at January 31, 2019 of utilities;

AND THAT Administration write a letter to Alberta Infrastructure asking what are the standards to determine the property in question is contaminated and non-taxable;

AND Further to advise the Town of High Level Council of the future plans for the taxation of the contaminated properties.

CARRIED

13.2 RFD: Event day/time amendment for the Chamber of Commerce MOU/Farmers Market.

Resolution# 074-19

Moved by Deputy Mayor Langford

THAT Council approve the Memorandum of Understanding with the High Level Chamber of Commerce for the Farmers Market to be hosted in the Sports Complex free of charge July to September 2019 – 2021 inclusive on Saturdays 8:30am to 2:30pm.

CARRIED

13.3 RFD: Amendment to the HL Chamber of Commerce MOU/Spirit of the North Trade Show

Resolution# 075-19

Moved by Councillor Morgan

THAT Council approve the Memorandum of Understanding with the High Level Chamber of Commerce for the Spirit of the North Trade Show to be hosted in the arena free of charge July 26-27, 2019.

CARRIED

13.4 RFD: Environmental Damages Fund Application on behalf of the Northwest Species at Risk Committee – and – Town of High Level's responsibility for the project's funding and budget.

Resolution# 076-19

Moved by Councillor Morgan

THAT Council approves the submission of the Federal Environment Damages Fund application on behalf of Northwest Species at Risk Committee; AND further

THAT the Town of High Level be responsible for the project’s funding and budget.

CARRIED

13.5 RFD: Bylaw 994-19 Amendment to Land Use Bylaw 944-13.
 - to rezone the northern part of Lot 4 Block 1 Plan 1623346 from A (Agriculture) District to IND (Industrial) District.

Declaring a pecuniary interest due to the nature of his employment, Councillor Anderson left the meeting at 8:11 p.m. (MGA s170(1)(a))

Resolution# 077-19

Moved by Councillor Morgan

THAT Council pass first reading of Bylaw 994-19 and set a public hearing for March 25, 2019.

CARRIED

Councillor Anderson returned to the meeting at 8:12 p.m.

13.6 Remembrance Day Banner

Resolution# 078-19

Moved by Councillor Jessiman

THAT Council instruct Administration to further research the Remembrance Day Banner information;

AND THAT a Task Force be established to look into the Remembrance Day Banner project with members of community participating.

CARRIED

13.7 Loomex Agreement re airport management

Resolution# 079-19

Moved by Councillor Gillis

THAT Council authorize the agreement to provide an airport manager to the Town of High Level by Loomex be extended on a month to month basis beyond the current March 15, 2019 date, or until a new agreement with Loomex is negotiated.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Subdivision and Development Appeal Board (SDAB) Training Workshop Mar 21/2019, Edmonton

Resolution# 080-19

Moved by Councillor Morgan

THAT Council approve Councillor Jessiman’s attendance at the Subdivision and Development Appeal Board (SDAB) Training Workshop on Mar 21/2019 in Edmonton.

CARRIED

14.2 Alberta Culture Day – Grants available

Resolution# 081-19

Moved by Deputy Mayor Langford

THAT Council instruct Administration to discuss the Alberta Culture Day Grants with the High Level Native Friendship Centre.

CARRIED

14.3 Alberta Indigenous Tourism Summit 2019

Resolution# 082-19

Moved by Councillor Gillis

THAT Council approve two elected officials and one Administration to attend the Alberta Indigenous Tourism Summit 2019 on Apr 2/2019 in Enoch.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Rural Municipalities Assoc. (RMA) Contact Newsletters – Feb 14/Issue 7 and Feb 21/Issue 8

15.2 Market update: Canada's Economic Outlook

15.3 Ms. Nadine Cardon – a request to consider a bylaw to stop the pet trade for exotic species in AB.

15.4 Municipal Affairs – info re extending MSI funding terms to Mar 31/2022.

15.5 Municipal Affairs – response to the Town's letter re use of LiDAR

15.6 Municipal Services – Submission of Intermunicipal Collaboration Frameworks and Intermunicipal Development Plans

15.7 AMHSA Audit – Town of High Level 2018 Maintenance Audit

15.8 TOHL – Letter to Northwest Stewardship Collaboration Project Team re *response to the Draft Bistcho Caribou Range Plan*

15.9 TOHL – Letters to Ministers O'Neil Carlier, Shaye Anderson and Shannon Phillips re *Ministry Commitment for High Quality Light Detection and Ranging (LiDAR) data for Alberta's municipalities.*

Resolution# 083-19

Moved by Councillor Morgan

THAT Council accept items 15.1 to 15.9 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

18. IN CAMERA

Resolution# 084-19

Moved by Councillor Jessiman

THAT Council move in camera at 8:31 p.m.

CARRIED

All attending Council members, Garry Peterson and Charles Carsten attended the CAO Recruitment discussion. (MGA s. 602.08 (1)(6))

Charles Carsten left the in camera meeting at 8:53 p.m.

Sandra Beaton joined the in camera meeting at 8:54 p.m.

Declaring a pecuniary interest Council Anderson left the in camera meeting at 8:54 p.m.

Resolution# 085-19

Moved by Deputy Mayor Langford
THAT Council move out of in camera at 9:30 p.m.

CARRIED

18.1 CAO Recruitment
Personal privacy – Per FOIP Part 1,
Div. 2, s 17(1)

Resolution# 086-19

Moved by Deputy Mayor Langford
THAT Council make the offer to the CAO candidate per Council's
recommendations.

CARRIED

18.2 High Level Ag Society Land
Exchange
Local public body confidences; and
Advice from officials – Per FOIP Part 1,
Div. 2, s 23(1)(a); and s 24(1)(a),
respectively.

Resolution# 087-19

Moved by Councillor Morgan
THAT Council accept the DRAFT agreement with the High Level
Agriculture Society as prepared by Shores Jardine per Council's
discussion.

CARRIED

18.3 Richardson Pioneer agreement
Local public body confidences; and
Advice from officials – Per FOIP Part 1,
Div. 2, s 23(1)(a); and s 24(1)(a),
respectively.

Resolution# 088-19

Moved by Councillor Jessiman
THAT Council accept the revised offer from Richardson International
Limited to purchase the lands described in accordance in the offer
subject to:
(a) the land descriptions shall be revised in accordance with the land
descriptions as registered at the Land Titles; AND
(b) the completion and signing of the agreement with the High Level
Agricultural Exhibition as per Council's discussion.

CARRIED

Resolution# 089-19

Moved by Councillor Gillis
THAT Council approve to allow Richardson International Limited to
enter on the lands in the agreements for the purpose of commencing
geotechnical or other survey work.

CARRIED

19. ADJOURNMENT

Resolution# 090-19

Moved by Councillor Morgan
THAT the meeting adjourn at 9:35 p.m.

CARRIED

Mayor

Municipal Clerk