



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
February 26, 2018**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer	Mayor
	Boyd Langford	Deputy Mayor
	Ellis Forest	Councillor
	Beth Gillis	Councillor
	Terry Jessiman	Councillor (via teleconference)
	Mike Morgan	Councillor
<u>STAFF</u>	Dan Fletcher	Chief Administrative Officer
	Carolyn Zenko	Director of Finance
	Rodney Schmidt	Director of Protective Services
	Ashleigh Bulmer	Director of Development and IT
	Keith Straub	Director of Operations
	Serena Weipert	Director of Community Services
	Sandra Beaton	Municipal Clerk/Recording Secretary
<u>GUESTS</u>	Jordan Maskell	ECHO Press
<u>REGRETS</u>	Brent Anderson	Councillor

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

Resolution# 075-18

Moved by Councillor Forest

THAT Council move in camera at 7:00 p.m. to discuss the High Level Sportsplex – Tender Analysis. Mr. Mark Beland and Mr. Tom Gramson were invited as members of the Arena Expansion Task Force. FOIP Section 16(1)(c)(i) - Disclosure harmful to business interests of a third party.

CARRIED

Resolution# 076-18

Moved by Councillor Morgan

THAT Council move out of in camera at 7:41 p.m.

CARRIED

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
February 26, 2018

Resolution# 077-18

Moved by Councillor Forest

THAT Council adopts the February 26, 2018 agenda with the addition of Action item 14.2 – Aviation School in Fort Smith, NT.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

None.

6. ADOPTION OF THE MINUTES

6.1 Regular Council Meeting minutes, February 12, 2018.

Resolution# 078-18

Moved by Deputy Mayor Langford
THAT Council adopts the Regular Council Meeting minutes of February 12, 2018 as amended.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

February 13th to 26th

Feb 13 – Northwest Species at Risk (NWSAR) meeting.

Feb 15 – NWSAR group met with Jason Kenney in Peace River.

Feb 19-23 – National Indigenous/Local Government Partnership workshops, Winnipeg.

Resolution# 079-18

Moved by Councillor Gillis
THAT Council accepts the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson (away)
- Councillor Forest
- Councillor Gillis
- Councillor Jessiman (telecon)
- Councillor Morgan

Deputy Mayor Langford:

Feb 15 – Brownlee LLP, Emerging Trends in Municipal Law 2018 Presentation, Edmonton

Feb 23 – Opening ceremonies, Frostival 2018

Councillor Forest:

Feb 21-22 – Growing the North Conference, Grande Prairie

Feb 24 - Mackenzie Regional Waste Management Commission

Councillor Gillis:

Feb 13 – HL Policing Society

Feb 21-22 – Growing the North Conference, Grande Prairie

Feb 23-24 – Library Symposium-HR issues, Edmonton

Councillor Jessiman:

No meetings to report.

Councillor Morgan:

Feb 21 – Mackenzie Frontier Tourist Association, no quorum

Feb 24 - Mackenzie Regional Waste Management Commission

Resolution# 080-18

Moved by Councillor Forest

THAT Council accepts the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 081-18

Moved by Deputy Mayor Langford

THAT Council accepts the Council Meeting Action List as circulated.

CARRIED

10.2 Council Donation List

Resolution# 082-18

Moved by Councillor Morgan

THAT Council accepts the Council Donation List as circulated.

CARRIED

10.3 2018 Capital Project Status Report

Resolution# 083-18

Moved by Councillor Morgan

THAT Council accepts the 2018 Capital Project Status Report as circulated.

CARRIED

10.4 Department Reports

- CAO
- Corporate Services
- Community Services
- Development & IT Services
- Operations
- Protective Services

Resolution# 084-18

Moved by Deputy Mayor Langford

THAT Council accepts the January Department reports as presented.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 Write-off of uncollectible accounts
- Tabled from the Feb 12, 2018 Regular meeting

Resolution# 085-18

Moved by Councillor Gillis

THAT Council authorize the write off amount of \$6,785.42; being \$5,531.39 in general receivables, and \$1,254.03 in Taxes for the year ending December 31, 2017.

CARRIED

13. NEW BUSINESS

- 13.1 RFD: Aquatic Centre Sand Filters **Resolution# 086-18**
Moved by Councillor Morgan
THAT Council reallocate the \$35,000 budgeted in 2018 capital project money for the automated chemical controller/pool pilot to automated chemical controller/pool sand filter replacement;
AND
THAT Administration send a letter to Mackenzie County to indicate the change in scope and request their continued approval.

CARRIED

14. CORRESPONDENCE FOR ACTION

- 14.1 Letter - Julia Payne, Deputy Corporate Officer, District of Sicamous **Resolution# 087-18**
Moved by Deputy Mayor Langford
THAT Council move the letter from the District of Sicamous for information.

CARRIED

- 14.2 Addition to the Agenda:
James Heidema, COO
Northwestern Air Lease Ltd.
Request to Council to support an Aviation School in Fort Smith, NT **Resolution# 088-18**
Moved by Councillor Morgan
THAT Council instruct Administration send a letter to Northwestern Air Lease supporting the re-launch of an aviation school in Fort Smith, NT.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

- 15.1 AAMDC – Contact newsletter, Feb 2, 2018 | Vol 2018 Issue 5
- 15.2 AAMDC – Contact newsletter, Feb 8, 2018 | Vol 2018 Issue 6
- 15.3 AAMDC – Contact newsletter, Feb 15, 2018 | Vol 2018 Issue 7
- 15.4 CBC News – Alberta Health Services faces lawsuits, judicial review over air ambulance contracts, dated Feb 19, 2018
- 15.5 Alberta Cannabis Secretariat – AB Cannabis Legalization, dated Feb 20, 2018
- 15.6 Seniors and Housing Info – 2018 GREY MATTERS Conference Sep 25-26/2018, dated Feb 15/2018
- 15.7 Robert E. Walter Memorial Scholarship – Application information, dated Feb 15, 2018
- 15.8 Too Far. Too Fast – Support the prevention of legalized cannabis stores opening, Jan 10, 2018
- 15.9 AUMA/AMSC – copy-letter sent to Minister Ganley/Justice and Solicitor General re: fair share of cannabis excise tax, dated Feb 14, 2018.
- 15.10 AUMA/AMSC – email re Province releases rules for cannabis retailers, dated Feb 22, 2018

15.11 TOHL: Letter to Minister Phillips re Letter of Support for the NWSAR Recommendations Report, dated Feb 16, 2018.

Resolution# 089-18

Moved by Councillor Forest
THAT Council accepts item 15.1 to 15.11 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

Press: Northwest Species at Risk

18. IN CAMERA

Resolution# 090-18

Moved by Councillor Morgan
THAT Council move in camera at 8:58 pm.

CARRIED

Meeting recessed at 8:58 pm.
Meeting resumed at 9:03 pm.

Resolution# 091-18

Moved by Councillor Morgan
THAT Council move out of in camera at 10:04p.m.

CARRIED

18.1 High Level Sportsplex – Tender
Analysis
Disclosure harmful to business interests
of a third party - Pursuant to FOIP,
Section 16(1)(c)(i)

Resolution# 092-18

Moved by Deputy Mayor Langford
THAT Council direct administration to move forward with the arena
expansion project as instructed by Council.

CARRIED

19. ADJOURNMENT

Resolution# 093-18

Moved by Councillor Morgan
THAT Council adjourns the February 26, 2018 meeting at 10:05 p.m.

CARRIED

Mayor

Municipal Clerk