



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
February 27, 2017**

ADOPTED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Chris MacLeod Scott Chandler Ellis Forest Mike Morgan Boyd Langford	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Rodney Schmidt Ashleigh Bulmer Serena Weipert Brittany Stahl Jayme Batt Sandra Beaton	Acting CAO Director of Development and IT Services Director of Community Services Director of Finance Support Services Clerk Municipal Clerk/Recording Secretary
<u>GUESTS</u>	Jordan Maskell	Echo Pioneer Press

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
February 27, 2017

Resolution# 067-17

Moved by Councillor Forest
THAT Council adopt the February 27, 2017 Regular Council Meeting
Agenda as amended.

CARRIED

3. PUBLIC HEARING

Bylaw 968-17
Amendment to Land Use Bylaw 944-13
- to add church as a use within the
Highway Commercial (HC) District

Mayor McAteer opened the Public Hearing for Bylaw 968-17,
an amendment to Land Use Bylaw 944-13 at 7:00 p.m.

A presentation to Council on Bylaw 968-17 was given by Ashleigh
Bulmer, Director of Development and IT Services.

In Favour:

Pastor Paul Peters, PO Box 85, Keg River, AB T0H 2G0

Opposed:

No one present opposed the proposed bylaw.

Mayor McAteer

Public Hearing for Bylaw 968-17 amendment to Land Use Bylaw 944-13 closed.

Resolution# 068-17

Moved by Deputy Mayor MacLeod

THAT the Public Hearing for Bylaw 968-17, amendment to Land Use Bylaw 944-16 be closed at 7:06 pm.

CARRIED

4. PRESENTATIONS

None.

5. DELEGATIONS

None.

6. ADOPTIONS OF THE MINUTES

6.1 Regular Council Meeting minutes of February 13, 2017.

Resolution# 069-17

Moved by Councillor Morgan

THAT Council adopt the minutes of the Regular Council Meeting of February 13, 2017 as circulated.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

February 14 - 26, 2017

Feb 14 - 18 Winter Cities Conference

- Stantec Field Trip, Hills at Charlesworth Sustainability Plaza Tour
- Flying Canoe Races at the Edmonton Ski Club
- The Norwegian Mindset for Loving Winter
- 50 Shades of Beige: I Love Winter - An Immigrant's Perspective
- Net Zero Houses in Below Zero Weather
- Winter Cities Can Be More Fun and Healthy
- Urban Design in Winter Cities: Enabling Lovable Place

Feb 22 – SARA / Trappers Association

Feb 23 - Boreal Housing

Resolution# 070-17

Moved by Deputy Mayor MacLeod

THAT Council accepts the Mayors Report for information.

CARRIED

9.1 Committee reports on which
Councillors are appointed:

- Deputy Mayor MacLeod
- Councillor Chandler
- Councillor Forest
- Councillor Morgan

Deputy Mayor MacLeod:
Vacationing

Councillor Chandler:
Feb 01 – Tri Council
Feb 08 – High Level Policing Society
Feb 11 – Mackenzie Regional Waste Management

Councillor Forest:
Feb 01 – Tri-Council
Feb 22 & 23 – Growing the North Conference

Councillor Morgan:
Feb 15 – Mackenzie Frontier Tourist Association

Resolution# 071-17

Moved by Councillor Forest
THAT Council accepts the Councillor Committee reports as presented.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 072-17

Moved by Councillor Langford
THAT Council accepts the Council Meeting Action List as circulated.

CARRIED

10.2 Council Donation List

Resolution# 073-17

Moved by Councillor Chandler
THAT Council accepts the Council Donation Lists as circulated.

CARRIED

10.3 2017 Capital Project Status Report

Resolution# 074-17

Moved by Deputy Mayor MacLeod
THAT Council accepts 2017 Capital Project Status Report as circulated.

CARRIED

10.4 Department Reports

- CAO Report
- Community Services
- Corporate Services
- Development & IT Services
- Operations
- Protective Services

Resolution# 075-17

Moved by Councillor Morgan
THAT Council accepts the Department Reports as presented.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 RFD: Public Hearing, Second and Third Reading for Bylaw 968-17 amendment to Land Use Bylaw 944-13.

- to add church as a use within the Highway Commercial (HC) District

Resolution# 076-17

Moved by Councillor Forest
THAT Council gives Second Reading of Bylaw 968-17.

CARRIED

Resolution# 077-17

Moved by Councillor Morgan
THAT Council gives Third Reading of Bylaw 968-17.

CARRIED

12.2 Briefing Note: Airport Lands Acquisition

- Rise and Report from the CoW meeting, Feb 21/2017

Resolution# 078-17

Moved by Councillor Langford
THAT Council instruct Administration to send a letter to Alberta Environment and Parks to keep the file active;
AND
THAT Council plan for the purchase of the parcel surrounding the airport in 2018.

CARRIED

12.3 Briefing Note: Granting Property Tax exemptions for properties used by non-profit organizations

- Rise and Report from the CoW meeting, Feb 21/2017

Resolution# 079-17

Moved by Deputy Mayor MacLeod
THAT Council grant a property tax exemption for the 2017 taxation year to the following properties used by non-profit associations:

- High Level Native Friendship Centre
11000 95 Street
9501 108 Avenue
- High Level Agriculture Society
9500 Highway 58
- High Level Toy Lending Library Society
10905 100 Avenue
10907 100 Avenue
- Coalition for Far Northwest Alberta Brighter Futures Society
10202 98 Avenue
- Northwest Alberta Resource Society
10502 98 Avenue.

CARRIED

13. NEW BUSINESS

13.1 Assessment Open House

Resolution# 080-17

Moved by Councillor Forest
THAT Council hold the Assessment Open House on March 16, 2017 from 7:00 to 9:00 pm.

CARRIED

13.2 Admin Request: Joining Hands Conference

Resolution# 081-17

Moved by Councillor Forest
THAT Mayor McAteer attend the opening ceremonies at the Joining Hands Conference on March 17, 2017.

CARRIED

13.3 RFD: Air Resupply System

Resolution# 082-17

Moved by Councillor Morgan
THAT Council approves the addition of \$25,000 to the Capital Budget for the purchase of an air resupply system for the fire department

CARRIED

Resolution# 083-17

Moved by Councillor Langford
THAT Administration send a letter to the County regarding cost sharing the air resupply system.

CARRIED

14. CORRESPONDENCE FOR ACTION14.1 Application for Donation:
Dene Tha' First Nation Recreation and Culture Society**Resolution# 084-17**

Moved by Deputy Mayor MacLeod
THAT Council accept the request for donation from the Dene Tha' First Nation Recreation and Culture Society for information.

CARRIED

14.2 Request to add a 'GoFundMe' link to the Town's Facebook page from Ms. Cheryl Cunningham-Burns, Medical Social Worker, Northwest Health Centre.

Resolution# 085-17

Moved by Councillor Forest
THAT Council accept the request to add a 'GoFundMe' link to the Town's Facebook for information.

CARRIED

14.3 NADC Council - Energizing the North Seminar on Alternative and Renewable Energies

Resolution# 086-17

Moved by Councillor Chandler
THAT Mayor McAteer, two Councillors and two Administration who wish to attend the Energizing the North Seminar on Alternative and Renewable Energies in Peace River on March 30, 2017.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Alberta Association of Municipal Districts and Counties - Contact Newsletters, Feb 16, 2017 | Volume 2017 | Issue 7

Resolution# 087-17

Moved by Deputy Mayor MacLeod

THAT Council accepts item 15.1 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. IN CAMERA

None.

19. ADJOURNMENT

Resolution# 088-17

Moved by Deputy Mayor MacLeod

THAT Council adjourns the February 27, 2017 meeting at 8:12 p.m.

CARRIED

Mayor

Municipal Clerk