



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
March 26, 2018**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Brent Anderson Ellis Forest Beth Gillis Terry Jessiman Mike Morgan	Mayor Councillor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Dan Fletcher Carolyn Zenko Ashleigh Bulmer Keith Straub Serena Weipert Sandra Beaton	Chief Administrative Officer Director of Finance Director of Development and IT Director of Operations Director of Community Services Municipal Clerk/Recording Secretary
<u>GUEST</u>	Jordan Maskell	ECHO Press
<u>REGRETS</u>	Boyd Langford Rodney Schmidt	Deputy Mayor Director of Protective Services

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
February 26, 2018

Resolution# 112-18
Moved by Councillor Forest
THAT Council adopts the March 26, 2018 agenda as circulated.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

5.1 Ms. Glenda Farnden and Mr. Greg
Schmidt, STARS Foundation

Update on STARS and presentation.

5.2 Mr. Barkley May, Mackenzie Highway Baptist Church

Property tax assessment/Church parsonages.

6. ADOPTION OF THE MINUTES

6.1 Regular Council Meeting minutes, March 12, 2018.

Resolution# 113-18

Moved by Councillor Morgan
THAT Council adopts the Regular Council Meeting minutes of March 12, 2018 as circulated.

CARRIED

7. DELEGATION BUSINESS

7.1 STARS Foundation – update and presentation.

Resolution# 114-18

Moved by Councillor Forest
THAT Council table the STARS Foundation presentation to the April Committee of the Whole and bring back information regarding donations.

CARRIED

7.2 Mackenzie Highway Baptist Church – Property tax assessment and church parsonages.

Resolution# 115-18

Moved by Councillor Anderson
THAT Council accepts the Mackenzie Highway Baptist Church, Property tax assessment and church parsonages presentation for information.

CARRIED

8. MAYOR'S REPORT

March 12th to 26th

Mar 13 – Town and Chamber Quarterly meeting

Mar 15 – Northwest Species at Risk (NWSAR), Edmonton

Mar 16 – Government Caribou Range Planning

Mar 19 – NWSAR at the Legislature, Edmonton

Petition was tabled. GOA sent a letter to Federal Government – more time to understand the socio-economic impacts caribou range planning is having on Northern communities and asking the Federal Government to burden the cost.

Mar 20 – NWSAR committee met to go over 'next steps' and will discuss at next committee meeting on March 28th.

Mar 20 – Danielle Smith Radio Show, Interviewed Mayor re the GOA letter

Mar 21 – Meeting with Minister Phillips

Mar 21 – Derek Nighbor, CEO, Forest Products Association of Canada (FPAC) – Teleconference re NWSAR work. FPAC working

on socio-economic model for forestry with federal government. Federal government receiving push back from Ontario, Quebec, Manitoba on the SARA act.

Mar 21 – Minister’s Forum

Minister Phillips was asked for assurance that a full, robust socio-economic study would be conducted – and – when the caribou protection plans would be finalized in light of the GOA’s recent announcement. Q: If the land moratoriums for our region would be lifted.

Resolution# 116-18

Moved by Councillor Morgan

THAT Council accepts the Mayor’s report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford (away)
- Councillor Anderson
- Councillor Forest
- Councillor Gillis
- Councillor Jessiman
- Councillor Morgan

Councillor Anderson:

No meetings report.

Councillor Forest:

Mar 13 – Chamber of Commerce

Mar 16 – Mackenzie Regional WMC

Councillor Gillis:

Mar 01 – Mackenzie Regional Golf Charity Tournament

Mar 06 – Species at Risk, Mirage

Mar 07 – Library Board meeting

Mar 14 – 15 Municipal Leaders Caucus

Mar 20 – TOLKO Open house

Mar 21 – Library Board meeting

Councillor Jessiman:

Mar 14 – High Level Community Policing Society

Councillor Morgan:

Mar 13 – TOHL and Chamber quarterly meeting

Mar 22 – Arena Task force meeting

Mar 24 – Chamber President’s Ball

Resolution# 117-18

Moved by Councillor Forest

THAT Council accepts the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 118-18

Moved by Councillor Morgan

THAT Council accepts the Council Meeting Action List as circulated.

CARRIED

10.2 Council Donation List

Resolution# 119-18

Moved by Councillor Forest
 THAT Council accepts the Council Donation List as circulated.

CARRIED

10.3 2018 Capital Project Status Report

Resolution# 120-18

Moved by Councillor Morgan
 THAT Council accepts the 2018 Capital Project Status Report as circulated.

CARRIED

10.4 Department Reports

- CAO
- Corporate Services
- Community Services
- Development & IT Services
- Operations
- Protective Services

Resolution# 121-18

Moved by Councillor Gillis
 THAT Council accepts the February Department reports as presented.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 RFD: Community Standards Bylaw 976-18

Resolution# 122-18

Moved by Councillor Forest
 THAT Council give first reading to Bylaw 976-18, Community Standards Bylaw, as amended.

- a rise and report from the Mar 19th CoW meeting

CARRIED

13.2 RFD: Property Tax Exemptions for Clergy Residences Bylaw 977-18

Resolution# 123-18

Moved by Councillor Forest
 THAT Council give First reading to Bylaw 977-18, Tax Exemption For Certain Clergy Residences.

CARRIED

Resolution# 124-18

Moved by Councillor Gillis
 THAT Council give Second reading to Bylaw 977-18.

CARRIED

Resolution# 125-18

Moved by Councillor Morgan
 THAT Council unanimously agree to consider Third reading of
 Bylaw 977-18.

CARRIED UNANIMOUSLY

Resolution# 126-18

Moved by Councillor Jessiman
 THAT Council give Third reading to Bylaw 977-18.

CARRIED

13.3 RFD: Parking Concerns in Bison
 Development

- a rise and report from the Mar 19th
 CoW meeting

Resolution# 127-18

Moved by Councillor Gillis
 THAT Council instruct Administration to install sufficient new “No
 Parking” signs, a “No U-Turn” sign, new directional signs indicating
 where U-turns are allowed; AND

THAT Administration contact Bison Developments to discuss large
 truck parking within the Bison Development area and bring back
 information back to Council.

CARRIED

13.4 RFD: Airport Rehabilitation Project

Resolution# 128-18

Moved by Councillor Anderson
 THAT Council add the Airport Runway Rehabilitation project to the
 2018 Capital Project list as an approved project for a total of
 \$5,714,821.00 with funding coming from the Airport Capital
 Assistance Program.

CARRIED

Resolution# 129-18

Moved by Councillor Morgan
 THAT Administration continue exploring funding options for the
 120mm overlay for the airport runway.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Mackenzie Municipal Services
 Agency Annual Seminar, May 11/2018
 in Peace River

Resolution# 130-18

Moved by Councillor Forest
 THAT two elected officials and two administration attend the
 Mackenzie Municipal Services Agency (MMSA) Annual Seminar on
 May 11/2018 in Peace River.

CARRIED

14.2 Grande Prairie Regional College –
 Convocation on May 5/2018, dated Mar
 16/2018

Resolution# 131-18

Moved by Councillor Morgan
 THAT Council accept the invitation from Grande Prairie Regional

College to attend the May 2018 Convocation for information.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 AB Health Services – Air ambulance service update, dated Mar 15/2018

15.2 Honourable Shannon Phillips, Minister Environment and Parks – Woodland Caribou Range Plan, Mar 21/2018

15.3 AB Municipal Affairs - Initiation of a New Performance Measure for the Alberta Municipal Affairs Business Plan, email dated Mar 23, 2018

15.4 TOHL: Alberta Trapper Association, letter of support

Resolution# 132-18

Moved by Councillor Morgan

THAT Council accepts item 15.1 to 15.4 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. IN CAMERA

Resolution# 133-18

Moved by Councillor Forest

THAT Council move in camera at 8:46 pm.

CARRIED

Meeting recessed at 8:47 pm.

Meeting resumed at 8:55 pm.

Resolution# 134-18

Moved by Councillor Anderson

THAT Council move out of in camera at 9:18 p.m.

CARRIED

18.1 Mackenzie County Capital Contribution Budget 2018, Intergovernmental relations – Pursuant to FOIP, Section 21(1)(ii)

Resolution# 135-18

Moved by Councillor Morgan

THAT Council direct Administration in the spirit of regional cooperation write a letter to Mackenzie County respecting their decision not to fund the fire command vehicle as per the 2018 Capital projects request.

CARRIED

18.2 High Level Sportsplex expansion,
Business interests of a third party -
Pursuant to FOIP, Section 16(1)(c)(i)

19. ADJOURNMENT

Resolution# 136-18

Moved by Councillor Morgan

THAT Council adjourns the March 26, 2018 meeting at 9:20 p.m.

CARRIED

Mayor

Municipal Clerk