



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
March 27, 2017**

ADOPTED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Chris MacLeod Scott Chandler Ellis Forest Mike Morgan Jacy Rapke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Dan Fletcher Serena Weipert Rodney Schmidt Ashleigh Bulmer Brittany Stahl Jayme Batt Sandra Beaton	Chief Administrative Officer Director of Community Services Director of Protective Services Director of Development and IT Services Director of Finance Support Services Clerk Municipal Clerk/Recording Secretary
<u>GUESTS</u>	Jordan Maskell	Echo Pioneer Press
<u>REGRETS</u>	Boyd Langford	Councillor

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
March 27, 2017

Resolution# 107-17
Moved by Councillor Forest
THAT Council adopt the March 27, 2017 Regular Council Meeting
Agenda as circulated.

CARRIED

3. PUBLIC HEARING

None

4. PRESENTATIONS

None.

5. DELEGATIONS

None.

6. ADOPTIONS OF THE MINUTES

6.1 Regular Council Meeting minutes of March 13, 2017.

Resolution# 108-17

Moved by Deputy Mayor MacLeod
 THAT Council adopt the minutes of the Regular Council Meeting of March 13, 2017 as circulated.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

March 14 - March 27, 2017
 Mar 16 – Boreal Housing
 Mar 16 – Assessment Review
 Mar 17 – Joining Hands Conference
 Mar 21-26 – NWSRC, trip to Ottawa
 Mar 27 – Boreal Housing policy meeting

Resolution# 109-17

Moved by Councillor Rapke
 THAT Council accepts the Mayors Report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor MacLeod
- Councillor Chandler
- Councillor Forest
- Councillor Morgan
- Councillor Rapke

Deputy Mayor MacLeod:

Mar 16 – Assessment Presentation
 Mar 27 – Gold Tournament kick-off meeting

Councillor Chandler:

Mar 15 – High Level Policing Society
 Mar 16 – Assessment Presentation
 Mar 17 – Mackenzie Regional Waste Management

Councillor Forest:

Mar 16 – Assessment Presentation
 Mar 17 – Mackenzie Regional Waste Management

Councillor Morgan:

Mar 16 – Assessment Presentation

Councillor Rapke:

Mar 14 – Chamber of Commerce
 Mar 16 – Assessment Presentation
 Mar 26 – Peace Library System meeting

Resolution# 110-17

Moved by Councillor Forest
 THAT Council accepts the Councillor Committee reports as presented.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 111-17

Moved by Deputy Mayor MacLeod

THAT Council accepts the Council Meeting Action List as circulated.

CARRIED

10.2 Council Donation List

Resolution# 112-17

Moved by Deputy Mayor MacLeod

THAT Council accepts the Council Donation Lists as circulated.

CARRIED

10.3 2017 Capital Project Status Report

Resolution# 113-17

Moved by Councillor Morgan

THAT Council accepts 2017 Capital Project Status Report as circulated.

CARRIED

10.4 Department Reports

- CAO Report
- Community Services
- Corporate Services
- Development & IT Services
- Protective Services

Resolution# 114-17

Moved by Deputy Mayor MacLeod

THAT Council accepts the Department Reports as presented.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 RFD: Armorial Bearings (Coat of Arms) and Logo Policy 252-17

- Rise and Report from the Committee of the Whole meeting of March 20, 2017.

Resolution# 115-17

Moved by Councillor Chandler

THAT Council adopts the new Armorial Bearings and Logo Policy 252-17.

CARRIED

12.2 RFD: Human Resource Policy 165-97

- Rise and Report from the Committee of the Whole meeting of March 20, 2017.

Resolution# 116-17

Moved by Councillor Morgan

THAT Council amends the Human Resource Policy 165-97 as presented.

CARRIED

12.3 RFD: Prevention and Resolution of Harassment in the Workplace Policy 185-01.

- Rise and Report from the Committee of the Whole meeting of March 20, 2017.

Resolution# 117-17

Moved by Councillor Forest

THAT Council rescind Policy 185-01;

and

THAT Council adopts Workplace Violence/Harassment/Abuse/Sexual Abuse Harassment Policy 251-17.

CARRIED

13. NEW BUSINESS

13.1 RFD: 2016 Operating Surplus Transfers to Reserves, effective December 31, 2016.

Resolution# 118-17

Moved by Councillor Rapke

THAT Council authorizes the transfer of the 2016 Operating surplus of \$1,266,090.87 to reserves as follows: \$246,911.36 to Utility Reserves and the balance of \$1,019,179.51 to General Reserves.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Reeve Neufeld, Mackenzie County - Airport Capital Assistance Program Application-High Level Airport Runway Rehabilitation.

Resolution# 119-17

Moved by Councillor Morgan

THAT Council instructs Administration to provide a letter of thanks to Mackenzie County for supporting the High Level Airport Capital Assistance program application.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Hon. Ricardo Miranda, Minister of Culture and Tourism - invitation to submit a bid to host the 2019 Alberta Senior Games, dated March 9, 2017

15.2 Alberta Association of Municipal Districts and Counties - Contact Newsletters, Mar 2, 2017 | Volume 2017 Issue 9

15.3 Alberta Association of Municipal Districts and Counties - Contact Newsletters, Mar 8, 2017 | Volume 2017 Issue 10

15.4 Alberta Association of Municipal Districts and Counties - Contact Newsletters, Mar 16, 2017 | Volume 2017 Issue 11

15.5 Hon. Shaye Anderson, Minister of Municipal Affairs - (copied) Alberta Community Partnership program, Cumulative Effects Assessment project funding, dated Mar 14, 2017

Resolution# 120-17

Moved by Councillor Forest

THAT Council accepts item 15.1 to 15.5 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. IN CAMERA

None.

19. ADJOURNMENT

Resolution# 121-17

Moved by Deputy Mayor MacLeod

THAT Council adjourns the March 27, 2017 meeting at 7:50 p.m.

CARRIED

Mayor

Municipal Clerk