



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING  
Council Chambers at 7:00 p.m.  
April 9, 2018**

**APPROVED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Crystal McAteer	Mayor
	Boyd Langford	Deputy Mayor
	Brent Anderson	Councillor
	Ellis Forest	Councillor
	Beth Gillis	Councillor
	Terry Jessiman	Councillor
	Mike Morgan	Councillor
<b><u>STAFF</u></b>	Dan Fletcher	Chief Administrative Officer
	Keith Straub	Director of Operations
	Serena Weipert	Director of Community Services
	Carolyn Zenko	Director of Finance
	Ashleigh Bulmer	Director of Development & IT Services
	Sandra Beaton	Municipal Clerk/Recording Secretary
<b><u>REGRETS</u></b>	Rodney Schmidt	Director of Protective Services

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

Regular Council Meeting Agenda,  
April 9, 2018

**Resolution# 137-18**

Moved by Councillor Forest  
THAT Council adopt the April 9, 2018 Regular Council Meeting Agenda  
with the addition of New Business Item 13.5 Partnership Dates and  
13.6 Open House – Community Standards Bylaw 976-18.

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

None.

**5. DELEGATIONS**

5.1 Sgt Cody Willoughby  
RCMP High Level Detachment

RCMP High Level Detachment Report  
• Mar 2018 HL RCMP Policing Highlights;  
• Town of HL - HL Detachment, Crime Data – Mar 2018

- HL Provincial Detachment Crime Statistics (Actual) Jan to Mar: 2014 – 2018
- HL Provincial Detachment Crime Statistics (Actual) Mar: 2014 – 2018
- Town of HL – HL Detachment Crime Statistics Jan to Mar: 2015 – 2018
- Mar 2018 HL RCMP Crime Reduction Unit Highlights

## **6. ADOPTIONS OF THE MINUTES**

6.1 Regular Meeting minutes of March 26, 2018

### **Resolution# 138-18**

Moved by Deputy Mayor Langford  
THAT Council adopts the Regular Meeting minutes of March 26, 2018 as amended.

CARRIED

## **7. DELEGATION BUSINESS**

RCMP High Level Detachment Report

- Mar 2018 HL RCMP Policing Highlights;
- Town of HL - HL Detachment, Crime Data – Mar 2018
- HL Provincial Detachment Crime Statistics (Actual) Jan to Mar: 2014 – 2018
- HL Provincial Detachment Crime Statistics (Actual) Mar: 2014 – 2018
- Town of HL – HL Detachment Crime Statistics January – March, 2015 – 2018
- Mar 2018 HL RCMP Crime Reduction Unit Highlights

### **Resolution# 139-18**

Moved by Councillor Morgan  
THAT Council accepts the March 2018 RCMP High Level Detachment report for information.

CARRIED

## **8. MAYOR'S REPORT**

March 27 – April 9, 2018

Mar 27 – Regional Economic Development Initiative

Mar 28 – First Nations-Municipal Community Economic Development Initiative (CEDI) meeting

Mar 28 – Northwest Species at Risk

Mar 29 – Boreal Housing

Mar 29 – Accurate Assessment, assessment presentation

Apr 07 – Municipal Development Plan meeting

Apr 09 – RCMP meeting

### **Resolution# 140-18**

Moved by Councillor Anderson  
THAT Council accepts the Mayor's report for information.

CARRIED

**9. COUNCIL COMMITTEE REPORTS**

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Forest
- Councillor Gillis
- Councillor Jessiman
- Councillor Morgan

Deputy Mayor Langford:

Mar 13 – Chamber quarterly  
 Mar 14 – High Level Chamber of Commerce Board meeting  
 Apr 07 – Municipal Development Plan meeting

Councillor Anderson:

Mar 28 – First Nations-Municipal CEDI meeting  
 Mar 29 – Accurate Assessment, assessment presentation  
 Apr 03 – HL Transportation Society  
 Apr 07 – Municipal Development Plan meeting

Councillor Forest:

Mar 29 – Accurate Assessment, assessment presentation  
 Apr 03 – HL Transportation Society

Councillor Gillis:

Mar 28 – First Nations-Municipal CEDI meeting  
 Mar 28 – High Level Library Board  
 Mar 29 – Accurate Assessment, assessment presentation  
 Apr 04 – High Level Library Board, personnel  
 Apr 05 – Mackenzie County Charity Golf tournament  
 Apr 07 – Municipal Development Plan meeting

Councillor Jessiman:

Mar 29 – Accurate Assessment, assessment presentation

Councillor Morgan:

Mar 28 – First Nations-Municipal CEDI meeting  
 Mar 28 – NWSAR  
 Mar 28 – HL Library Board  
 Mar 29 – Accurate Assessment, assessment presentation

**Resolution# 141-18**

Moved by Councillor Morgan  
 THAT Council accepts the Councillor Committee reports as presented.

CARRIED

**10. ADMINISTRATION REPORTS**

10.1 Council Meeting Action List

**Resolution# 142-18**

Moved by Councillor Forest  
 THAT Council accepts the Council Meeting Action List as circulated.

CARRIED

10.2 Council Donation List

**Resolution# 143-18**

Moved by Councillor Morgan  
 THAT Council accepts the Council Donation List as circulated.

CARRIED

**11. ADMINISTRATIVE INQUIRIES**

None.

## **12. OLD BUSINESS**

None.

## **13. NEW BUSINESS**

13.1 RFD: Plan Cancellation  
Bylaw 974-18

### **Resolution# 144-18**

Moved by Deputy Mayor Langford  
THAT Council give First reading of Bylaw 974-18 Plan Cancellation  
Bylaw.

CARRIED

### **Resolution# 145-18**

Moved by Councillor Forest  
THAT Council give Second reading of Bylaw 974-18.

CARRIED

### **Resolution# 146-18**

Moved by Councillor Morgan  
THAT Council unanimously agree to consider Third reading of  
Bylaw 974-18.

CARRIED UNANIMOUSLY

### **Resolution# 147-18**

Moved by Councillor Morgan  
THAT Council give Third reading to Bylaw 974-18.

CARRIED

13.2 RFD: Replacement of the  
granular activated carbon (GAC)  
project.

### **Resolution# 148-18**

Moved by Councillor Forest  
THAT Council approve the funding for the replacement of Granular  
Activated Carbon project;  
AND  
THAT Council allocate \$137,000.00 from the Utility Reserves to fund the  
Granular Activated Carbon Replacement Project.

CARRIED

13.3 Tri Council – agenda items for  
the May 2, 2018 meeting.

### **Resolution# 149-18**

Moved by Deputy Mayor Langford  
THAT Council add Inter-Municipal Collaboration Framework, regional  
grants-collaboration, and the Mackenzie Regional Waste Management  
Commission to the Tri Council agenda.

CARRIED

13.4 Meeting with MLA Jabbour – topics of discussion.

**Resolution# 150-18**

Moved by Councillor Morgan  
THAT Council add carbon tax, pipeline, G7G, and rail to the topics of discussion with MLA Jabbour.

CARRIED

13.5 Partnership Dates

**Resolution# 151-18**

Moved by Councillor Morgan  
THAT Council move the partnerships dates item for information.

CARRIED

13.6 Open House – Community Standards Bylaw 976-18.

**Resolution# 152-18**

Moved by Councillor Morgan  
THAT Council hold a public hearing for the Community Standards Bylaw 976-18 on May 14<sup>th</sup>, 2018.

CARRIED

#### **14. CORRESPONDENCE FOR ACTION**

14.1 Ms. Linda Duplessis, Peace Library System

**Resolution# 153-18**

Moved by Councillor Forest  
THAT Council accept the request from the Peace Library System for information.

CARRIED

#### **15. CORRESPONDENCE FOR INFORMATION**

15.1 ATCO – Invitation to the Grand Opening of the High Level office, dated Mar 29/2018

**Resolution# 154-18**

Moved by Councillor Morgan  
THAT all available Councillors attend the ATCO Grand Opening.

CARRIED

15.2 High Level Christian Academy – Invitation to attend the 2018 Spring Banquet

15.3 WCB Alberta – April 28<sup>th</sup>, National Day of Mourning, dated Mar 21/2018

15.4 Minister Shaye Anderson, Municipal Affairs – Municipal Accountability Program (MAP), dated Mar 27/2018.

15.5 TOHL Correspondence: Mackenzie County re: Change to 2018 Capital Projects request

**Resolution# 155-18**

Moved by Councillor Forest  
THAT Council accepts item 15.2 to 15.5 for information.

CARRIED

#### **16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD**

None.

**18. IN CAMERA**

18.1 Personnel Evaluation -  
Disclosure harmful to personal  
privacy – Pursuant to FOIP 17(4)(f)

**Resolution# 156-18**  
Moved by Councillor Morgan  
THAT Council move in camera at 8:30 p.m.

CARRIED

Members of Council moved to room 150.

**Resolution# 157-18**  
Moved by Councillor Gillis  
THAT Council move out of in camera at 9:55 p.m.

CARRIED

**19. ADJOURNMENT**

**Resolution# 158-18**  
Moved by Councillor Forest  
THAT Council adjourns the April 9th, 2018 meeting at 9:55 p.m.

CARRIED

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Mayor

\_\_\_\_\_  
Municipal Clerk