



TOWN OF  
**HIGH LEVEL**

**COMMITTEE OF THE WHOLE MEETING**  
**Room 150 at 7:00 p.m.**  
**April 16, 2018**

**APPROVED MINUTES**

|                 |   |  |
|-----------------|---|--|
| Council Present | Boyd Langford<br>Mike Morgan<br>Brent Anderson<br>Beth Gillis<br>Ellis Forest<br>Terry Jessiman | Deputy Mayor (phone)<br>Councillor<br>Councillor<br>Councillor<br>Councillor<br>Councillor   |
| Staff Present   | Dan Fletcher<br>Ashleigh Bulmer<br>Carolyn Zenko<br>Keith Straub<br>Jayme Batt                  | Chief Administrative Officer<br>Director of Development and IT<br>Director of Finance<br>Director of Operations<br>Recording Secretary |
| Regrets         | Crystal McAteer<br>Sandra Beaton<br>Rodney Schmidt<br>Serena Weipert                            | Mayor<br>Municipal Clerk<br>Director of Protective Services<br>Director of Community Services  |

**1. CALL TO ORDER**

Acting Deputy Mayor Morgan called the meeting to order at 7:02 p.m.

**2. ADOPTION OF AGENDA**

2.1 Adoption of the Committee of the Whole Agenda, April 16, 2018

**Recommendation 021-18**

Moved by Councillor Forest  
THAT Council adopt the April 16, 2018 Committee of the Whole agenda as circulated.

CARRIED

**3. DELEGATIONS**

None.

**4. ADOPTION OF THE MINUTES**

4.1 Committee of the Whole Meeting Minutes, March 19, 2018

**Recommendation 022-18**

Moved by Councillor Anderson  
THAT the Committee of the Whole meeting minutes of March 19, 2018 be accepted as circulated.

CARRIED

**5. DELEGATION BUSINESS**

None.

## 6. OLD BUSINESS

### 6.1 Bylaws for Cannabis

#### **Recommendation 023-18**

Moved by Deputy Mayor Langford

THAT Council rise and report Bylaw 978-18, amendment to Land Use Bylaw 944-13 to the April 23, 2018 Regular Council Meeting;  
AND

THAT Council rise and report Bylaw 979-18, amendment to Business License Bylaw 873-08 to the April 23, 2018 Regular Council Meeting;  
AND

THAT Council rise and report Bylaw 980-18, amendment to Revised Fee Bylaw 889-09 to the April 23, 2018 Regular Council Meeting.

CARRIED

## 7. NEW BUSINESS

### 7.1 RFD: Water and Sewer Bylaw 915-11 - Tabled from the March 12<sup>th</sup> Regular meeting.

#### **Recommendation 024-18**

Moved by Councillor Forest

THAT Council table the Water and Sewer Bylaw 915-11 to the May 21<sup>st</sup> Committee of the Whole meeting.

CARRIED

### 7.2 RFD: Capital and Operating Restricted Surplus Policy

#### **Recommendation 025-18**

Moved by Councillor Gillis

THAT Council rise and report the Capital and Operating Restricted Surplus Policy to the April 23<sup>rd</sup> Regular Council meeting.

CARRIED

### 7.3 RFD: 2017 Operating Surplus Transfers to Reserves – effective December 31, 2017

#### **Recommendation 026-18**

Moved by Councillor Jessiman

THAT Council rise and report the 2017 Operating Surplus Transfers to Reserves item to the April 23<sup>rd</sup> Regular Council meeting.

CARRIED

### 7.4 STARS

- Tabled from the March 26<sup>th</sup> Regular meeting.

#### **Recommendation 027-18**

Moved by Councillor Forest

THAT Council rise and report the STARS donation request to the April 23<sup>rd</sup> Regular Council meeting.

CARRIED

## 8. CORRESPONDENCE FOR ACTION

None.

## 9. CORRESPONDENCE FOR INFORMATION

None.

**10. NOTICE OF MOTIONS**

None.

**11. QUESTION PERIOD**

None.

**12. IN CAMERA**

12.1 Personnel Evaluation  
Disclosure harmful to personal  
privacy, pursuant to FOIP 17(4)(f)

**Recommendation 028-18**  
Moved by Councillor Anderson  
THAT Council move into in Camera at 7:40 p.m.

CARRIED

The recording secretary left the meeting at 7:40 p.m.

**Recommendation 029-18**  
Moved by Councillor Forest  
THAT Council move out of in Camera at 8:05 p.m.

CARRIED

**Recommendation 030-18**  
Moved by Councillor Jessiman  
THAT Council Rise and Report the CAO Evaluation to the  
April 23<sup>rd</sup>, 2018 Regular Council Meeting.

CARRIED

**13. ADJOURNMENT**

**Recommendation 031-18**  
Moved by Councillor Forest  
THAT the Committee of the Whole meeting be adjourned at  
8:07 p.m.

CARRIED

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Mayor

\_\_\_\_\_  
Municipal Clerk