



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
April 24, 2017**

MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Chris MacLeod Scott Chandler Ellis Forest Boyd Langford Mike Morgan Jacy Rapke	Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Dan Fletcher Serena Weipert Rodney Schmidt Keith Straub Ashleigh Bulmer Brittany Stahl Jayme Batt Sandra Beaton	Chief Administrative Officer Director of Community Services Director of Protective Services Director of Operation Director of Development and IT Services Director of Finance Support Services Clerk Municipal Clerk/Recording Secretary
<u>GUESTS</u>	Jordan Maskell	Echo Pioneer Press
<u>REGRETS</u>	Crystal McAteer	Mayor

1. CALL TO ORDER

Deputy Mayor MacLeod called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
April 24, 2017

Resolution# 144-17

Moved by Councillor Forest
THAT Council adopt the April 24, 2017 Regular Council Meeting
Agenda as circulated.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

None.

6. ADOPTIONS OF THE MINUTES

6.1 Regular Council Meeting minutes,
April 10, 2017.

Resolution# 145-17

Moved by Councillor Morgan
THAT Council adopt the Regular Council Meeting minutes of
April 10, 2017 as circulated.

CARRIED

6.2 Special meeting minutes,
April 18, 2017

Resolution# 146-17

Moved by Councillor Langford
THAT Council adopt the Special meeting minutes of April 18, 2017 as
circulated.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

Mayor McAteer is away.

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which
Councillors are appointed:

- Deputy Mayor MacLeod
- Councillor Chandler
- Councillor Forest
- Councillor Morgan
- Councillor Rapke

Deputy Mayor MacLeod:

12 Apr – Regional Economic Development Initiative, AGM is Sep 7th
24 Apr – Auditors financial statement presentation

Councillor Chandler:

11 Apr – High Level Transportation Society
12 Apr – High Level Policing Society
18 Apr – Special Meeting
24 Apr – Auditors financial statement presentation

Councillor Forest:

18 Apr – Special Meeting
24 Apr – Auditors financial statement presentation

Councillor Morgan:

11 Apr – Northwest Species at Risk Committee
18 Apr – Special Meeting
19 Apr – Mackenzie Frontier Tourist Association
20 Apr – Northwest Species at Risk Committee
21 Apr – Northwest Species at Risk Committee
24 Apr – Auditors financial statement presentation

Councillor Rapke:

11 Apr – High Level Chamber meeting
18 Apr – Special Meeting
19 Apr – Mackenzie Frontier Tourist Association
24 Apr – Auditors financial statement presentation

Resolution# 147-17

Moved by Councillor Rapke

THAT Council accepts the Councillor Committee reports as presented.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 148-17

Moved by Councillor Chandler

THAT Council accepts the Council Meeting Action List as circulated.

CARRIED

10.2 Council Donation Lists

Resolution# 149-17

Moved by Councillor Morgan

THAT Council accepts the Council Donation Lists as circulated.

CARRIED

10.3 2017 Capital Project Status Report

Resolution# 150-17

Moved by Councillor Forest

THAT Council accepts 2017 Capital Project Status Report as circulated.

CARRIED

10.4 Department Reports

- CAO Report
- Community Services
- Corporate Services
- Development & IT Services
- Operations
- Protective Services

Resolution# 151-17

Moved by Councillor Rapke

THAT Council accepts the March 2017 Department Reports as presented.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 RFD: Town of High Level Vitalization Policy

Resolution# 152-17

Moved Councillor Langford

THAT Council approve the amendments to the Town of High Level Vitalization Policy 248-14; AND

That Council approves the amendments to the Town of High Level Design Guidelines.

CARRIED

13.2 RFD: 2017 Tax Rate Bylaw 970-17

Resolution# 153-17

Moved by Councillor Forest
 THAT Council gives First Reading of Bylaw 970-17 known as the Tax Rate Bylaw.

CARRIED

Resolution# 154-17

Moved by Councillor Rapke
 THAT Council gives Second Reading of Bylaw 970-17.

CARRIED

Resolution# 155-17

Moved by Councillor Morgan
 THAT Council gives unanimous consent to Third Reading of Bylaw 970-17.

CARRIED UNANIMOUSLY

Resolution# 156-17

Moved by Councillor Chandler
 THAT Council gives Third and final reading to Bylaw 970-17.

CARRIED

13.3 RFD: 2017 Approved Operating Budget - changes

Resolution# 157-17

Moved by Councillor Morgan
 THAT Council approves the following additions to the 2017 Approved Operating Budget as follows:

Description	Code	Amount
MSI Operating funding	00-1-12-00-840	\$ 110,104.00
Downtown vitalization grants to organizations	00-2-62-00-770	\$ 40,000.00

CARRIED

13.4 RFD: Appointment of Director of Emergency Management (DEM)

Resolution# 158-17

Moved by Councillor Langford
 THAT Council appoints Dan Fletcher as the Director of Emergency Management.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Request for Donation -
 HL Agricultural Society

Resolution# 159-17

Moved by Councillor Rapke
 THAT Council approves the donation of \$300 to the High Level Agricultural Society to support a rodeo event at the Annual Rodeo on June 10, 2017.

CARRIED

14.2 Request for Donation -
HL Running Club

Resolution# 160-17

Moved by Councillor Chandler
THAT Council approves the donation of \$300 to the High Level Running Club to help cover costs of the Annual Spring Sprint on June 3, 2017.

CARRIED

14.3 AB Seniors and Housing - 2017
Minister's Seniors Service Awards

Resolution# 161-17

Moved by Councillor Morgan
THAT Council nominates Carol Bieraugle for the 2017 Minister's Seniors Service Awards.

CARRIED

14.4 Northern Lakes College - Invitation
to Council (REDI Members) re public talk
and workshop with former National Chief
Phil Fontaine.

Resolution# 162-17

Moved by Councillor Chandler
THAT Council accepts the invitation to attend the public talk and workshop with former National Chief Phil Fontaine for information.

CARRIED

14.5 2017 FVSD Awards Ceremony,
Invitation to (Mayor McAteer and CAO
Dan Fletcher) attend the banquet &
awards ceremony on Friday, May 26th,
2017.

Resolution# 163-17

Moved by Councillor Chandler
THAT Councillor Chandler and CAO Fletcher attend the Fort Vermilion School Division Awards Ceremony on May 26th, 2017.

CARRIED

14.6 High Level Public School - Invitation
to the Skills Centre Grand Opening,
June 8, 2017.

Resolution# 164-17

Moved by Councillor Morgan
THAT Mayor McAteer attends the Skills Centre Grand Opening on June 8, 2017.

CARRIED

14.7 Infrastructure, Deputy Minister
Shannon Flint - Water and Sewer Water
Services at the Footner Lake Forestry
Site and High Level Airport, dated
Apr 5/2017

Resolution# 165-17

Moved by Councillor Langford
THAT the letter from Deputy Minister Shannon Flint regarding Water and Sewer Water Services at the Footner Lake Forestry Site and High Level Airport be moved to the June 2017 Committee of the Whole.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Environment and Parks, Deputy Minister Bev Yee - Tolko's wood waste incinerator (beehive burner), dated Apr 3/2017

15.2 Environment and Parks, Deputy Minister Andre Corbould - Tolko's wood waste incinerator (beehive burner), dated Apr 3/2017

~~15.3 Infrastructure, Deputy Minister Shannon Flint - Water and Sewer Water Services at the Footner Lake Forestry Site and High Level Airport, dated Apr 5/2017~~ Moved to Item 14.7

15.4 Alberta Association of Municipal Districts and Counties - Contact Newsletters, Apr 5, 2017 | Volume 2017 Issue 13

15.5 Alberta Association of Municipal Districts and Counties - Contact Newsletters, Apr 12, 2017 | Volume 2017 Issue 14

15.6 Alberta Association of Municipal Districts and Counties - Contact Newsletters, Apr 21, 2017 | Volume 2017 Issue 15

15.7 THL Correspondence: Honourable Shaye Anderson, Municipal Census for 2017.

Resolution# 166-17

Moved by Councillor Forest
THAT Council accepts item 15.1, 15.2, and 15.4 to 15.7 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

Echo Press – notice an increase in tourism?

18. IN CAMERA

18.1 Library Board Appointment
Personal Privacy - Pursuant to FOIP,
Section 17(1)

Resolution# 167-17

Moved by Councillor Morgan
THAT Council moves in camera at 7:51 pm.

CARRIED

The meeting recessed at 7:51 pm.
The meeting resumed at 7:54 pm.

CARRIED

Resolution# 168-17

Moved by Councillor Morgan
THAT Council moves out of in camera at 8:01 pm.

CARRIED

Resolution# 169-17

Moved by Councillor Forest
THAT Council reappoint Monica Longard to the High Level Library Board for a period of three years, pursuant to section 4(4) of the Libraries Act, RSA 2000m c L-11.

CARRIED

19. ADJOURNMENT

Resolution# 170-17

Moved by Councillor Chandler

THAT Council adjourns the April 24, 2017 meeting at 8:02 pm.

CARRIED

Deputy Mayor

Municipal Clerk

ADOPTED