



**TOWN OF HIGH LEVEL
REGULAR COUNCIL (VIRTUAL) MEETING MINUTES
Live Stream through Town of High Level Facebook
May 10, 2021 at 7:00 p.m.**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Terry Jessiman Mike Morgan Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Clark McAskile Jeri Phillips Ruth Rolfe Keith Straub Bill Schnarr Charles Carstens Sandra Beaton	Chief Administrative Officer Director of Finance and Administration Director of Community Services Director of Operations Communications Coordinator Manager HR/Payroll and IT Municipal Clerk/Recording Secretary
<u>REGRETS</u>	Hayley Gavin Rodney Schmidt	Land Use and Planning Manager Director of Protective Services

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for
May 10, 2021

Additions or amendments to the agenda.
- Addition under New Business, Item 13.6 FCM Annual Conference
Trade Show 2021 and Closed Session, Item 18.2 Capital Projects

Resolution# 164-21

Moved by Councillor Anderson
THAT Council adopt the May 10, 2021 Regular Meeting Agenda with
the additions.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

5.1 Cpl Danny MILLS and Sgt Mike
BURNS, High Level RCMP Detachment

Mayor McAteer welcomed Cpl MILLS and Sgt BURNS.
Sgt Mike BURNS is new to the High Level RCMP Detachment.
The High Level RCMP – April 2021 Report was presented to Council.

6. APPROVAL OF THE MINUTES

6.1 April 26, 2021 Regular Council Meeting unapproved minutes.

Resolution# 165-21

Moved by Deputy Mayor Langford
THAT Council approve the Regular Council meeting minutes of April 26, 2021 as circulated.

CARRIED

7. DELEGATION BUSINESS

7.1 High Level RCMP – April 2021 Report

Resolution# 166-21

Moved by Councillor Morgan
THAT Council accept the High Level RCMP – April 2021 Report for information.

CARRIED

8. MAYOR'S REPORT

8.1 Mayor's report for April 26 – May 10, 2021.

Apr 28 – Regional Economic Development Initiative (REDI)

Apr 29 – Mackenzie Frontier Tourist Association (MFTA)

May 05 – Community Economic Development Initiative (CEDI),
Capacity Discussion

May 05 – Meeting with Minister Nixon

May 05 – Multi-Purpose Centre Sponsorship Task Force meeting

Welcome two new members: Jocelyn Asels/Dene Tha' First Nation and Jacquie Bateman/High Level area

Resolution# 167-21

Moved by Councillor Jessiman
THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillor are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Morgan
- Councillor Welke

Deputy Mayor Langford:

Apr 28 – REDI Board meeting and Annual General Meeting

May 04 – Mackenzie Regional Waste Management Commission (MRWMC)

May 05 – Elected Officials Education Program, session one of Regional Partnerships and Collaboration

Councillor Anderson:

Apr 28 – Municipal Library Board zoom meeting

Councillor Jessiman:

May 05 – High Level Community Policing Society meeting
Child Advocacy Centre is closed until further notice.

Councillor Morgan:

Apr 28 – Municipal Library Board zoom meeting

Apr 29 – MFTA

May 04 – MRWMC

May 05 – Sponsorship Task Force meeting

Councillor Welke:

Apr 27 – NW Regional FASD Society meeting

Resolution# 168-21

Moved by Councillor Welke

THAT Council accept the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution# 169-21

Moved by Councillor Jessiman

THAT Council accept the Action List for information.

CARRIED

10.2 Capital Project Status Report

Resolution# 170-21

Moved by Councillor Anderson

THAT Council accept the Capital Project Status Report for information.

CARRIED

10.3 Financial Report – March 2021

Resolution# 171-21

Moved by Deputy Mayor Langford

THAT Council accept the Financial Report – March 2021 for information.

CARRIED

10.4 Monthly Report to Council – April 2021

Resolution# 172-21

Moved by Councillor Welke

THAT Council accept the Monthly Report to Council – April 2021 for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 RFD: Vitalization Grant Policy

Council reviewed the contents of the grant policy and discussed community vitalization while recommending amendments. Mayor McAteer requested Administration bring the policy to the May 25th Regular Meeting.

13.2 RFD: Fix Your Fence program

Resolution# 173-21

Moved by Councillor Welke

THAT Council approve recommendations for guidelines for the Fix Your Fence Council Initiative, with the \$10,000 allocated to provide \$200.00 to the first 30 qualified applicant, names to be put in draws for \$500 of preselected gift cards from the remainder of funds.

CARRIED

13.3 RFD: proposed 2021 Tax Rate Bylaw

Resolution# 174-21

Moved by Councillor Morgan

THAT Council give First Reading to 2021 Tax Rate Bylaw 1022-21.

CARRIED

Resolution# 175-21

Moved by Councillor Jessiman

THAT Council give Second Reading to 2021 Tax Rate Bylaw 1022-21.

CARRIED

Resolution# 176-21

Moved by Deputy Mayor Langford

THAT Council unanimously agree to consider Third Reading to 2021 Tax Rate Bylaw 1022-21.

CARRIED UNANIMOUSLY

Resolution# 177-21

Moved by Councillor Anderson

THAT Council give Third and final Reading to 2021 Tax Rate Bylaw 1022-21.

CARRIED

13.4 RFD: Write-off of uncollectible provincial government's Grants in Place of Taxes (GIPOT)

Resolution# 178-21

Moved by Councillor Morgan

THAT Council authorize the write off amount of \$22,562.57 for provincial government's grants in place of taxes (GIPOT) the year ending December 31, 2020.

CARRIED

13.5 CN-KCS, Support letter requested
Sample letter provided.**Resolution# 179-21**

Moved by Councillor Anderson

THAT Council accept the request from CN for a letter of support for information.

CARRIED

13.6 FCM Annual Conference and Trade Show 2021

Resolution# 180-21

Moved by Councillor Jessiman
THAT Council authorize Mayor McAteer's attendance at the Virtual Federation of Canadian Municipalities Annual Conference and Trade show from May 31 – Jun 4, 2021.

CARRIED

14. CORRESPONDENCE FOR ACTION

None.

15. CORRESPONDENCE FOR INFORMATION

- 15.1 Government of Alberta - Police Funding Model Chargeback
- 15.2 MuniSight Ltd., Rural Communities Scholarship Program
- 15.3 Response from Justice and Solicitor General Minister Kaycee Madu re Summit on Policing
- 15.4 Regional Economic Development Initiative – Board meeting minutes from March 24, 2021
- 15.5 Alberta Recycling Management Authority – Spring 2021 Update
- 15.6 Copies – Town of Tofield ltrs to Minister Shandro and MP Kurek re Rural AB Vaccine Provision

Resolution# 181-21

Moved by Councillor Morgan
THAT Council accept 15.1 to 15.6 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. CLOSED SESSION

Mayor McAteer thanked the viewers and requested a motion from Council to move into Closed Session.

Resolution# 182-21

Moved by Councillor Welke
THAT Council move into closed session pursuant to FOIP Part 1, Division 2, Intergovernmental Relations and Privileged information, sections 21(1)(ii), and 27(1)(a), respectively at 8:03 p.m.

CARRIED

The following individuals remained in the closed session meeting:
Elected officials: Mayor McAteer, Deputy Mayor Langford, and Councillors M. Morgan, B. Anderson, T. Jessiman and J. Welke.
Staff: CAO McAskile, J. Phillips, R. Rolfe, R. Schmidt, B. Schnarr, C. Carstens, and S. Beaton.

Gwendolyn Stewart-Palmer, Shores Jardine LLP, joined the meeting at 8:20 p.m.

Ms. Stewart-Palmer left the meeting at 9:21 p.m.

Resolution# 183-21

Moved by Councillor Morgan

THAT Council move out of closed session at 9:22 p.m.

CARRIED

18.1 Regional Service Sharing Agreement - Pursuant to FOIP Part 1, Division 2, Intergovernmental Relations and Privileged information, sections 21(1)(ii), and 27(1)(a), respectively.

Resolution# 184-21

Moved by Councillor Anderson

THAT the Town of High Level decline to provide additional water service connections to the Footner Potable Water Line at this time. Administration is instructed to provide all specifications and guidelines required for connection to the Footner Potable Water Line to any applicant; to allow the applicant to construct to these specifications if they wish to prepare for possible future connection. Administration is further instructed to bring any application for connection to the Footner Potable Water Line back to Council if there is a change in the status of agreements with Mackenzie County.

CARRIED

18.2 Capital Projects - update Pursuant to FOIP Part 1, Division 2, Advice from Officials, section 24(1)(g)

Resolution# 185-21

Moved by Deputy Mayor Langford

THAT Council cancel 2021 capital project #15 Runway Inspection – Replacement and increase funding by \$18,000 for 2021 capital project #14 Trackless Mower Attachments.

CARRIED

19. ADJOURNMENT

Resolution# 186-21

Moved by Councillor Morgan

THAT Council adjourn the May 10, 2021 Regular meeting at 9:25 pm.

CARRIED

[Original signed by Crystal McAteer]

Mayor

[Original signed by Sandra Beaton]

Municipal Clerk