



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
May 13, 2019**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Beth Gillis Mike Morgan	Mayor Deputy Mayor Councillor Councillor Councillor
<u>STAFF</u>	Clark McAskile Keith Straub Carolyn Zenko Serena Weipert Luke Colatorti Sandra Beaton	Chief Administrative Officer Director of Operations Director of Finance Director of Community Services Airport Manager Municipal Clerk/Recording Secretary
<u>PRESS</u>	Bill Schnarr	Echo-Pioneer
<u>REGRETS</u>	Ellis Forest Terry Jessiman Rodney Schmidt	Councillor Councillor Director of Protective Services

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
May 13, 2019

Request for any additions or deletions to the agenda.
- Addition of In camera item, 18.1 Potential commercial development

Resolution# 177-19

Moved by Councillor Morgan
THAT Council adopt the May 13, 2019 Regular Council Meeting Agenda
as amended.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

5.1 Sgt Shawn HODGINS
RCMP High Level Detachment

The RCMP representative did not attend.

5.2 Chamber of Commerce Rep –
Mr. Peter Rossouw

Mr. Rossouw provided an update regarding the Town Clean Up plan & use of the Arena parking lot

6. ADOPTIONS OF THE MINUTES

6.1 Regular Council meeting minutes of April 23, 2019.

Resolution# 178-19

Moved by Deputy Mayor Langford
THAT Council adopts the Regular Council meeting minutes of April 23, 2019 as amended.

CARRIED

7. DELEGATION BUSINESS

7.1 ~~RCMP High Level Detachment Report~~ Item removed

7.2 Chamber of Commerce update re Town clean up.

Resolution# 179-19

Moved by Councillor Morgan
THAT Council approve the Chamber of Commerce's request to use the arena parking lot for the placement of a dumpster during Town Clean up.

CARRIED

8. MAYOR'S REPORT

April 23 – May 13, 2019

Apr 24 – Regional Economic Development Initiative

Apr 25 – Boreal Housing, High Level Seniors Complex update

Apr 29 – Volunteer Appreciation BBQ

May 06 – Community Economic Development Initiative (CEDI) Working Group

May 09 – E-meeting (AUMA Support Canadian Energy)

Resolution# 180-19

Moved by Councillor Anderson
THAT Council accepts the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Forest (away)
- Councillor Gillis
- Councillor Jessiman (away)
- Councillor Morgan

Deputy Mayor Langford:

Apr 24 – Reg. Economic Development Initiative AGM & Board meeting

Apr 29 – Volunteer Appreciation BBQ

Apr 30 – Mackenzie Regional Charity Golf Committee meeting

Councillor Anderson:

Apr 29 – Volunteer Appreciation BBQ

May 08 – Chamber of Commerce Board meeting

May 09 – Inter Municipal Planning Committee

Councillor Gillis:

Apr 24 – Library Board Meeting

Apr 25-28 – Library Conference, Jasper

Apr 29 – Volunteer Appreciation BBQ

Apr 30 – Mackenzie Regional Charity Golf Committee meeting

May 04 – Mackenzie Frontier Tourist Association/AuroraCon

May 06 – Community Economic Development Initiative Working Group

May 07 – Mackenzie County Library Board meeting

May 10-12, Yellowknife Trade Show

Councillor Morgan:

Apr 24 – Library Board Meeting

Apr 29 – Volunteer Appreciation BBQ

May 03 – Mackenzie Regional Waste Management Commission

May 04 – Mackenzie Frontier Tourist Association/AuroraCon

May 09 – Inter Municipal Planning Committee meeting

May 11 – High Level Library engagement event (May 24, second event)

Resolution# 181-19

Moved by Councillor Gillis

THAT Council accept the Councillor Committee reports as presented.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 182-19

Moved by Councillor Morgan

THAT Council accepts the Council Meeting Action List for information.

CARRIED

10.2 Capital Project Status Report

Resolution# 183-19

Moved by Deputy Mayor Langford

THAT Council accepts the Capital Project Status Report for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 Tri Council meeting, June 5, 2019 meeting

13.2 RFD: Banner of Remembrance Task Force Committee Members

Resolution# 184-19

Moved by Deputy Mayor Langford

THAT Council request Administration amend the Terms of Reference for the Banner of Remembrance Task Force to replace “Two Veterans”

with “Three Veterans”; and

FURTHER, THAT Council accept Cheryl Welke as the High Level Chamber of Commerce member, two youth representatives for the High Level Army Cadets, and Scott Chandler, Robyn Dwyer and Randy Hume as the Veterans.

CARRIED

13.3 RFD: Arena Pad Rental Fee

Resolution# 185-19

Moved by Councillor Morgan

THAT Council waive the 2018 and 2019 arena pad rental fees, totaling \$1,080.00, for the High Level Oilmen’s Association Community Spring Break-Up Bash.

CARRIED

13.4 RFD: Alberta Library Conference
– Councillor Attendance

Resolution# 186-19

Moved by Councillor Morgan

THAT Council retroactively approve Councillor Gillis’s attendance at the Alberta Library Conference 2019 in Jasper, Alberta and attendance at AuroraCon event on May 3-4, 2019; and

THAT Council retroactively approve Mayor McAteer’s and Councillor Gillis’s trip to Yellowknife from May 10-12, 2019 on behalf of the Regional Economic Development Initiative and the Mackenzie Frontier Tourist Association, respectively.

CARRIED

13.5 RFD: 2019 AUMA Convention &
AMSC Trade Show, Sep 25-27, 2019
in Edmonton

Resolution# 187-19

Moved by Councillor Gillis

THAT all available Councillors and the Chief Administrative Officer attend the 2019 AUMA Convention & AMSC Trade Show from September 25-27, 2019 in Edmonton.

CARRIED

13.6 RFD: High Level Airport - Host a
Fly-In Event

Resolution# 188-19

Moved by Councillor Morgan

THAT Council approve the Fly-In event at the High Level Airport and waive the Landing Fees for the event, from 1300hrs/July 4, 2019 to 1300hrs/July 5, 2019.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Terry Fox Foundation - 2019
Terry Fox Run

Resolution# 189-19

Moved by Councillor Anderson

THAT Council accept the Terry Fox Foundation letter for information.

CARRIED

14.2 Watt Mountain Wanderers
Snowmobile Club

Resolution# 190-19

Moved by Deputy Mayor Langford
THAT Council provide a letter of support for the Watt Mountain Wanderers Snowmobile Club in their grant application to the Community Facility Enhancement Program.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

- 15.1 Rural Municipalities Assoc. (RMA) Contact Newsletters – Volume 2019, Issues 15, 16, 17 & 18.
- 15.2 Grande Prairie Regional College – Invitation to attend Convocation 2019.
- 15.3 Alberta NWSAR Committee meeting highlights from April 18, 2019.
- 15.4 From the www.edo.ca site: CEDI – First Nations-Municipal Community Economic Development Initiative (CEDI), 'Cycle 3 (2018-2021), Dene Tha' First Nation and Town of High Level (mention)
- 15.5 Mackenzie Regional Charity Golf Committee meeting notes, March 28, 2019

Resolution# 191-19

Moved by Councillor Morgan
THAT Council accepts items 15.1 to 15.5 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

No questions.

18. IN CAMERA

Resolution# 192-19

Moved by Councillor Morgan
THAT Council move in camera at 8:04 p.m.

CARRIED

All attending Council members and the CAO attended the in camera meeting. (MGA s. 602.08 (1)(6))

Resolution# 193-19

Moved by Councillor Anderson
THAT Council move out of in camera at 9:13 p.m.

CARRIED

18.1 Potential commercial development discussion - Business interests of a third party, Pursuant to FOIP Part 1, Div 2, s 16(1)(a)(ii) and (c)(i)

19. ADJOURNMENT

Resolution# 194-19

Moved by Councillor Morgan

THAT Council adjourn the May 13, 2019 meeting at 9:14 p.m.

CARRIED

Mayor

Municipal Clerk