



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING  
Council Chambers at 7:00 p.m.  
May 14, 2018**

**APPROVED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Crystal McAteer Boyd Langford Brent Anderson Ellis Forest Beth Gillis Terry Jessiman Mike Morgan	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<b><u>STAFF</u></b>	Dan Fletcher Keith Straub Rodney Schmidt Serena Weipert Carolyn Zenko Ashleigh Bulmer Sandra Beaton	Chief Administrative Officer Director of Operations Director of Protective Services Director of Community Services Director of Finance Director of Development & IT Services Municipal Clerk/Recording Secretary
<b><u>GUEST</u></b>	Jordan Maskell	ECHO Press

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

Regular Council Meeting Agenda,  
May 14, 2018

**Resolution# 198-18**  
Moved by Councillor Forest  
THAT Council adopt the May 14, 2018 Regular Council Meeting Agenda  
as amended.

CARRIED

**3. PUBLIC HEARING**

3.1 Community Standards  
Bylaw 976-18, a bylaw to repeal  
Bylaw 885-09.

Mayor McAteer opened the Public Hearing for Bylaw 976-18 at 7:00 p.m.

A presentation was given to Council by Rodney Schmidt, Director of  
Protective Services, on Community Standards Bylaw 976-18.

**In Favour:**

No one spoke in favour of the proposed bylaw.

**Opposed:**

No one opposed the proposed bylaw.

At 7:03 p.m., Mayor McAteer requested a motion to close the Public Hearing for Community Standards Bylaw 976-18.

**Resolution# 199-18**

Moved by Councillor Forest

THAT the Public Hearing for Bylaw 976-18 be closed.

CARRIED

3.2 Bylaw 978-18, amendment to Land Use Bylaw 944-13.

Mayor McAteer opened the Public Hearing for Bylaw 978-18 at 7:04 p.m.

A presentation was given to Council by Ashleigh Bulmer, Director of Development, on Bylaw 978-18, amendment to Land Use Bylaw 944-13.

**In Favour:**

Seven comments were received from the public at the 2018 Trade Show booth. Five of seven comments were in favor of the proposed bylaw.

**Opposed:**

One comment was received from the public at the 2018 Trade Show booth opposing the proposed bylaw in part, "not near a playground".

At 7:07 p.m., Mayor McAteer requested a motion to close the Public Hearing for Bylaw 978-18.

**Resolution# 200-18**

Moved by Councillor Anderson

THAT the Public Hearing for Bylaw 978-18 be closed.

CARRIED

3.3 Bylaw 979-18, amendment to Business Licence Bylaw 873-08.

Mayor McAteer opened the Public Hearing for Bylaw 979-18 at 7:08 p.m.

A presentation was given to Council by Ashleigh Bulmer, Director of Development, on Bylaw 979-18, amendment to Business Licence Bylaw 873-08.

**In Favour:**

No one spoke in favour of the proposed bylaw.

**Opposed:**

One comment was received from the public at the 2018 Trade Show booth opposing the proposed bylaw, "Don't make it \$1000 for business licenses".

At 7:09 p.m., Mayor McAteer requested a motion to close the Public Hearing for Bylaw 979-18.

**Resolution# 201-18**

Moved by Councillor Jessiman

THAT the Public Hearing for Bylaw 979-18 be closed.

CARRIED

3.4 Bylaw 980-18, amendment to Revised Fees Bylaw 889-09.

Mayor McAteer opened the Public Hearing for Bylaw 980-18 at 7:10 p.m.

A presentation was given to Council by Ashleigh Bulmer, Director of Development, on Bylaw 980-18, amendment to Revised Bylaw 889-09.

**In Favour:**

No one spoke in favour of the proposed bylaw.

**Opposed:**

No one opposed the proposed bylaw.

At 7:11 p.m., Mayor McAteer requested a motion to close the Public Hearing for Bylaw 980-18.

**Resolution# 202-18**

Moved by Councillor Gillis

THAT the Public Hearing for Bylaw 980-18 be closed.

CARRIED

#### **4. PRESENTATIONS**

None.

#### **5. DELEGATIONS**

5.1 Sgt Cody Willoughby  
RCMP High Level Detachment

RCMP High Level Detachment Report

- Apr 2018 HL RCMP Policing Highlights;
- Town of HL - HL Detachment, Crime Data – Apr 2018
- HL Provincial Detachment Crime Statistics (Actual) Jan to Apr: 2014 – 2018
- HL Provincial Detachment Crime Statistics (Actual) April: 2014 – 2018

#### **6. ADOPTIONS OF THE MINUTES**

6.1 Regular Meeting minutes of April 23, 2018.

**Resolution# 203-18**

Moved by Councillor Morgan

THAT Council adopts the Regular Meeting minutes of April 23, 2018 as circulated.

CARRIED

#### **7. DELEGATION BUSINESS**

RCMP High Level Detachment Report

- Apr 2018 HL RCMP Policing Highlights;
- Town of HL - HL Detachment, Crime Data – Apr 2018
- HL Provincial Detachment Crime Statistics (Actual) Jan to Apr: 2014 – 2018
- HL Provincial Detachment Crime Statistics (Actual) April: 2014 – 2018

**Resolution# 204-18**

Moved by Deputy Mayor Langford

THAT Council accepts the April 2018 RCMP High Level Detachment report for information.

CARRIED

**8. MAYOR'S REPORT**

April 23 – May 14, 2018

Apr 23 – Auditors Report

Apr 24 – Regional Economic Development Initiative

Apr 26 – Boreal Housing, update

May 01 – Pre-meeting of Alberta Delegation for Ottawa trip re caribou

May 02 – Meeting with Derek Nighbor, CAO of Forest Products Association of Canada

May 02 – Meeting with Martine Dubec/ADM Environment and Climate Change Canada and Sue Milburn-Hopwood/ADM Canadian Wildlife Service

May 11 – Mackenzie Municipal Services Agency, Brownlee presentation (Planning and Development 101 seminar) in Peace River

**Resolution# 205-18**

Moved by Councillor Morgan

THAT Council accepts the Mayor's report for information.

CARRIED

**9. COUNCIL COMMITTEE REPORTS**

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Forest
- Councillor Gillis
- Councillor Jessiman
- Councillor Morgan

Deputy Mayor Langford:

Apr 23 – Auditors Report

Apr 24 – Regional Economic Development Initiative

May 02 – Mackenzie Regional Charity Golf Committee

May 02 – Tri Council meeting

May 05 – Document Review meeting

Councillor Anderson:

Apr 26 – Inter-municipal Planning Committee

May 02 – Tri Council meeting

May 05 – Document Review meeting

May 12 – 2018 Trade Show breakfast and booth

Councillor Forest:

Apr 23 – Auditors Meeting

Apr 24 – Transportation, tele-conference

Apr 28 – Mackenzie Regional Waste Management Commission

Councillor Gillis:

Apr 23 – Auditors Report Meeting

Apr 25 – Library Board meeting

May 07 – Northern Lakes College Community Education Committee Open House and BBQ

May 09 – Mackenzie Frontier Tourist Association meeting

May 11 – Mackenzie Municipal Services Agency, Brownlee presentation (Planning and Development 101 seminar) in Peace River

May 12 – 2018 Trade Show breakfast and booth

Councillor Jessiman:

Apr 23 – Auditors Report Meeting

Apr 25 – Policing Society

May 02 – Tri Council meeting  
 May 12 – 2018 Trade Show breakfast and booth

Councillor Morgan:

Apr 23 – Auditors Report Meeting  
 Apr 25 – Library Board meeting  
 Apr 26 – Inter-municipal Planning Committee  
 Apr 28 – Mackenzie Regional Waste Management Commission  
 May 01 – Northwest Species at Risk Committee meeting  
 May 02 – Tri Council meeting  
 May 04 – Aurora Con opening  
 May 05 – Document review meeting  
 May 09 – Mackenzie Frontier Tourist Association meeting  
 May 12 – 2018 Trade Show breakfast and booth

**Resolution# 206-18**

Moved by Councillor Morgan  
 THAT Council accepts the Councillor Committee reports as presented.

CARRIED

## 10. ADMINISTRATION REPORTS

### 10.1 Council Meeting Action List

**Resolution# 207-18**

Moved by Councillor Forest  
 THAT Council accepts the Council Meeting Action List as circulated.

CARRIED

### 10.2 Council Donation List

**Resolution# 208-18**

Moved by Deputy Mayor Langford  
 THAT Council accepts the Council Donation List as circulated.

CARRIED

## 11. ADMINISTRATIVE INQUIRIES

None.

## 12. OLD BUSINESS

### 12.1 RFD: Second and Third Reading for Community Standards Bylaw 976-18 to repeal Bylaw 885-09.

**Resolution# 209-18**

Moved by Councillor Jessiman  
 THAT Council gives Second Reading of Community Standards Bylaw 976-18 to repeal Community Standards Bylaw 885-09.

CARRIED

**Resolution# 210-18**

Moved by Councillor Gillis  
 THAT Council gives Third and Final Reading Bylaw 976-18 to repeal Community Standards Bylaw 885-09.

CARRIED

12.2 RFD: Second and Third Reading for Bylaw 978-18, amendment to Land Use Bylaw 944-13.

**Resolution# 211-18**

Moved by Councillor Morgan  
THAT Council gives Second Reading of Bylaw 978-18, amendment to Land Use Bylaw 944-13.

CARRIED

**Resolution# 212-18**

Moved by Councillor Forest  
THAT Council gives Third and Final Reading of Bylaw 978-18.

CARRIED

12.3 RFD: Second and Third Reading for Bylaw 979-18, amendment to Business Licence Bylaw 873-08.

**Resolution# 213-18**

Moved by Councillor Jessiman  
THAT Council gives Second Reading to Bylaw 979-18, amendment to Business License Bylaw 873-08.

CARRIED

**Resolution# 214-18**

Moved by Deputy Mayor Langford  
THAT Council gives Third and Final Reading to Bylaw 979-18.

CARRIED

12.2 RFD: Second and Third Reading for Bylaw 980-18, amendment to Revised Fees Bylaw 889-09.

**Resolution# 215-18**

Moved by Councillor Anderson  
THAT Council gives Second Reading to Bylaw 980-18, amendment to Revised Fees Bylaw 889-09.

CARRIED

**Resolution# 216-18**

Moved by Councillor Morgan  
THAT Council gives Third and Final Reading to Bylaw 980-18.

CARRIED

### **13. NEW BUSINESS**

13.1 ADMIN REQUEST – Senior's Week, June 3-9, 2018

**Resolution# 217-18**

Moved by Councillor Jessiman  
THAT Mayor McAteer provide an opening Welcome to recognize Seniors Week at the High Level Seniors BBQ; AND  
THAT Mayor McAteer proclaim June 3 – June 9, 2018 Seniors Week.

CARRIED

### **14. CORRESPONDENCE FOR ACTION**

14.1 Mr. Chris Montgomery, Canadian Association of Petroleum Producers, *Caribou Backgrounder and Socio-Economic Impacts*.

**Resolution# 218-18**

Moved by Councillor Jessiman  
THAT Administration contact Mr. Chris Montgomery, Canadian

Association of Petroleum Producers, and invite him to the May 28<sup>th</sup> Council meeting.

CARRIED

14.2 Mr. Barry Morishita, AUMA/AMSC  
*Trans Mountain Expansion Project*

**Resolution# 219-18**

Moved by Councillor Morgan

THAT Council send the Town logo and the Mayor's name to Mr. Barry Morishita, President/AUMA to be included in their letter of support for the Trans Mountain Expansion Project.

CARRIED

**15. CORRESPONDENCE FOR INFORMATION**

15.1 Rural Municipalities of Alberta – Contact Newsletter, May 9/2018, Vol 2018 Issue 18

15.2 Mackenzie Municipal Services Agency – MMSA Monitor, Spring 2018, Vol 27 Issue 04/18

15.3 TOHL Correspondence: Letters of thanks re being part the Alberta's Caribou Recovery Delegation sent to – Honourable Shannon Phillips, Honourable Catherine McKenna, MLA Debbie Jabbour, Jonathan Wilkinson/Parliamentary Secretary to the Minister of Environment and Climate Change Canada, Sue Milburn-Hopwood/ADM Canadian Wildlife Service and Dre Martine Dubuc, DMV, Assoc. DM of Environment and Climate Change.

**Resolution# 220-18**

Moved by Councillor Gillis

THAT Council accepts item 15.1 to 15.3 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD**

Press: Town's view on the legalization of cannabis.

**18. IN CAMERA**

None.

**19. ADJOURNMENT**

**Resolution# 221-18**

Moved by Councillor Forest

THAT Council adjourns the May 14, 2018 meeting at 8:03 p.m.

CARRIED

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Mayor

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Municipal Clerk