



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING  
Council Chambers at 7:00 p.m.  
May 23, 2017**

**ADOPTED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Crystal McAteer Chris MacLeod Scott Chandler Ellis Forest Boyd Langford Mike Morgan	Mayor Deputy Mayor Councillor Councillor Councillor (arrived 8:06pm) Councillor
<b><u>STAFF</u></b>	Dan Fletcher Serena Weipert Rodney Schmidt Keith Straub Ashleigh Bulmer Brittany Stahl Jayme Batt Sandra Beaton	Chief Administrative Officer Director of Community Services Director of Protective Services Director of Operation Director of Development and IT Services Director of Finance Support Services Clerk Municipal Clerk/Recording Secretary
<b><u>GUESTS</u></b>	Jordan Maskell	Echo Pioneer Press
<b><u>REGRETS</u></b>	Jacy Rapke	Councillor

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

Regular Council Meeting Agenda,  
May 23, 2017

**Resolution# 197-17**

Moved by Councillor Forest  
THAT Council adopt the May 23, 2017 Regular Council Meeting  
Agenda with the addition of in camera item 18.1 New Beginnings  
Animal Rescue Society, Animal Seizure.

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

**5. DELEGATIONS**

5.1 High Level Congregation of Jehovah's Witnesses Church, Mr. James Dillon  
Request for exemption from property tax.

**6. ADOPTIONS OF THE MINUTES**

6.1 Regular Council Meeting minutes,  
May 8, 2017

**Resolution# 198-17**

Moved by Deputy Mayor MacLeod  
THAT Council adopt the Regular Council Meeting minutes of  
May 8, 2017 as circulated.

CARRIED

6.2 Special Council Meeting minutes,  
May 15, 2017

**Resolution# 199-17**

Moved by Councillor Chandler  
THAT Council adopt the Special Council Meeting minutes of  
May 15, 2017 as circulated.

CARRIED

**7. DELEGATION BUSINESS**

7.1 High Level Congregation of Jehovah's Witnesses Church,  
Request for exemption from property tax.

**Resolution# 200-17**

Moved by Deputy Mayor MacLeod  
THAT Council accepts the request for exemption from property tax  
from the High Level Congregation of Jehovah's Witnesses Church for  
information.

CARRIED

**8. MAYOR'S REPORT**

May 09 – Ticket Revenue, Province of Alberta  
May 09 – Northwest Species at Risk Committee  
May 10 – Regional Economic Development Initiative  
May 11 – Beaver First Nations  
May 12 – Aeromedical  
May 12 – Northwestern Trade Show  
May 13 – Breakfast Northwestern Trade Show  
May 15 – Northern Transportation Advocacy Bureau  
May 17 – Frank Oberle  
May 17 – Northwest Species at Risk Committee  
May 18 – FASD Society  
May 19 – Northwest Species at Risk Committee

**Resolution# 201-17**

Moved by Deputy Mayor MacLeod  
THAT Council accepts the Mayor's report for information.

CARRIED

**9. COUNCIL COMMITTEE REPORTS**

## 9.1 Committee reports on which

Councillors are appointed:

- Deputy Mayor MacLeod
- Councillor Chandler
- Councillor Forest
- Councillor Morgan

Deputy Mayor MacLeod:

May 10 – Regional Economic Development Initiative  
 May 13 – Trade Show

Councillor Chandler:

May 11 – Beaver First Nation Meeting  
 May 12-13 – Trade Show

Councillor Forest:

May 11 – Beaver First Nation Meeting  
 May 12-13 – Trade Show

Councillor Morgan:

May 09 – Northwest Species at Risk Committee meeting  
 May 11 – Beaver First Nation Meeting  
 May 12-13 – Trade Show  
 May 17 – Northwest Species at Risk Committee meeting

**Resolution# 202-17**

Moved by Councillor Morgan

THAT Council accepts the Councillor Committee reports as presented.

CARRIED

**10. ADMINISTRATION REPORTS**

## 10.1 Council Meeting Action List

**Resolution# 203-17**

Moved by Councillor Forest

THAT Council accepts the Council Meeting Action List as circulated.

CARRIED

## 10.2 Council Donation Lists

**Resolution# 204-17**

Moved by Deputy Mayor MacLeod

THAT Council accepts the Council Donation Lists as circulated.

CARRIED

## 10.3 2017 Capital Project Status Report

**Resolution# 205-17**

Moved by Deputy Mayor MacLeod

THAT Council accepts 2017 Capital Project Status Report as circulated.

CARRIED

## 10.4 Department Reports

- CAO Report
- Community Services
- Corporate Services
- Development & IT Services
- Operations
- Protective Services

**Resolution# 206-17**

Moved by Councillor Forest

THAT Council accepts the April 2017 Department Reports as presented.

CARRIED

**11. ADMINISTRATIVE INQUIRIES**

None.

**12. OLD BUSINESS**

12.1 Senator Doug Black - Senators Contribution Award.

- Rise and Report from the CoW meeting, May 15/2017

**Resolution# 207-17**

Moved by Deputy Mayor MacLeod  
 THAT Council provides two names to Administration to be forwarded to the Honourable Senator Doug Black for the Senators Contribution Award.

CARRIED

12.2 RFD: Donation and Sponsorship Policy review.

- Rise and Report from the CoW meeting, May 15/2017

**Resolution# 208-17**

Moved by Councillor Langford  
 THAT Council approves the amendment to 168-99 Donation and Sponsorship Policy as presented.

CARRIED

**13. NEW BUSINESS**

13.1 RFD: Transportation Routing and Vehicle Information System Multi Jurisdiction (TRAVIS MJ) Memorandum of Agreement.

**Resolution# 209-17**

Moved Councillor Morgan  
 THAT Council signs the Transportation Routing and Vehicle Information System - Multi Jurisdiction (TRAVIS-MJ) Memorandum of Agreement with Her Majesty the Queen in right of Alberta as represented by the Minister of Transportation.

CARRIED

13.2 Administrative Request: Proclamation - Seniors Week June 5 - 11, 2017

**Resolution# 210-17**

Moved by Councillor Chandler  
 THAT Council proclaims Seniors Week the week of June 5 - 11, 2017.

CARRIED

13.3 RFD: Northwest Species At Risk Committee Budget

**Resolution# 211-17**

Moved by Deputy Mayor MacLeod  
 THAT Council approves the out of budget expense up to \$25,000 to be contributed to Mackenzie County for the purpose of progressing the work being done by the Northwest Species at Risk Committee;  
 AND  
 THAT the funds be taken out of operating reserves.

CARRIED

**14. CORRESPONDENCE FOR ACTION**

14.1 Application for Donation - HL Toy Lending Library

**Resolution# 212-17**

Moved by Councillor Langford  
 THAT Council receives the application for donation from the Toy Lending Library for information.

CARRIED

14.2 Federation of Canadian Municipalities, First Nations - Municipal Community Economic Development Initiative (CEDI)

No action taken.

14.3 Alberta First Responders Radio Communications Systems Webinar, May 30, 2017

No action taken.

14.4 HL Native Friendship Centre, Ms. Barb Adekat - Request for property Tax Exemption, dated Apr 24/2017

**Resolution# 213-17**

Moved by Councillor Chandler

THAT Council grants a property tax exemption for the 2017 taxation year to the following property used by the High Level Native Friendship Centre: 9803-100 Street, High Level.

CARRIED

**15. CORRESPONDENCE FOR INFORMATION**

15.1 Municipal Affairs, Hon. Shaye Anderson - Municipal Sustainability Initiative (MSI) Memorandum of Understanding, dated May 1/2017

15.2 Environment and Parks, Hon. Shannon Phillips - Woodland Caribou Range Plans, dated May 8/2017

15.3 CN, Sean Finn - 2017 CN in Your Community publication, dated Apr 18/2017

15.4 Alberta Association of Municipal Districts and Counties - Contact Newsletters, May 11, 2017 | Volume 2017 Issue 18

15.5 Alberta Association of Municipal Districts and Counties - Contact Newsletters, May 18, 2017 | Volume 2017 Issue 19

15.6 Farm Safety Centre, Laura Nelson - Farm Safety Education programs, dated May 3/2017

15.7 Peace Library Systems - Board Meeting Highlights, dated May 13/2017

15.8 THL Correspondence: Eddo Cancian/Stantec re High Level Sports Complex.

**Resolution# 214-17**

Moved by Deputy Mayor MacLeod

THAT Council accepts item 15.1 to 15.8 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD**

Echo Pioneer Press:

- Water line flushing
- Census response

**18. IN CAMERA**

18.1 New Beginnings Animal Rescue Society, Animal Seizure Personal Privacy - Pursuant to FOIP s17(1)

**Resolution# 215-17**  
Moved by Councillor Forest  
THAT Council moves in camera at 8:37 p.m.

CARRIED

Meeting recessed at 8:37 p.m.  
Meeting resumed at 8:45 p.m.

**Resolution# 216-17**  
Moved by Councillor Chandler  
THAT Council moves out of in camera at 9:25 p.m.

CARRIED

**19. ADJOURNMENT**

**Resolution# 217-17**  
Moved by Deputy Mayor MacLeod  
THAT Council adjourns the May 23, 2017 meeting at 9:25 p.m.

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Municipal Clerk

ADOPTED