



**TOWN OF HIGH LEVEL
REGULAR COUNCIL VIRTUAL MEETING MINUTES
Live Stream through Town of High Level Facebook
May 25, 2021 at 7:00 p.m.**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Boyd Langford Brent Anderson Mike Morgan Jan Welke	Deputy Mayor Councillor Councillor Councillor
<u>REGRETS</u>	Crystal McAteer Terry Jessiman	Mayor Councillor
<u>STAFF</u>	Clark McAskile Jeri Phillips Ruth Rolfe Keith Straub Rodney Schmidt Hayley Gavin Bill Schnarr Charles Carstens Sandra Beaton	Chief Administrative Officer Director of Finance and Administration Director of Community Services Director of Operations Director of Protective Services Land Use and Planning Manager Communication Coordinator Manager HR/Payroll and IT Municipal Clerk/Recording Secretary

1. CALL TO ORDER

Deputy Mayor Langford called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Meeting Agenda,
May 25, 2021

Request for any changes to the agenda.
- Move 15.3 to New Business Item 13.5.

Resolution# 187-21

Moved by Councillor Morgan
THAT Council adopt the May 25, 2021 Regular Meeting Agenda as amended.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

None.

6. APPROVAL OF THE MINUTES

6.1 May 10, 2021 Regular Council meeting unapproved minutes

Resolution# 188-21

Moved by Councillor Anderson
THAT Council approve the May 10, 2021 Regular Council meeting minutes as circulated.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

8.1 Mayor's Report for period May 10 to May 25, 2021

Mayor McAteer previously emailed her report to Council/CAO

May 11 – Airport Beautification/Enhancement Task Force

- Airport signage, paint and flooring samples, and kitchen ideas.

May 18 – Community Economic Development Initiation (CEDI) Workshop #5, Graduation

- Joint strategic plans for coming years,
- Sub-committee joint work – Multi-purpose facility, waterline / wastewater, Joint emergency plan, Friendship Agreement (signing / celebration)

May 18 – McMillan Vantage, discussion re strategies for meeting with the Prime Minister's Office

May 19 – High Level/ Dene Tha' / Prime Minister's Office

- Presented overview of the Multi-purpose facility
- Identified Ministries to meet with re budgets-portfolios
- June 1st meeting with Minister McKenna (Infrastructure) to discuss project.

May 20 – Federation of Canadian Municipalities (FCM) meeting

- Met with organizers re Dene Tha'/ToHL presentation roll out for June 3rd.

Resolution# 189-21

Moved by Councillor Welke
THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Morgan
- Councillor Welke

Deputy Mayor Langford:

May 11 – High Level Public Forests Advisory Group (PFAAG) meeting

May 12 – Elected Official Education Program (EOEP), Regional Partnerships and Collaboration

May 18 – CEDI Workshop #5, Graduation

May 19 – EOEP, last module of Regional Partnerships and Collaboration

May 20 – Mackenzie Regional Waste Management Commission (MRWMC)

Councillor Anderson:

May 12 – High Level Municipal Library Board meeting.

Councillor Jessiman:
Did not attend the meeting.

Councillor Morgan:
May 12 – High Level Municipal Library Board and Mackenzie County Library meeting.
May 18 – CEDI Workshop #5, Graduation
May 20 – MRWMC meeting
May 25 – Northern Lakes College, Community Education Committee (CEC) meeting - High Level campus

Councillor Welke:
May 18 – CEDI Graduation
May 25 – Northern Lakes College, CEC meeting – High Level Campus

Resolution# 190-21
Moved by Councillor Morgan
THAT Council accept the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council Action List

Resolution# 191-21
Moved by Councillor Anderson
THAT Council accept the Action List for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 RFD: Vitalization Grant Program Policy #248-14

Resolution# 192-21
Moved by Councillor Morgan
THAT Council rescind Policy #248–14 Vitalization Grant Program; and THAT Council adopt Policy #266–21 Vitalization Grant Program as presented.

CARRIED

13. NEW BUSINESS

13.1 RFD: Land Management Policy and Inventory

Resolution# 193-21
Moved by Councillor Welke
THAT Council rescind Policy 247-13 Land Management; and THAT Council adopt Policy 265-21 Land Management as presented.

CARRIED

13.2 Regional Service Sharing Agreement – June 5, 2021 mediation

Resolution# 194-21

Moved by Councillor Morgan
THAT all available Council attend the Regional Service Sharing Agreement mediation on June 5, 2021.

CARRIED

13.3 RFD: Airport Beautification Task Force

Resolution# 195-21

Moved by Councillor Anderson
THAT Council approves the relocation of the airport refrigerator/freezer to the Public Works Shop; and

THAT the sale of the remaining kitchen equipment and appliances with revenue be added to Airport Reserve.

CARRIED

13.4 RFD: Granular Activated Carbon Replacement

Resolution# 196-21

Moved by Councillor Welke
THAT Council allocate \$115,000.00 from the Utility Reserves to fund the Granular Activated Carbon Replacement Project.

CARRIED

13.5 AB Recreation & Parks Association - June is Recreation & Parks Month proclamation request

Resolution# 197-21

Moved by Councillor Welke
THAT Council accept the Alberta Recreation and Parks request for proclamation letter for information.

CARRIED

14. CORRESPONDENCE FOR ACTION

None.

15. CORRESPONDENCE FOR INFORMATION

15.1 Town of High Level 2021 Municipal Sustainability Funding letter
15.2 NWSAR, 2021-05-18 unapproved Committee Minutes
Moved to New Business 13.5

Resolution# 198-21

Moved by Councillor Morgan
THAT Council accept items 15.1 and 15.2 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. CLOSED SESSION

Deputy Mayor Langford announced the meeting will move into closed session and requested a motion from Council.

Resolution# 199-21

Moved by Councillor Anderson

THAT Council move into closed session at 7:22 p.m., pursuant to FOIP Part 1, Division 2, sections 21(1)(a) and (c), and 24(1), respectively.

CARRIED

Councillors B. Langford, M. Morgan, J. Welke, B. Anderson, and the following staff: C. McAskile, J. Phillips, R. Rolfe, K. Straub, R. Schmidt, H. Gavin, B. Schnarr, C. Carstens, and S. Beaton remained in the closed session meeting.

Resolution# 200-21

Moved by Councillor Anderson

THAT Council move out of closed session at 8:11 p.m.

CARRIED

18.1 Multi-purpose Facility / Emergency Reception Centre – Conditional grant funding, Intergovernmental Relations and Advice from officials, pursuant to FOIP Part 1, Division 2, sections 21(1)(a) and (c), and 24(1), respectively.

Resolution# 201-21

Moved by Councillor Morgan

THAT Council submit a proposal to Alberta Environment and Parks allocating the entirety of the Burner Variance Grant to the outlined elements of the Multipurpose Facility/Emergency Reception Centre project.

CARRIED

18.2 Regional Service Sharing Agreement, Intergovernmental Relations and Advice from officials, pursuant to FOIP Part 1, Division 2, sections 21(1)(i), and 24(1)(g), respectively.

Resolution# 202-21

Moved by Councillor Morgan

THAT Council enter into the High Clouds Incorporated Mediation-Arbitration (Med-Arb) Agreement.

CARRIED

Resolution# 203-21

Moved by Councillor Anderson

THAT Council enter into the High Clouds Incorporated Arbitration Retainer Agreement.

CARRIED

19. ADJOURNMENT

Resolution# 204-21

Moved by Councillor Morgan

THAT Council adjourn the May 25, 2021 meeting at 8:12 p.m.

CARRIED

[Original signed by Boyd Langford]
Deputy Mayor

[Original signed by Sandra Beaton]
Municipal Clerk