



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING  
Council Chambers at 7:00 p.m.  
May 28, 2018**

**APPROVED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Boyd Langford Brent Anderson Ellis Forest Beth Gillis Terry Jessiman Mike Morgan	Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<b><u>STAFF</u></b>	Dan Fletcher Carolyn Zenko Ashleigh Bulmer Keith Straub Rodney Schmidt Sandra Beaton	Chief Administrative Officer Director of Finance Director of Development and IT Services Director of Operations Director of Protective Services Municipal Clerk/Recording Secretary
<b><u>REGRETS</u></b>	Crystal McAteer	Mayor

**1. CALL TO ORDER**

Deputy Mayor Langford called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

Regular Council Meeting Agenda,  
May 28, 2018

**Resolution# 222-18**  
Moved by Councillor Forest  
THAT Council adopts the May 28, 2018 agenda as amended.

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

None.

**5. DELEGATIONS**

None.

**6. ADOPTION OF THE MINUTES**

6.1 Regular Council Meeting minutes,  
May 14, 2018.

**Resolution# 223-18**  
Moved by Councillor Morgan  
THAT Council adopts the Regular Council Meeting minutes of

May 14, 2018 as circulated.

CARRIED

## **7. DELEGATION BUSINESS**

None.

## **8. MAYOR'S REPORT**

No report received.

## **9. COUNCIL COMMITTEE REPORTS**

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Forest
- Councillor Gillis
- Councillor Jessiman
- Councillor Morgan

Deputy Mayor Langford:

May 16 – Beaver First Nation meeting at Child's Lake

May 18 – Northern Transportation Advocacy Bureau meeting in Manning

Councillor Anderson:

No committee meetings.

Councillor Forest:

May 16 – Beaver First Nation meeting at Child's Lake

May 26 – Mackenzie Regional Waste Management Commission

Councillor Gillis:

May 16 – Beaver First Nation meeting at Child's Lake

May 23 – Special Library Board meeting

May 26 – Peace Library Board meeting in GP

Councillor Jessiman:

May 16 – Beaver First Nation meeting at Child's Lake

Councillor Morgan:

May 15 – NWSAR Committee meeting

May 16 – Beaver First Nation meeting at Child's Lake

May 23 – Arena Task Force meeting, no quorum

May 23 – Special Library Board meeting

May 26 – Mackenzie Regional Waste Management Commission

### **Resolution# 224-18**

Moved by Councillor Gillis

THAT Council accepts the Councillor Committee reports for information.

CARRIED

## **10. ADMINISTRATION REPORTS**

10.1 Council Meeting Action List

### **Resolution# 225-18**

Moved by Councillor Morgan

THAT Council accepts the Council Meeting Action List for information.

CARRIED

10.2 Council Donation List **Resolution# 226-18**  
 Moved by Councillor Forest  
 THAT Council accepts the Council Donation List for information.

CARRIED

10.3 2018 Capital Project Status Report **Resolution# 227-18**  
 Moved by Councillor Anderson  
 THAT Council accepts the 2018 Capital Project Status Report for information.

CARRIED

10.4 Department Reports **Resolution# 228-18**  
 Moved by Councillor Morgan  
 THAT Council accepts the April Department reports as presented.

- CAO
- Corporate Services
- Community Services
- Development & IT Services
- Operations
- Protective Services

CARRIED

## **11. ADMINISTRATIVE INQUIRIES**

None.

## **12. OLD BUSINESS**

12.1 Water and Sewer Bylaw 915-11 - update, from the May 22, 2018 Committee of the Whole meeting **Resolution# 229-18**  
 Moved by Councillor Morgan  
 THAT Council amend the Water and Sewer Bylaw 915-11, Amend sections 16(a), 16(c), and add sections 16 (d) and 16(e) as recommended in the Request for Decision.

CARRIED

## **13. NEW BUSINESS**

13.1 RFD: Bylaw 982-18, amendment to Land Use Bylaw 944-13. - from the May 22, 2018 Committee of the Whole meeting **Resolution# 230-18**  
 Moved by Councillor Forest  
 THAT Council pass first reading of Bylaw 982-18, amendment to Land Use Bylaw 944-13 and advertise the Public Hearing for June 25, 2018.

CARRIED

13.2 RFD: Sports Complex and Outdoor Rink - from the May 22, 2018 Committee of the Whole meeting **Resolution# 231-18**  
 Moved by Councillor Gillis  
 THAT Council approve administration to utilize the remaining funds from the Sports Complex Rehabilitation to assist with the purchasing and installation of a new board system for the outdoor rink.

CARRIED

13.3 RFD: Skate Park  
- from the May 22, 2018 Committee  
of the Whole meeting.

**Resolution# 232-18**

Moved by Councillor Anderson  
THAT Council direct administration to match Tolko's \$14,000 donation out of the general reserves fund and move forward in 2018 with a \$28,000 skate park upgrade.

CARRIED

13.4 RFD: Property tax exemption of  
clergy residence under Bylaw 977-18.

**Resolution# 233-18**

Moved by Councillor Forest  
THAT Council approve a three-year property tax exemption for Mackenzie Highway Baptist Church's clergy residence in accordance with Bylaw 977-18 subject to the reporting requirements set out in Section 4 of the Bylaw.

CARRIED

13.5 RFD: Mental Health Services –  
High Level Region  
- from the May 22, 2018 Committee  
of the Whole meeting

**Resolution# 234-18**

Moved by Councillor Gillis  
THAT Council instruct Administration to write a letter to Alberta Health Services outlining their concerns in regards to a lack of Mental Health Services available to the region highlighting the lack of services for First Responders in relation to Critical Incident Stress.

CARRIED

13.6 RFD: 2018 ATCO LED Streetlight  
Conversion Agreement

**Resolution# 235-18**

Moved by Councillor Jessiman  
THAT Council agrees to move forward with the ATCO Electric LED Streetlight Conversion Option with the additional \$5,040 increase to the 2018 budget to be funded from General Reserves.

CARRIED

13.7 Invitation to Home Hardware's  
Grande Opening

**Resolution# 236-18**

Moved by Councillor Anderson  
THAT Council approve all of council attendance at the Home Hardware Grande Opening.

CARRIED

**14. CORRESPONDENCE FOR ACTION**

14.1 Federation of Canadian  
Municipalities

**Resolution# 237-18**

Moved by Councillor Morgan  
THAT Council directs Administration to further investigate potential projects utilizing the Federation of Canadian Municipalities Disaster Mitigation and Adaptation Fund.

CARRIED

14.2 Federation of Canadian Municipalities, Special Advocacy Fund

**Resolution# 238-18**

Moved by Councillor Forest  
THAT Council authorize payment of the Federation of Canadian Municipalities Special Advocacy Fund invoice of \$105.00.

CARRIED

**15. CORRESPONDENCE FOR INFORMATION**

15.1 Alberta Urban Municipalities Association, Barry Morishita – Open letter re Trans Mountain pipeline, dated May 22/2018.

15.2 CN, email from Mr. Tom Smith, Public Affairs - re News Release: CN investing...long term needs of farmers, dated May 24/2018

15.3 CN, letter from Mr. Sean Finn re CN's 2018 report, dated May 11/2018.

15.4 Alberta Recreation & Parks Association – Honour Outstanding Work in Your Community, dated May 22/2018.

**Resolution# 239-18**

Moved by Councillor Morgan  
THAT Council accepts item 15.1 to 15.4 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD**

**18. IN CAMERA**

**19. ADJOURNMENT**

**Resolution# 240-18**

Moved by Councillor Forest  
THAT Council adjourns the May 28, 2018 meeting at 7:37 p.m.

CARRIED

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Mayor

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Municipal Clerk