



TOWN OF
HIGH LEVEL

COMMITTEE OF THE WHOLE MEETING
Room 150 at 7:00 p.m.
June 18, 2018

APPROVED MINUTES

Council Present	Boyd Langford Beth Gillis Ellis Forest Terry Jessiman	Deputy Mayor Councillor Councillor Councillor
Staff Present	Dan Fletcher Ashleigh Bulmer Serena Weipert Carolyn Zenko Rodney Schmidt Keith Straub Sandra Beaton	Chief Administrative Officer Director of Development and IT Director of Community Services Director of Finance Director of Protective Services Director of Operations Recording Secretary
Regrets	Crystal McAteer Mike Morgan Brent Anderson	Mayor Councillor Councillor

1. CALL TO ORDER

Deputy Mayor Langford called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Adoption of the Committee of the Whole Agenda, June 18, 2018

Recommendation 040-18

Moved by Councillor Gillis
THAT Council adopt the June 18, 2018 Committee of the Whole agenda as presented.

CARRIED

3. DELEGATIONS

None.

4. ADOPTION OF THE MINUTES

4.1 Committee of the Whole Meeting Minutes, May 22, 2018

Recommendation 041-18

Moved by Councillor Gillis
THAT the Committee of the Whole meeting minutes of May 22, 2018 be accepted as amended.

CARRIED

5. DELEGATION BUSINESS

None.

6. OLD BUSINESS

None.

7. NEW BUSINESS

7.1 RFD: Animal Control Bylaw Draft
984-18

Recommendation 042-18

Moved by Councillor Forest
THAT Council rise and report the proposed Animal Control Bylaw
984-18 for first reading at the June 25, 2018 Regular Council
meeting.

CARRIED

7.2 RFD: Purchasing Policy 212-06
amendment

Recommendation 043-18

Moved by Councillor Jessiman
THAT Council rise and report Purchasing Policy 212-06 amendment
to the June 25, 2018 Regular Council meeting.

Recommendation 044-18

Moved by Councillor Forest
THAT Council rise and report *credit card payments on behalf of the
town* to the June 25, 2018 Regular Council meeting.

CARRIED

7.3 RFD: Reserves Policy

Recommendation 045-18

Moved by Councillor Jessiman
THAT Council rise and report proposed Reserves Policy 255-18 to
the June 25, 2018 Regular Council meeting with the intent of
approving the Reserves Policy 255-18 and rescinding policies 188-
02, 190-02, 191-02, 192-02, 193-02, 194-02, 209-05, and 238-11.

CARRIED

7.4 RFD: Vehicle Usage and
Maintenance Policy 214-06
amendment

Recommendation 046-18

Moved by Councillor Gillis
THAT Council rise and report the Vehicle Usage and Maintenance
Policy 214-06, as amended, to the June 25, 2018 Regular Council
meeting.

CARRIED

7.5 RFD: Alberta Emergency
Management Framework Review

Recommendation 047-18

Moved by Councillor Forest
THAT Council rise and report the Alberta Emergency Management
Framework Review to the June 25, 2018 Regular Council meeting.

CARRIED

8. CORRESPONDENCE FOR ACTION

None.

9. CORRESPONDENCE FOR INFORMATION

None.

10. NOTICE OF MOTIONS

None.

11. QUESTION PERIOD

None.

12. IN CAMERA

12.1 Development contribution request
Local Public Body Confidences,
Pursuant to FOIP Part 1, Div 2, s23
Advice from officials, Part 1, Div 2,
s24(1)(g)

Recommendation 048-18
Moved by Councillor Jessiman
THAT Council move in camera at 7:30 p.m.

CARRIED

12.2 Development Agreement legal
opinion
Local Public Body Confidences,
Pursuant to FOIP Part 1, Div 2, s23;
and Advice from officials, Part 1,
Div 2, s24(1)(g)

Recommendation 049-18
Moved by Councillor Forest
THAT Council move out of in camera at 8:32 p.m.

CARRIED

12.3 Order of the Court
Advice from Officials, Pursuant to
FOIP Part 1, Div 2, s24(1)(g)

Recommendation 050-18
Moved by Councillor Forest
THAT Council rise and report the Development Contribution request
and Development Agreement legal opinion items to the Jun 25, 2018
Regular Council meeting.

CARRIED

13. ADJOURNMENT

Recommendation 051-18
Moved by Councillor Jessiman
THAT the Committee of the Whole meeting be adjourned at 8:30 pm.

CARRIED

Deputy Mayor

Municipal Clerk