



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING  
Council Chambers at 7:00 p.m.  
June 26, 2017**

**ADOPTED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Crystal McAteer Chris MacLeod Boyd Langford Mike Morgan	Mayor Deputy Mayor Councillor Councillor
<b><u>STAFF</u></b>	Dan Fletcher Rodney Schmidt Keith Straub Ashleigh Bulmer Brittany Stahl Sandra Beaton	Chief Administrative Officer Director of Protective Services Director of Operation Director of Development and IT Services Director of Finance Municipal Clerk/Recording Secretary
<b><u>GUESTS</u></b>	Matt Marcone	Echo Pioneer Press
<b><u>REGRETS</u></b>	Scott Chandler Ellis Forest Jacy Rapke Serena Weipert	Councillor Councillor Councillor Director of Community Services

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

Regular Council Meeting Agenda,  
June 26, 2017

**Resolution# 234-17**

Moved by Deputy Mayor MacLeod  
THAT Council adopt the June 26, 2017 Regular Council Meeting  
Agenda with the addition of Correspondence for Action items,  
- 12.1 Northwest Species at Risk;  
- 14.2 Angel Flight Alberta;  
- 14.3 RFD: Pump 2 Repairs;  
- 14.4 Councillor Jacy Rapke, Resignation;  
- 14.5 Fine Revenue; and  
- 14.6 Letter from the High Level Congregation of Jehovah's  
Witnesses Church

And pull for Action, the following items from Correspondence for  
Information, Items 15.1, 15.2 and 15.3

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

None.

**5. DELEGATIONS**

None.

**6. ADOPTIONS OF THE MINUTES**6.1 Regular Council Meeting minutes,  
June 12, 2017**Resolution# 235-17**

Moved by Councillor Langford  
 THAT Council adopt the Regular Council Meeting minutes of  
 June 12, 2017 as circulated.

CARRIED

**7. DELEGATION BUSINESS**

None.

**8. MAYOR'S REPORT**

Jun 14 – Mayor's Caucus

- President's Report
- AUMA, Muni 101 training for elected officials
- MGA change management tools
- Legislation of marijuana and municipal impacts
- Changes to AUMA Resolutions Policy

Jun 21 – Northwest Species at Risk Committee

- ACP Grant Discussion
- Political Engagement re species at risk
- Provincial Survey
- Committee Member Updates
- Review and finalize report content

**Resolution# 236-17**

Moved by Councillor Morgan  
 THAT Council accepts the Mayor's report for information.

CARRIED

**9. COUNCIL COMMITTEE REPORTS**9.1 Committee reports on which  
Councillors are appointed:

- Deputy Mayor MacLeod
- Councillor Morgan

Deputy Mayor MacLeod:

Jun 14 – Regional Economic Development Initiative, AGM in  
 September 2017

Councillor Morgan:

Jun 21 – Northwest Species at Risk Committee meeting  
 Jun 21 – Mackenzie Frontier Tourism meeting

**Resolution# 237-17**

Moved by Councillor Langford

THAT Council accepts the Councillor Committee reports as presented.

CARRIED

**10. ADMINISTRATION REPORTS**

## 10.1 Council Meeting Action List

**Resolution# 238-17**

Moved by Deputy Mayor MacLeod

THAT Council accepts the Council Meeting Action List as circulated.

CARRIED

## 10.2 Council Donation Lists

**Resolution# 239-17**

Moved by Councillor Morgan

THAT Council accepts the Council Donation List as circulated.

CARRIED

## 10.3 2017 Capital Project Status Report

**Resolution# 240-17**

Moved by Councillor Morgan

THAT Council accepts 2017 Capital Project Status Report as circulated.

CARRIED

## 10.4 Department Reports

- CAO Report
- Community Services
- Corporate Services
- Development & IT Services
- Operations
- Protective Services

**Resolution# 241-17**

Moved by Councillor Langford

THAT Council remove Item 7 - Airport Land Acquisition from the Action List.

CARRIED

**Resolution# 242-17**

Moved by Councillor Morgan

That Council accepts the May 2017 Department Reports as presented.

CARRIED

**11. ADMINISTRATIVE INQUIRIES**

None.

**12. OLD BUSINESS**

## 12.1 Northwest Species at Risk

Administration will send the Northwest Species at Risk Committee resolution to Mr. Byron Peters/Mackenzie County.

**13. NEW BUSINESS**

## 13.1 Weed Control and Inspection Policy 253-17

**Resolution# 243-17**

Moved by Deputy Mayor MacLeod

THAT Council adopts the Weed Control and Inspection Policy 253-17.

A rise and report from the June 19th Committee of the Whole meeting.

CARRIED

**14. CORRESPONDENCE FOR ACTION**

14.1 Indigenous and Northern Affairs Canada - Urban Programming for Indigenous Peoples: Programming and Services.

**Resolution# 244-17**

Moved by Deputy Mayor MacLeod  
 THAT Council instruct Administration to look into the grant possibilities through the Indigenous and Northern Affairs Canada - Urban Programming for Indigenous Peoples program.

CARRIED

14.2 Angel Flight Alberta

**Resolution# 245-17**

Moved by Councillor Morgan  
 THAT Council not waive the airport landing fees and donate \$150 to the Angel Flight Alberta organization.

CARRIED

Recess at 8:23 pm  
 Resumed at 8:28 pm.

14.3 RFD: Pump 2 Repairs

**Resolution# 246-17**

Moved by Councillor Langford  
 THAT Council authorize administration to negotiate an emergency six month lease with an option to purchase the 2010 Pierce Velocity Pumper;  
 AND  
 THAT Administration repair valve issues on Pump 2 with a value not to exceed \$25,000.00 with funds coming from the general reserves.

CARRIED

14.4 Councillor Jacy Rapke, Resignation

**Resolution# 247-17**

Moved by Councillor Morgan  
 THAT Council accepts Councillor Jacy Rapke's resignation.

CARRIED

14.5 Fine Revenue

Administration update.

14.6 Letter from the High Level Congregation of Jehovah's Witnesses Church

Administration update.

14.7 Alberta Association of Municipal Districts and Counties - Contact Newsletters, Jun 14, 2017 | Volume 2017 Issue 23

Update on Elected Officials Education Program.

14.8 Mighty Peace Watershed Alliance Newsletter - Issue #12, Jun 2017

**Resolution# 248-17**

Moved by Councillor Morgan  
 THAT Council instruct Administration to reach out to the school regarding the 'Fish in School (FinS) initiative.

CARRIED

14.9 AUMA/AMSC - 2016 rebate of \$2485.00, dated Jun 19/2017

**Resolution# 249-17**

Moved by Councillor Langford  
THAT Council instruct Administration to come up with an innovative way to spend the \$2,485.00 AUMA/AMSC 2016 business services rebate.

CARRIED

**15. CORRESPONDENCE FOR INFORMATION**

~~15.1 Alberta Association of Municipal Districts and Counties - Contact Newsletters, Jun 14, 2017 | Volume 2017 Issue 23~~

Moved to Correspondence for Action, Item 14.7

15.2 AUMA/AMSC - Get Naloxone kits to protect first responders and prevent drug overdose, dated Jun 14, 2017

~~15.3 Mighty Peace Watershed Alliance Newsletter - Issue #12, Jun 2017~~

Moved to Correspondence for Action, Item 14.8

~~15.4 AUMA/AMSC - 2016 rebate of \$2485.00, dated Jun 19/2017~~

Moved to Correspondence for Action, Item 14.9

15.5 TOHL Correspondence: MLA Jabbour, Invitation to the Canada Celebrations.

**Resolution# 250-17**

Moved by Deputy Mayor MacLeod  
THAT Council accepts item 15.2 and 15.5 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD**

**18. IN CAMERA**

None.

**19. ADJOURNMENT**

**Resolution# 251-17**

Moved by Councillor Morgan  
THAT Council adjourns the June 26, 2017 meeting at 9:22 p.m.

CARRIED

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Mayor

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Municipal Clerk