



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
July 9, 2018**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Ellis Forest Beth Gillis Terry Jessiman Mike Morgan	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Dan Fletcher Keith Straub Serena Weipert Carolyn Zenko Rodney Schmidt Sandra Beaton	Chief Administrative Officer Director of Operations Director of Community Services Director of Finance Director of Protective Services Municipal Clerk/Recording Secretary
<u>REGRETS</u>	Ashleigh Bulmer	Director of Development and IT Services

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:02 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
July 9, 2018

Request for additions or deletions.

Resolution# 291-18

Moved by Councillor Forest
THAT Council adopt the July 9, 2018 Regular Council Meeting Agenda with three additions: Mr. J. Ruane's request to Council to waive the penalties levied on unpaid taxes, Deputy Mayor Langford's excused absence request and Northern Sunrise County – Doug Griffith's Workshop.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

30 year employee long-service award
– Mr. Keith Straub

Council thanked Mr. Straub for his 30 years of service and commitment to the Town of High Level.

5. DELEGATIONS

- 5.1 Sgt Michael Bourguignon
RCMP High Level Detachment
- RCMP High Level Detachment Report
- June 2018 High Level RCMP Crime Reduction Unit Highlights
- 5.2 Email from Mr. John Ruane
- Request to Council to waive the penalties levied on unpaid taxes.
- Resolution# 292-18**
Moved by Councillor Forest
THAT Council instruct Administration to draft a letter to Mr. Ruane stating that the penalties levied on unpaid taxes will not be waived.
- CARRIED

6. ADOPTIONS OF THE MINUTES

- 6.1 Regular Meeting minutes of June 25, 2018.
- Resolution# 293-18**
Moved by Deputy Mayor Langford
THAT Council adopts the Regular Meeting minutes of June 25, 2018 as circulated.
- CARRIED

7. DELEGATION BUSINESS

- 7.1 RCMP High Level Detachment Report
- June 2018 High Level RCMP Crime Reduction Unit Highlights
- Resolution# 294-18**
Moved by Councillor Forest
THAT Council accepts the June 2018 RCMP High Level Detachment report for information.
- CARRIED

8. MAYOR'S REPORT

- Nothing to report.
- Resolution# 295-18**
Moved by Councillor Morgan
THAT Council accepts the Mayor's report for information.
- CARRIED

9. COUNCIL COMMITTEE REPORTS

- 9.1 Committee reports on which Councillors are appointed:
- Deputy Mayor Langford
 - Councillor Anderson
 - Councillor Forest
 - Councillor Gillis
 - Councillor Jessiman
 - Councillor Morgan
- Deputy Mayor Langford:
Jun 26 – Regional Economic Development Initiative Board meeting
- Councillor Anderson:
Jun 13 – Grand opening of Home Hardware store
- Councillor Forest:
Jun 28 – AEM meeting (ACT review)
Jul 01 – Canada Day Celebrations - assisted w/BBQ & cake cutting
- Councillor Gillis:
Jun 26 – Northern Lights College
Jun 26 – Library policy review

Jun 27 – Library Board meeting
 Jul 01 – Canada Day Celebrations - assisted w/BBQ & cake cutting

Councillor Jessiman:

Verbally followed up with the outcome of the HL Policing Society meeting.

Councillor Morgan:

Jun 27 – Library Board meeting
 Jun 27 – Seniors Lodge ground breaking ceremony
 Jul 01 – Canada Day Celebrations - assisted w/BBQ & cake cutting

Resolution# 296-18

Moved by Councillor Anderson
 THAT Council accepts the Councillor Committee reports as presented.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 297-18

Moved by Councillor Forest
 THAT Council accepts the Council Meeting Action List for information.

CARRIED

10.2 2018 Capital Project Status Report

Resolution# 298-18

Moved by Deputy Mayor Langford
 THAT Council accepts the 2018 Capital Project Status Report for information.

CARRIED

10.3 Department Reports

- CAO
- Corporate Services
- Community Services
- Development
- Operations
- Protective Services

Resolution# 299-18

Moved by Deputy Mayor Langford
 THAT Council directs Administration to send a letter to the Department of Transportation requesting the removal of debris on the roadways, medians, and intersections in the region; AND

THAT Administration request municipal regional partners to do the same.

CARRIED

Resolution# 300-18

Moved by Councillor Morgan
 THAT Council accept the June Department Reports as presented.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 Northern Sunrise County – Doug Griffiths workshop, *13 Ways to Kill a Community*.

Resolution# 301-18

Moved by Councillor Forest
THAT Council authorize all available Councillors to attend Doug Griffiths' workshop, *13 Ways to Kill a Community*, on November 3, 2018 in St. Isidore.

CARRIED

13. NEW BUSINESS

13.1 RFD: Community Barbeque and Community Rate Payers Meeting.

Resolution# 302-18

Moved by Councillor Forest
THAT Council hold a Community Barbeque on September 6, 2018 starting at 5:00 pm;
AND THAT Council hold a Community/Rate Payers meeting on September 6, 2018 at 7:00 pm.

CARRIED

13.2 RFD: August 1/2018 Tri Council Agenda.

Resolution# 303-18

Moved by Councillor Gillis
THAT Council directs Administration to add the discussed items to the August 1, 2018 Tri Council Agenda.

CARRIED

13.3 RFD: ATCO Franchise Fee approval.

Resolution# 304-18

Moved by Councillor Anderson
THAT Council table the ATCO Franchise Fee item to the August Regular Council meeting pending comparable municipal rates/more information.

CARRIED

13.4 RFD: Criminal Code Warrant Authorities – High Level Peace Officers.

Resolution# 305-18

Moved by Deputy Mayor Langford
THAT Council authorizes administration to apply for an amendment to the appointment of the High Level Peace Officers for Criminal Code Warrant Execution.

CARRIED

13.5 RFD: Request to Allocate Additional Funds to the 2018 Paving Project – Chinchaga Drive – 102 Street to 104 Street and Caribou Close.

Resolution# 306-18

Moved by Councillor Forest
THAT Council allocate additional funds of \$53,852.57 from Gas Tax Funds and \$35,291.93 from Municipality Sustainability Initiative Grant Funds to proceed with the 2018 Street Rehabilitation: Chinchaga Drive (102 Street to 104 Street) and Caribou Close Paving Projects.

CARRIED

13.6 RFD: 100th Avenue Parking Upgrades and Budget Increase

Resolution# 307-18

Moved by Councillor Gillis
THAT Council table the RFD: 100th Avenue Parking Upgrades and Budget Increase to after the in camera discussions.

CARRIED

13.7 RFD: Bylaw No. 986-18 Local Improvement Tax Bylaw

Resolution# 308-18

Moved by Councillor Morgan
THAT Council table the RFD: Bylaw No 986-18 Local Improvement Tax Bylaw to after the in-camera decisions.

CARRIED

13.8 RFD: AUMA Convention and AMSC Tradeshow 2018.

Resolution# 309-18

Moved by Councillor Anderson
THAT Council authorizes the attendance of all available Councillors and the CAO at the 2018 AUMA Convention and AMSC Trade Show in Red Deer, September 25-28, 2018.

CARRIED

13.9 RFD: 2018 Council Special Planning Meeting Dates.

Resolution# 310-18

Moved by Councillor Morgan
THAT Council sets the following dates as Special Council Planning Meeting dates:
July 23, 2018 @ 5:00pm
August 20, 2018 @ 6:00pm
September 15, 2018 @ 8:00am.

CARRIED

13.10 Deputy Mayor Langford's excused absence request - Aug 13 Regular Council meeting

Resolution# 311-18

Moved by Councillor Morgan
THAT Council accept Deputy Mayor Langford's excused absence request for the August 13, 2018 Regular Council meeting.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Reeve Peter F. Braun, Mackenzie County – Regional Service Sharing Agreement

Resolution# 312-18

Moved by Councillor Forest
THAT Council table the request from Mackenzie County re the Regional Service Sharing Agreement to the August Regular Council meeting.

CARRIED

14.2 Dan Rude, Alberta Urban Municipalities Association positions on Local Authorities Election Act Consultation.

Resolution# 313-18

Moved by Deputy Mayor Langford
THAT Council accept the Alberta Urban Municipalities Association positions on Local Authorities Election Act Consultation item for information.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Rural Municipalities of Alberta, Contact newsletter, Jun 27, 2018 | Vol 2018 Issue 25

15.2 Alberta Justice and Solicitor General Dir. Sean Bonneteau – Peace Officer Program Compliance dated Jun 26/2018

15.3 Alberta Municipal Affairs, Hon. Shaye Anderson – letter regarding the Town of High Levels Submission for the 2018 Minister's Award for Municipal Excellence dated Jun 25/2018

15.4 Alberta Culture and Tourism, Hon. Ricardo Miranda – The Stars of Alberta Volunteer Awards dated Jun 28/2018

15.5 CN, Tom Smith – News release of Federal Infrastructure investment in Vancouver supporting trade with Asia, dated Jun 22/2018

15.6 Alberta Municipal Affairs, Hon. Shaye Anderson – Municipal Affairs 2017-18 Annual Report

Resolution# 314-18

Moved by Councillor Forest
THAT Council accepts item 15.1 to 15.6 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD**18. IN CAMERA****Resolution# 315-18**

Moved by Councillor Morgan
THAT Council move in camera at 9:13 p.m.

CARRIED

Meeting recessed at 9:13 p.m.
Meeting resumed at 9:25 p.m.

Resolution# 316-18

Moved by Councillor Morgan
THAT Council move out of in camera at 10:00 p.m.

18.1 Library Board Appointment
Personal Privacy - Pursuant to FOIP
Part 1, Div 2, s17(1)

Resolution# 317-18

Moved by Councillor Morgan
THAT Council appoint Mr. Richard Donaldson to the High Level Library
Municipal Library Board for a period of three years.

CARRIED

18.2 Bison Development
Local Public Body Confidences -
Pursuant to FOIP Part 1, Div 2, s23;
and Advice from officials, Part 1,
Div 2, s24(1)(g)

Resolution# 318-18
Moved by Councillor Forest
THAT Council accepts the legal opinion provided regarding the
development agreement with Bison Development.

CARRIED

18.3 100 Avenue Parking upgrade
Business interests of a third party -
Pursuant to FOIP Part 1, Div. 2,
s16(1)(a)(ii); and Advice from officials,
Part 1, Div 2, s24(1)(g)

Tabled item:

13.6 RFD: 100th Avenue Parking
Upgrades and Budget Increase

Resolution# 319-18
Moved by Councillor Morgan
THAT Council increase the budget for the 100 Avenue Parking Upgrade
by \$100,000 to be funded from debt.

CARRIED

Tabled item:

13.7 RFD: Bylaw No. 986-18 Local
Improvement Tax Bylaw

Resolution# 320-18
Moved by Councillor Gillis
THAT Council give First Reading to Bylaw 986-18 Local Improvement
Tax Bylaw.

CARRIED

19. ADJOURNMENT

Resolution# 321-18
Moved by Councillor Gillis
THAT Council adjourns the July 9, 2018 meeting at 10:10 p.m.

CARRIED

Mayor

Municipal Clerk