



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
September 10, 2018**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer	Mayor
	Boyd Langford	Deputy Mayor
	Brent Anderson	Councillor
	Ellis Forest	Councillor
	Beth Gillis	Councillor
	Terry Jessiman	Councillor
	Mike Morgan	Councillor
<u>STAFF</u>	Dan Fletcher	Chief Administrative Officer
	Ashleigh Bulmer	Director of Development and IT Services
	Keith Straub	Director of Operations
	Serena Weipert	Director of Community Services
	Carolyn Zenko	Director of Finance
	Sandra Beaton	Municipal Clerk/Recording Secretary
<u>REGRETS</u>	Rodney Schmidt	Director of Protective Services

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
September 10, 2018

Request for additions or deletions to the agenda.

Resolution# 362-18

Moved by Councillor Forest
THAT Council adopt the September 10, 2018 Regular Council Meeting
Agenda as amended.

CARRIED

3. PUBLIC HEARING

3.1 Bylaw 987-18 being the Municipal
Development Plan

Mayor McAteer opened the Public Hearing for Bylaw 987-18 being the
Municipal Development Plan at 7:03 p.m.

Bylaw 987-18 being the Municipal Development Plan was presented to
Council by Ashleigh Bulmer, Director of Development and IT Services,

In Favour: No one present was in favour in of Bylaw 987-18.

Opposed: No one present opposed Bylaw 987-18.

At 7:06 p.m., Mayor McAteer requested a motion to close the Public Hearing for Bylaw 987-18.

Resolution# 363-18

Moved by Councillor Morgan
THAT the Public Hearing for Bylaw 987-18 be closed.

CARRIED

4. PRESENTATIONS

4.1 15-year Long-Service Award – Mr. Paul Houston Council thanked Mr. Houston for his 15 years of service and commitment to the Town of High Level.

5. DELEGATIONS

5.1 Sgt Michael Bourguignon
RCMP High Level Detachment RCMP Sgt Michael Bourguignon was unable to attend.

5.1 Sheena McKinney, High Level Toy Lending Library Society High Level Toy Lending Library Society, Request to Council regarding a free standing sign on the Societies' property. – Review of Land Use bylaw.

6. ADOPTIONS OF THE MINUTES

6.1 Regular Meeting minutes of August 13, 2018. **Resolution# 364-18**
Moved by Councillor Morgan
THAT Council adopts the Regular Meeting minutes of August 13, 2018 as circulated.

CARRIED

7. DELEGATION BUSINESS

7.1 RCMP High Level Detachment

7.1 High Level Toy Lending Library Society, Request regarding a free standing sign. – Review of Land Use Bylaw. **Resolution# 365-18**
Moved by Deputy Mayor Langford
THAT Council approve High Level Toy Lending Library Society request to erect the sign as presented.

CARRIED

8. MAYOR'S REPORT

August 13 – September 10, 2018 August 13 – September 10, 2018
August 13 – Canadian Association Petroleum Production (CAPP), discuss NWSAR's proposed project and anticipated goals of NWSAR pilot project.
August 17 – Calgary Zoo

- Exploration of a possible partnership between NWSAR/Zoo.

August 20 – History Book Launch
August 27 – Meeting with Minister Richard Feehan, Indigenous Relations and discussed projects.

- Community Economic Development Initiative
- Potable water line to Bushe River Reserve
- Regional wastewater initiative

- Boreal Housing Foundation
- High Level Museum
- Outdoor Ice Rink
- Tall Cree Election

Aug 29 – Met with Cheryl Welke re better healthcare to the region
 Sep 05 – Met with Bob Fleet/TOLKO
 Sep 10 – NWFASD Annual General Meeting

Resolution# 366-18

Moved by Deputy Mayor Langford
 THAT Council accepts the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which
 Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Forest
- Councillor Gillis
- Councillor Jessiman
- Councillor Morgan

Deputy Mayor Langford:

Jul 23 – Planning meeting
 Aug 01 – Tri-Council meeting
 Aug 20 – High Level History Book Launch
 Aug 22 – Chamber of Commerce meeting
 Aug 28 – Regional Economic Develop Initiative meeting
 Sep 07 – Northern Transportation Advocacy Bureau

Councillor Anderson:

Aug 20 – High Level History Book Launch

Councillor Forest:

Sep 06 – Municipal Development Plan (MDP) Open House/Get to Know
 You Night (GTKYN)

Councillor Gillis:

Aug 20 – High Level History Book Launch
 Aug 21 – Library Board meeting
 Aug 22 – Mackenzie Frontier Tourism Association
 Sep 06 – MDP Open House/GTKYN
 Sep 09 – FASD Society/Picnic in the Park

Councillor Jessiman:

Aug 20 – High Level History Book Launch
 Sep 06 – MDP Open House/GTKYN
 Sep 07 – Meeting with Chair/Policing Society

Councillor Morgan:

Aug 22 – Mackenzie Frontier Tourism Association
 Aug 29 – Library Board meeting
 Sep 06 – MDP Open House/GTKYN

Resolution# 367-18

Moved by Councillor Jessiman
 THAT Council accepts the Councillor Committee reports as presented.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 368-18

Moved by Councillor Morgan

THAT Council accepts the Council Meeting Action List for information.

CARRIED

10.2 2018 Capital Project Status Report

Resolution# 369-18

Moved by Councillor Forest

THAT Council accepts the 2018 Capital Project Status Report for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS12.1 Museum Outbuilding removal
- From the August 13, 2018 Regular meeting**Resolution# 370-18**

Moved by Deputy Mayor Langford

THAT Council directs Administration to have the "room" from a local motel, taken down and removed from site due to extensive deterioration and the safety risk it poses.

CARRIED

12.2 RFD: Second and Third Reading for Bylaw 987-18 being the Municipal Development Plan

Resolution# 371-18

Moved by Councillor Anderson

THAT Council give second reading for Bylaw 987-18 being the Municipal Development Plan.

CARRIED

Resolution# 372-18

Moved by Councillor Morgan

THAT Council give third reading for Bylaw 987-18.

CARRIED

13. NEW BUSINESS

13.1 RFD: Bylaw 988-18 Amendment of Land Use Bylaw 944-13, being the rezoning of an Industrial (IND) property to Direct Control (DC)

Resolution# 373-18

Moved by Councillor Gillis

THAT Council give first reading to Bylaw 988-18, being an amendment to Schedule "A" of Land Use Bylaw 944-13 to rezone Lot 28, Block 5, Plan 832 3083 from Industrial (IND) to Direct Control (DC);
And

THAT Council set the public hearing for October 9, 2018.

CARRIED

15.2 Alberta Children's Services –
Minister's Awards of Excellence in
Child Development 2018

Resolution# 374-18

Moved by Councillor Morgan
THAT Council instruct Administration to apply for the *Minister's Awards of Excellence in Child Development 2018* for the After School Program in the Family and Community Support Services Department.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Mackenzie County, Review of
Inter-Municipal Agreements
- Tabled from the August 13, 2018
Regular meeting

Resolution# 375-18

Moved by Deputy Mayor Langford
THAT Council table the request from Mackenzie County re the Inter-Municipal Collaboration Framework and the Regional Service Sharing Agreement to the September Committee of the Whole meeting.

CARRIED

14.2 Alberta Northwest Species at
Risk Committee (NWSAR)
– 17th North American Caribou
Workshop, Ottawa

Resolution# 376-18

Moved by Councillor Morgan
THAT Mayor McAteer is authorized to attend the 17th North American Caribou Workshop on October 29 - November 2, 2018 in Ottawa.

CARRIED

14.3 High Level Native Friendship
Centre

Resolution# 377-18

Moved by Councillor Forest
THAT Council provide a letter of support to the High Level Native Friendship Centre Society in their application for funding under Alberta Indigenous Relations Climate Leadership Program: Solar Program (AISP), Energy Efficiency Retrofit Program (AIEERP), Climate Capacity Program (AICCP) and Climate Program Planning (AICPP).

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Alberta Transportation – Funding under the First Nation Regional Tie-In project.

~~15.2 Alberta Children's Services – Minister's Awards of Excellence in Child Development 2018~~
Moved to 13.2

15.3 Might Peace Watershed Alliance – Wetland Education Workshop, October 2018

15.4 Alberta Recreation & Parks Association – 2nd Annual Greener Facilities Conference and Expo,
Nov 14-15, 2018 in Edmonton

Resolution# 378-18

Moved by Councillor Morgan
THAT Council accepts item 15.1, 15.3 and 15.4 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. IN CAMERA

None.

19. ADJOURNMENT

Resolution# 379-18

Moved by Councillor Morgan

THAT Council adjourns the September 10, 2018 meeting at 8:32 p.m.

CARRIED

Mayor

Municipal Clerk