



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
September 11, 2017**

ADOPTED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Chris MacLeod Ellis Forest Scott Chandler Boyd Langford Mike Morgan	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Dan Fletcher Keith Straub Serena Weipert Ashleigh Bulmer Sandra Beaton	Chief Administrative Officer Director of Operations Director of Community Services Director of Development and IT Services Municipal Clerk/Recording Secretary
<u>GUESTS</u>	Jordan Maskell	ECHO Pioneer Press
<u>REGRETS</u>	Brittany Stahl Rodney Schmidt	Director of Finance Director of Protective Services

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
September 11, 2017

Resolution# 293-17

Moved by Councillor Forest
THAT Council adopt the September 11, 2017 Regular Council Meeting
Agenda with the addition of two items under New Business:
13.1 - Reciprocal Use Agreement - School and Town Facilities
13.2 - Advance Vote

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

4.1 5-year Long-Service Award –
Tim Beal

Council acknowledged and thanked Mr. Beal for his 5 years of service
and contributions to the Town of High Level.

4.2 5-year Long-Service Award - Ashleigh Bulmer Council acknowledged and thanked Ms. Bulmer for her 5 years of service and contributions to the Town of High Level.

4.3 5-year Long-Service Award - Stephanie Meade Council acknowledged and thanked Ms. Meade for her 5 years of service and contributions to the Town of High Level.

5. DELEGATIONS

5.1 S/Sgt Brad Giles, RCMP High Level Detachment RCMP High Level Detachment Report

- Aug 2017 HL RCMP Policing Highlights;
- Aug 2017 HL RCMP Crime Reduction Unit Highlights;
- Town of HL - High Level Detachment, Crime Data – Aug 2017
- HL Provincial Detachment Stat Comparison - Jan to Aug: 2013 - 2017
- HL Provincial Detachment Stat Comparison - Aug: 2013 - 2017

5.2 Mr. Dave Gillespie, TOLKO TOLKO Beehive Burner

6. ADOPTIONS OF THE MINUTES

6.1 Regular Council Meeting minutes, August 14, 2017 **Resolution# 294-17**
Moved by Councillor Chandler
THAT Council adopt the Regular Council Meeting minutes of August 14, 2017.

CARRIED

7. DELEGATION BUSINESS

7.1 RCMP High Level Detachment Report **Resolution# 295-17**
Moved by Councillor Morgan
That Council accepts the RCMP High Level Detachment report for information.

- Aug 2017 HL RCMP Policing Highlights;
- Aug 2017 HL RCMP Crime Reduction Unit Highlights;
- Town of HL - High Level Detachment, Crime Data – Aug 2017
- HL Provincial Detachment Stat Comparison - Jan to Aug: 2013 - 2017
- HL Provincial Detachment Stat Comparison - Aug: 2013 - 2017

CARRIED

7.2 TOLKO Beehive Burner As Councillor Morgan is an employee of TOLKO, he left the room at 7:26 pm.

Resolution# 296-17
Moved by Councillor Langford
THAT Council instructs Administration to write a letter of support to TOLKO for an extension of their variance to December 31, 2019, on the expectation that TOLKO provides to Council updates on a regular basis as to the progress of the project.

CARRIED

Councillor Morgan returned to the room at 7:44 p.m.

8. MAYOR'S REPORT

Mayor's Report: Aug 14 - Sep 14, 2017

Aug 15 - Northern Alberta Elected Leaders, meeting with Minister Shaye Anderson re 'Priority Survey'
 Aug 21 - Public Information Session - Running for Municipal Office
 Aug 22 - Northwest Species at Risk (NWSAR) Presentation and Open House (High Level)
 Aug 23 - NWSAR Presentation and Open House (Manning)
 Aug 28 - ATCO
 Aug 29 - NWSAR Committee meeting
 Aug 31 - North Peace Tribal Council - Annual General Assembly
 Sep 01 - Land Stewardship Committee Meeting
 Sep 06 - Heart and Stroke Golf Tournament
 Sep 07 - North to Alaska Symposium
 Sep 07 - Regional Economic Development Initiative
 Sep 08 - Alberta Economic Trade Entrepreneurship

Status update on the Mackenzie House project - milestone schedule.

Meeting in Whitecourt - Caribou Conservation and the Impact to Alberta Forests and Rural Communities.

Resolution# 297-17

Moved by Deputy Mayor MacLeod

THAT Council accepts the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor MacLeod
- Councillor Forest
- Councillor Chandler
- Councillor Morgan

Deputy Mayor MacLeod:

Aug 30 – Arena Task Force Design meeting
 Sep 06 – Heart and Stroke Golf Tournament
 Sep 07 – North to Alaska Symposium
 Sep 07 – Regional Economic Development Initiative

Councillor Forest:

Aug 17– Mackenzie Regional Waste Management
 Sep 09 - Mackenzie Regional Waste Management

Councillor Chandler:

Aug 17– Mackenzie Regional Waste Management
 Sep 09 - Mackenzie Regional Waste Management

Councillor Morgan:

Aug 15 – met with Minister Shaye Anderson
 Aug 16 – Mackenzie Frontier Tourist Association meeting
 Aug 21 – Public Information Session, Running for Municipal Office
 Aug 22 – NWSAR Presentation and Open House (High Level)
 Aug 29 – NWSAR Committee meeting
 Aug 30 – Arena Task Force

Resolution# 298-17

Moved by Councillor Langford

THAT Council accepts the Councillor Committee reports as presented.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 299-17

Moved by Deputy Mayor MacLeod

THAT Council accepts the Council Meeting Action List as circulated.

CARRIED

10.2 Council Donation List

Resolution# 300-17

Moved by Deputy Mayor MacLeod

THAT Council accepts the Council Donation List as circulated.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

Meeting recessed at 8:25 p.m

Jordan Maskell of ECHO Pioneer Press left the meeting.

Meeting resumed at 8:30 p.m.

13. NEW BUSINESS

13.1 RFD: Reciprocal Use Agreement School and Town Facilities Renewal (Joint-Use Agreement)

Resolution# 301-17

Moved by Councillor Morgan

THAT Council renews the Reciprocal Use Agreement - School and Town Facilities (Joint-Use Agreement) with High Level Public School, Florence MacDougall Community School and Spirit of the North Community School for the 2016-2017 school years.

CARRIED

13.2 RFD: Advance Vote

Resolution# 302-17

Moved by Councillor Forest

THAT Council instructs administration to move forward with holding an advance vote on October 11, 2017 pursuant to the Local Authorities Election Act, RSA 2000, c L-21.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Ms. Sylvia Kennedy, Chair Northwest Health Foundation

Resolution# 303-17

Moved by Councillor Langford

THAT Council sponsor one-third of the *Festival Sponsor (\$5,000)* of the 2017 Northwest Health Foundation Festival of the Trees.

CARRIED

14.2 Mr. Lyle Fabian, President
KatloTech Communications Inc.

Resolution# 304-17

Moved by Deputy Mayor MacLeod
THAT Council instructs Administration to arrange a meeting with
KatloTech Communications to discuss their request for letter of
support for their fiber optic infrastructure project.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Alberta Association of Municipal Districts and Counties - Contact Newsletter, Aug 10 , 2017 | Volume 2017
Issue 31

15.2 Alberta Association of Municipal Districts and Counties - Contact Newsletter, Aug 16, 2017 | Volume 2017
Issue 32

15.3 Alberta Association of Municipal Districts and Counties - Contact Newsletter, Aug 30, 2017 | Volume 2017
Issue 34

15.4 AltaGas Utilities - Total Revenues Derived from Delivery Tariff, Aug 23, 2017

Resolution# 305-17

Moved by Councillor Morgan
THAT Council accepts item 15.1 to 15.4 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. IN CAMERA

None.

19. ADJOURNMENT

Resolution# 306-17

Moved by Councillor Chandler
THAT Council adjourns the September 11, 2017 meeting at 8:40 p.m.

CARRIED

Mayor

Municipal Clerk