



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING  
Council Chambers, September 13, 2021 at 7:00 p.m.  
Live Stream through Town of High Level Facebook**

**APPROVED MINUTES**

**IN ATTENDANCE:**

|                       |                                                                                                                                    |                                                                                                                                                                                                                                                                        |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>COUNCIL</u></b> | Crystal McAteer<br>Boyd Langford<br>Mike Morgan<br>Terry Jessiman<br>Jan Welke<br>Brent Anderson                                   | Mayor<br>Deputy Mayor<br>Councillor<br>Councillor<br>Councillor<br>Councillor                                                                                                                                                                                          |
| <b><u>STAFF</u></b>   | Clark McAskile<br>Jeri Phillips<br>Ruth Rolfe<br>Keith Straub<br>Bill Schnarr<br>Hayley Gavin<br>Charles Carstens<br>Sandra Beaton | Chief Administrative Officer<br>Director of Finance and Administration<br>Director of Community Services<br>Director of Operations<br>Communications Coordinator<br>Land Use and Planning Manager<br>Manager HR and IT Services<br>Municipal Clerk/Recording Secretary |

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:01 p.m.

**2. ADOPTION OF AGENDA**

2.1 Regular Meeting Agenda for  
September 13, 2021

Additions or amendments to the agenda.

Move 18.1 to 18.3.

Add 18.1 Land Purchase Application L21-001 (Bjornson Drive)

Add 18.2 Extra Butter Pictures (draft) Memorandum of Understanding

Add 18.4 High Level Policing Society

**Resolution# 319-21**

Moved by Councillor Morgan

THAT Council adopt the September 13, 2021 Regular Meeting Agenda as amended.

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

None.

**5. DELEGATIONS**

5.1 Corporal Sam HOLM - RCMP High  
Level Detachment Occurrence Stats for  
August 2021

Corporal HOLM presented the RCMP High Level Detachment  
Occurrence Stats for August 2021.

**6. APPROVAL OF THE MINUTES**

6.1 August 30, 2021 Regular Council Meeting unapproved minutes.

**Resolution# 320-21**

Moved by Deputy Mayor Langford  
THAT Council approve the Regular Council meeting minutes of August 30, 2021 as amended.

CARRIED

6.2 September 8, 2021 Special Council Meeting unapproved minutes.

**Resolution# 321-21**

Moved by Councillor Jessiman  
THAT Council approve the Special Council meeting minutes of September 8, 2021 as circulated.

CARRIED

**7. DELEGATION BUSINESS**

7.1 RCMP High Level Detachment Occurrence Stats for August 2021

**Resolution# 322-21**

Moved by Councillor Welke  
THAT Council accept the RCMP High Level Detachment Occurrence Stats for August 2021 for information.

CARRIE

**8. MAYOR'S REPORT**

8.1 Mayor's report

Sep 01 – Community Economic Development Initiative (CEDI) meeting  
Discussion re National Truth and Reconciliation Day and signing of the Friendship Agreement  
Sep 04 – Water Transfer Station photo op, Chief Ahnassay and Mayor McAteer  
Sep 08 – Special Council Meeting (Pre-planning session)  
Sep 09 – FASD Society National Awareness Day and attending the Healing Arms facility grand opening.

Mayor McAteer expressed thanks to Wanda Beland and the team at the FASD Society for their efforts to bring to fruition the Healing Arms facility and for raising awareness of FASD throughout the province

**Resolution# 323-21**

Moved by Councillor Anderson  
THAT Council accept the Mayor's report for information.

CARRIED

**9. COUNCIL COMMITTEE REPORTS**

9.1 Committee reports on which Councillor are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Morgan
- Councillor Welke

**Deputy Mayor Langford:**

Sep 01 – CEDI  
Sep 08 – Special Meeting

**Councillor Anderson:**

Sep 07 – High Level Transportation Society  
Sep 08 – Special Council Meeting (Pre-planning session)

Councillor Jessiman:

Sep 08 – Special Council Meeting (Pre-planning session)

Councillor Morgan:

Sep 02 – High Level Transportation Society, review driver application.

Sep 07 – High Level Transportation Society

Sep 08 – Special Council Meeting (Pre-planning session)

Councillor Welke:

Sep 07 – FASD Society meeting

Sep 08 – Special Council meeting (Pre-planning session)

Councillor Welke also congratulated and expressed thanks to the FASD Society in their grand opening of the Healing Arms facility.

**Resolution# 324-21**

Moved by Councillor Morgan

THAT Council accept the Councillor Committee reports for information.

CARRIED

**10. ADMINISTRATIVE REPORTS**

## 10.1 Council's Action List

**Resolution# 325-21**

Moved by Councillor Morgan

THAT Council accept the Action List for information.

CARRIED

## 10.2 Upcoming Events

**Resolution# 326-21**

Moved by Councillor Welke

THAT Council accept the Upcoming Events List for information.

CARRIED

**11. ADMINISTRATIVE INQUIRIES**

None.

**12. OLD BUSINESS**

## 12.1 Disaster Recovery Program (DRP) payment status

**Resolution# 327-21**

Moved by Deputy Mayor Langford

THAT Council accept the Disaster Recovery Program payment status for information.

CARRIED

**13. NEW BUSINESS**

None.

**14. CORRESPONDENCE FOR ACTION**

None.

**15. CORRESPONDENCE FOR INFORMATION**

15.1 Service Line Warrantees of Canada

15.2 Municipal Affairs – Municipal Stimulus Program Red Tape Reduction Report, Sep 9/2021

15.3 Town of Crossfield – copy of letter sent to Premier Jason Kenney re RCMP Retroactive Pay

**Resolution# 328-21**

Moved by Councillor Morgan

THAT Council accept items 15.1 to 15.3 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD**

None.

**18. CLOSED SESSION**

Mayor McAteer thanked the viewers and requested a motion from Council to move into Closed Session.

**Resolution# 329-21**

Moved by Councillor Anderson

THAT Council move into closed session at 7:23 p.m., pursuant to FOIP Part 1, Division 2, sections 23, 24 and 27.

CARRIED

The following individuals remained in the closed session:

Elected officials – C. McAteer, B. Langford, M. Morgan, T. Jessiman, B. Anderson and J. Welke.

Staff – C. McAskile, J. Phillips, R. Rolfe, K. Straub, B. Schnarr, C. Carstens, H. Gavin and S. Beaton.

Meeting recessed at 7:54 p.m.

With the exception of C. McAskile, CAO, all staff left the closed session portion of the meeting at 7:55 pm.

Meeting resumed at 7:56 p.m.

**Resolution# 330-21**

Moved by Councillor Welke

THAT Council move out of closed session at 9:08 p.m.

CARRIED

18.1 RFD: Land Sale -

Local public body confidences, pursuant to FOIP Part 1, Division 2, section 24(1)(g)

**Resolution# 331-21**

Moved by Deputy Mayor Langford

THAT Council approves Land Purchase Application L21-001, and agrees to sell that portion of 9823385; 30; 51PUL (~205 to 258m<sup>2</sup>) as delineated in L21-001 for \$9,250.00 ( Nine-Thousand Two-Hundred and Fifty Dollars and Zero Cents), which includes the Surveyor Fees and the Appraisal Fees;

AND FURTHER, the Town bears the cost of the fence at the property line;

FURTHERMORE, the landowner bears the cost and responsibility of the subdivision application, which is to be submitted to the Town no later than November 30, 2021.

CARRIED

18.2 Extra Butter Pictures Movie  
Draft Memorandum of Understanding –  
Privileged information, pursuant to FOIP  
Part 1, Division 2, section 27(1)(b)(iii).

18.3 Regional Service Sharing  
Agreement -  
Intergovernmental Relations and Advice  
from officials, pursuant to FOIP Part 1,  
Division 2, sections 24(1)(a), and  
27(1)(c)(iii), respectively.

18.4 High Level Policing Society  
Intergovernmental Relations and Advice  
from officials, pursuant to FOIP Part 1,  
Division 2, sections 24(1)(a).

## **19. ADJOURNMENT**

### **Resolution# 332-21**

Moved by Councillor Morgan  
THAT Council adjourn the September 13, 2021 Regular Council  
meeting at 9:09 p.m.

CARRIED

[Original signed by Crystal McAteer]  
Mayor

[Original signed by Sandra Beaton]  
Municipal Clerk