



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
September 25, 2017**

MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Chris MacLeod Scott Chandler Boyd Langford Mike Morgan	Mayor Deputy Mayor Councillor Councillor Councillor
<u>STAFF</u>	Dan Fletcher Ashleigh Bulmer Serena Weipert Brittany Stahl Rodney Schmidt Sandra Beaton	Chief Administrative Officer Director of Development and IT Director of Community Services Director of Finance Director of Protective Services Municipal Clerk/Recording Secretary
<u>GUEST</u>	Jordan Maskell	Echo Press
<u>REGRETS</u>	Ellis Forest Keith Straub	Councillor Director of Operations

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:02 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
September 25, 2017

Resolution# 307-17
Moved by Councillor Chandler
THAT Council adopts the September 25, 2017 agenda as amended.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

4.1 15-year Long-Service Award -
Ms. Charlene Chretien

Postponed until October 2017.

5. DELEGATIONS

None.

6. ADOPTIONS OF THE MINUTES

6.1 Regular Council Meeting minutes,
September 11, 2017

Resolution# 308-17

Moved by Deputy Mayor MacLeod
THAT Council adopt the Regular Council Meeting minutes of
September 11, 2017 as circulated.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

Mayor's Report

September 11th to 25th

Sep 19 - Quarterly meeting TOHL and Chamber

Resolution# 309-17

Moved by Deputy Mayor MacLeod
THAT Council accepts the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which
Councillors are appointed:

- Deputy Mayor MacLeod
- Councillor Chandler
- Councillor Morgan

Deputy Mayor MacLeod:

Sep 19 – Chamber Quarterly meeting

Sep 20 – Community Education Committee

Councillor Chandler:

Sep 11 & 16 – Mackenzie Regional Waste Management meeting

Councillor Morgan:

Sep 13 – Mackenzie Frontier Tourist Association meeting

Sep 19 – Forestry Public Advisory meeting

Resolution# 310-17

Moved by Councillor Langford
THAT Council accepts the Councillor Committee reports as presented.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 311-17

Moved by Deputy Mayor MacLeod

THAT Council accepts the Council Meeting Action List as circulated.

CARRIED

10.2 Council Donation List

Resolution# 312-17

Moved by Councillor Morgan

THAT Council accepts the Council Donation List as circulated.

CARRIED

10.3 2017 Capital Project Status Report

Resolution# 313-17

Moved by Councillor Morgan

THAT Council accepts the 2017 Capital Project Status Report as circulated.

CARRIED

10.4 Department Reports

- CAO Report
- Community Services
- Corporate Services
- Development & IT Services
- Operations
- Protective Services

Resolution# 314-17

Moved by Deputy Mayor MacLeod

THAT Council accepts the August Department reports as presented.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS12.1 Property Assessment, Tax roll
0989.000

- rise and report from the Committee of the Whole meeting, Sep 18, 2017

Resolution# 315-17

Moved by Councillor Langford

THAT Council refund to the rate payer the difference in municipal taxes paid on the original assessment and the assessment received from Accurate Assessment on September 14, 2017.

CARRIED

12.2 High Level Congregation of
Jehovah's Witnesses Residence Tax
Exemption Request

- rise and report from the Committee of the Whole meeting, Sep 18, 2017

Resolution# 316-17

Moved by Councillor Langford

THAT Council sends the letter as drafted by Administration to the High Level Congregation of Jehovah's Witnesses.

CARRIED

13. NEW BUSINESS13.1 RFD: FRIAA Grant, Expression of
interest to form a Wildland Urban
Interface (WUI) Team

- rise and report from the Committee of the Whole meeting, Sep 18, 2017

Resolution# 317-17

Moved Councillor Morgan

THAT Council instructs Administration to proceed with the application for the Fire Smart Community Engagement Team for the 2018 Fire Season.

CARRIED

13.2 RFD: Pumper #1 (1991 Volvo)
Disposal

- rise and report from the Committee of the Whole meeting, Sep 18, 2017

Resolution# 318-17

Moved by Councillor Chandler

THAT Council instructs Administration to keep pumper #1 (1991 Volvo) for 6 months, then authorize the donation of pumper #1 to the Grande Prairie Rotary Club.

CARRIED

13.3 RFD: Community Peace Officer - Note Book Policy
- rise and report from the Committee of the Whole meeting, Sep 18, 2017

Resolution# 319-17

Moved by Deputy Mayor MacLeod
THAT Council approves Policy 254-17 Peace officer Notebook Policy.

CARRIED

13.4 RFD: Tri Council Regional Waste Collection and Hauling Tender
- rise and report from the Committee of the Whole meeting, Sep 18, 2017

Resolution# 320-17

Moved by Councillor Morgan
THAT Council tables the Tri Council Regional Waste Collection and Hauling Tender until the November 20th Committee of the Whole meeting.

CARRIED

13.5 RFD: Request to reschedule the October 10, 2017 Regular Council meeting.

Resolution# 321-17

Moved by Deputy Mayor MacLeod
THAT Council reschedules the Regular Council meeting from October 10th at 7:00 p.m. to October 12th, 7:00 p.m.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 High Level Native Friendship Centre - Annual Sisters in Spirit Walk

Resolution# 322-17

Moved by Councillor Chandler
THAT Council receives the Native Friendship Centre *Annual Sisters in Spirit Walk* for information.

CARRIED

14.2 ADMIN. REQUEST - Fire Fighters Ball

Resolution# 323-17

Moved by Councillor Langford
THAT Council approves Mayor McAteer and all available Councillors to attend the Firefighters Ball on October 14th, 2017.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Alberta Health Services - Fees for uninsured services increased, dated Sep 6, 2017

15.2 Alberta Association of Municipal Districts and Counties - Contact Newsletter, Sep 14, 2017 | Volume 2017 Issue 36

15.3 Alberta Association of Municipal Districts and Counties - Contact Newsletter, Sep 21, 2017 | Volume 2017 Issue 37

15.4 The Westlock New - Westlock County mismanaged, says inspectors

15.5 TOHL - Letter to the Honourable Shannon Phillips, Minister of Environment and Parks/Responsible for Climate Change - TOLKO Beehive Burner, Sep 13, 2017

Resolution# 324-17

Moved by Councillor Chandler
THAT Council accepts item 15.1 to 15.5 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. IN CAMERA

Resolution# 325-17

Moved by Councillor Morgan
THAT Council move in camera at 8:15 p.m.

CARRIED

Meeting recessed at 8:16 p.m.
Meeting resumed at 8:26 p.m.

18.1 New Beginnings Animal Rescue Society
Personal Privacy - Pursuant to FOIP Part 1, Div 2, s17(1)

The Director of Protective Services and the Municipal Clerk left the in camera meeting at 8:42 p.m.

18.2 Confidential Evaluations
Pursuant to FOIP Part 1, Div 2, s19(2)

Resolution# 326-17

Moved by Deputy Mayor Macleod
THAT Council move out of in camera at 8:53 p.m.

CARRIED

Resolution# 327-17

Moved by Deputy Mayor MacLeod
THAT Council accept the CAO employee review and offer a permanent contact to the CAO.

CARRIED

19. ADJOURNMENT

Resolution# 328-17

Moved by Deputy Mayor Macleod
THAT Council adjourns the September 25, 2017 meeting at 8:54 p.m.

CARRIED

Mayor

Municipal Clerk