



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers at 7:00 p.m.
October 9, 2018**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Ellis Forest Terry Jessiman	Mayor Deputy Mayor Councillor Councillor Councillor
<u>STAFF</u>	Dan Fletcher Keith Straub Rodney Schmidt Carolyn Zenko Serena Weipert	Chief Administrative Officer Director of Operations Director of Protective Services Director of Finance/Recording Secretary Director of Community Services
<u>REGRETS</u>	Beth Gillis Mike Morgan Sandra Beaton	Councillor Councillor Municipal Clerk (SDAB)

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Council Meeting Agenda,
October 9, 2018

Request for additions or deletions to the agenda.
Move item 15.3 Cando's 25th Annual National Conference and
AGM Correspondence for Action, Item 14.1.

Resolution# 403-18

Moved by Councillor Jessiman
THAT Council adopt the October 9, 2018 Regular Council Meeting
Agenda as amended.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

5.1 Sgt Michael Bourguignon
RCMP High Level Detachment

RCMP High Level Detachment Report

- Sep 2018 HL RCMP Policing Highlights;
- Town of HL - HL Detachment, Crime Data – Sep 2018

- HL Provincial Detachment Crime Statistics (Actual) January to September: 2014 – 2018
- HL Provincial Detachment Crime Statistics (Actual) September: 2014 – 2018
- August and September 2018 Crime Reduction Unit reports

5.2 Ms. ShawnaLee Jessiman, Chair
High Level Municipal Library

Presentation of the High Level Municipal Library 2019 Draft Budget

6. ADOPTIONS OF THE MINUTES

6.1 Regular Meeting minutes of
October 1, 2018.

Resolution# 404-18

Moved by Deputy Mayor Langford

THAT Council adopts the Regular Meeting minutes of October 1, 2018 as amended.

CARRIED

7. DELEGATION BUSINESS

7.1 RCMP High Level Detachment

- Sep 2018 HL RCMP Policing Highlights;
- Town of HL - HL Detachment, Crime Data – Sep 2018
- HL Provincial Detachment Crime Statistics (Actual) January to September: 2014 – 2018
- HL Provincial Detachment Crime Statistics (Actual) Sep: 2014 – 2018
- August and September 2018 Crime Reduction Unit reports

Resolution# 405-18

Moved by Councillor Forest

THAT Council accept the RCMP High Level Detachment report for information

CARRIED

7.1 High Level Municipal Library
2019 Draft Budget

Resolution# 406-18

Moved by Councillor Jessiman

THAT Council instruct Administration to request additional information regarding the increase in wages and additional programming within the High Level Municipal Library 2019 Draft Budget.

CARRIED

8. MAYOR'S REPORT

October 1 – October 8, 2018

Oct 01 – Mr. Jeff Anderson/Aboriginal Consultation Organization

Oct 02 – Tolko Caribou Range Planning

Oct 03 - N'Deh Corporation/Ken Graham

Oct 04 – Exploration Collaboration (NWSAR)

Oct 09 – RCMP monthly meeting

Resolution# 407-18

Moved by Councillor Anderson

THAT Council accepts the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Forest
- Councillor Gillis (regret)
- Councillor Jessiman
- Councillor Morgan (regret)

Deputy Mayor Langford:

No meetings to report.

Councillor Anderson:

No meetings to report.

Councillor Forest:

Oct 05 - Community Futures

Councillor Jessiman:

No meetings to report.

Resolution# 408-18

Moved by Councillor Forest

THAT Council accepts the Councillor Committee reports as presented.

CARRIED

10. ADMINISTRATION REPORTS

10.1 Council Meeting Action List

Resolution# 409-18

Moved by Deputy Mayor Langford

THAT Council accepts the Council Meeting Action List for information.

CARRIED

10.2 2018 Capital Project Status Report

Resolution# 410-18

Moved by Councillor Jessiman

THAT Council accepts the 2018 Capital Project Status Report for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

11.1 Deputy Mayor Langford, Q. Variance in Miscellaneous Revenue

Carolyn Zenko, Director of Finance explained the variance in 'Recovered' (corrected) Revenue on the 'August 2018 Budget to Actual' Finance Department Report.

12. OLD BUSINESS

12.1 RFD: Animal Control Bylaw 984-18.

Resolution# 411-18

Moved by Councillor Forest

THAT Council gives second reading to Animal Control Bylaw 984-18.

CARRIED

Resolution# 412-18

Moved by Councillor Jessiman

THAT Council gives third and final reading to Bylaw 984-18.

CARRIED

12.2 RFD: Engine 2 Replacement

Resolution# 413-18

Moved by Deputy Mayor Langford

THAT Council approve the purchase of the 2010 Urban Interface Engine from Northern Sunrise County as a replacement for Engine 2 in the 2018 budget to be funded as follows:

MSI Capital - \$200,000

Paddle Prairie Capital Contribution - \$20,000

Dene Tha' Capital Contribution- \$20,000

Fire Equipment Reserve - \$10,000

AND THAT Council authorize the repair of Engine 2 at a cost not to exceed \$15,000.

AND Further;

THAT Administration post Engine 2 for sale in 2018.

AND Furthermore;

THAT Administration make a request to Mackenzie County for the Town to keep the proceeds of the sale of Engine 2 in lieu of their contribution for the purchase of the Engine 2 Replacement.

CARRIED

13. NEW BUSINESS

None.

14. CORRESPONDENCE FOR ACTION

14.1 Cando's 25th Annual National Conference and AGM – Enoch, AB, Oct 22-25, 2018

Resolution# 414-18

Moved by Councillor Forest

THAT Council accept the Cando Conference notification for information.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Rural Municipalities of Alberta – Contact newsletter, Oct 4/2018 | Vol 2018 Issue 37

15.2 Mackenzie Regional Waste Management Commission – Tipping Fee Decrease, Sep 27/2018

~~15.3 Cando's 25th Annual National Conference and AGM – Enoch, AB, Oct 22-25, 2018~~

Item 15.3 moved to Corr. for Action

Resolution# 415-18

Moved by Councillor Jessiman

THAT Council accepts item 15.1 and 15.2 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. IN CAMERA

18.1 Draft 2019-2028 Capital Plan
Pursuant to FOIP Part 1, Div 2,
s. 24(1)(g)

Resolution# 416-18

Moved by Councillor Forest
THAT Council move in camera at 7:40 p.m., pursuant to FOIP Part 1,
Div 2, s. 24(1)(g).

CARRIED

Meeting recessed at 7:40 p.m.
Meeting resumed at 7:50 p.m.

All attending Councillors and administration were present during part of
the in camera discussion (*MGA s. 602.08(1)(6)*).

At 8:12 p.m., with the exception of CAO Dan Fletcher, the four
Administration staff left the in camera meeting.
(*FOIP Part 1, Div 2, s. 17(1) & s. 29(1)(b)*).

Resolution# 417-18

Moved by Deputy Mayor Langford
THAT Council move out in camera at 8:23 p.m.

CARRIED

Resolution# 418-18

Moved by Councillor Anderson
THAT Council directs Administration to provide a Capital Project
Contribution request letter and the Draft 2019-2028 Capital Plan to
Mackenzie County as discussed.

CARRIED

Resolution# 419-18

Moved by Councillor Forest
THAT Council accepts the resignation of CAO Fletcher with an
employment end date of November 9th, 2018.

CARRIED

19. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:25 pm.

Mayor

Municipal Clerk