



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers, October 12, 2021 at 7:00 p.m.
Live Stream through Town of High Level Facebook**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Mike Morgan Terry Jessiman Jan Welke Brent Anderson	Mayor Deputy Mayor Councillor Councillor Councillor (virtual) Councillor
<u>STAFF</u>	Clark McAskile Jeri Phillips Rodney Schmidt Hayley Gavin Charles Carstens Sandra Beaton	Chief Administrative Officer Director of Finance and Administration Director of Protective Services Land Use and Planning Manager (Virtual) Manager HR and IT Services Municipal Clerk/Recording Secretary

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:01 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for October 12, 2021

Mayor McAteer thanked Councillor Mike Morgan for his eight (8) years of service to the Town of High Level as Councillor.

Additions or amendments to the agenda.
Addition of Closed Session Item 18.6 Ownership in a Movie, per FOIP Part 1, Division 2, section 27(1)(b)(iii)

Resolution# 357-21

Moved by Councillor Anderson
THAT Council adopt the September 13, 2021 Regular Meeting Agenda with the addition of Closed Session Item 18.6 Ownership in a Movie.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

5.1 Sgt Mike BURNS - RCMP High Level Detachment Occurrence Stats for September 2021

Sgt Mike BURNS reviewed statistics re Enhanced Policing (July to Sep 3, 2021) and the RCMP High Level Detachment Occurrence Stats for September 2021.

6. APPROVAL OF THE MINUTES

6.1 September 27, 2021 Regular
Council Meeting unapproved minutes.

Resolution# 358-21

Moved by Deputy Mayor Langford
THAT Council approve the Regular Council meeting minutes of
September 27, 2021 as circulated.

CARRIED

7. DELEGATION BUSINESS

7.1 RCMP High Level Detachment
Occurrence Stats for September 2021

Resolution# 359-21

Moved by Councillor Anderson
THAT Council accept the RCMP High Level Detachment Occurrence
Stats for September 2021 for information.

CARRIED

8. MAYOR'S REPORT

8.1 Mayor's report

September 28 – October 11, 2021

Sep 28 – Community Economic Development Initiative (CEDI) Webinar
Sep 28 – Banner of Remembrance
Sep 29 – CEDI Webinar
Sep 29 – Northwest Species at Risk (NWSAR) Committee
Sep 30 – National Truth and Reconciliation
Oct 06 – High Level - Dene Tha' partnership monthly meeting
Oct 06 – Golden Range Society

Resolution# 360-21

Moved by Councillor Morgan
THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which
Councillor are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Morgan
- Councillor Welke

Deputy Mayor Langford:

Oct 05 – Regional Economic Development Initiative meeting
Oct 06 – High Level - Dene Tha' partnership monthly meeting

Councillor Anderson:

27 Sep – High Level Transportation Society Meeting
28 Sep – Inter-Municipal Planning Commission meeting (IMPC)
29 Sep – High Level Library Board

Councillor Jessiman:

No meetings to report.

Councillor Morgan:

28 Sep – IMPC
29 Sep – NWSAR
29 Sep – High Level Library Board

Councillor Welke:
No meetings to report.

Resolution# 361-21

Moved by Councillor Welke
THAT Council accept the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution# 362-21

Moved by Deputy Mayor Langford
THAT Council accept the Action List for information.

CARRIED

10.2 Upcoming Events

Resolution# 363-21

Moved by Councillor Anderson
THAT Council accept the Upcoming Events List for information.

CARRIED

10.3 Monthly Report to Council

Resolution# 364-21

Moved by Councillor Jessiman
THAT Council accept the September 2021 Report to Council for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 RFD: Northwest Species at Risk Memorandum of Understanding (MOU)

Resolution# 365-21

Moved by Councillor Anderson
THAT Council grant an extension under the conditions of the current Memorandum of Understanding with Alberta Northwest Species at Risk Committee until December 31st, 2021, which retains the currently assigned employee under Section 2 "Administrative Support".

CARRIED

13. NEW BUSINESS

13.1 RFD: Request to Amend Resolution# 352-21 regarding the signage permit for school bus stops.

Resolution# 366-21

Moved by Deputy Mayor Langford
THAT Council amend Resolution #352-21 to read: *THAT Council approve a Temporary Development Permit for the Fort Vermilion School Division bus stops with a November 30th, 2021 expiry date, in Conjunction with public engagement and a permit appeal period.*

CARRIED

14. CORRESPONDENCE FOR ACTION

None.

15. CORRESPONDENCE FOR INFORMATION

15.1 ToHL letter of support for Paddle Prairie Metis Settlement

15.2 Copies of letters sent to Members of Parliament: C. Warkentin, G. Chahal, and R. Boissonnault regarding the High Level Multipurpose Facility/Emergency Reception Centre

Resolution# 367-21

Moved by Councillor Morgan

THAT Council accept items 15.1 and 15.2 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. CLOSED SESSION

Mayor McAteer thanked the viewers and requested a motion from Council to move into Closed Session.

Resolution# 368-21

Moved by Councillor Jessiman

THAT Council move into closed session at 8:06 p.m., pursuant to FOIP Part 1, Division 2, sections 21, 24 and 27.

CARRIED

Meeting recessed at 8:06 p.m. H. Gavin left at 8:12.

Meeting resumed at 8:22 p.m.

The following individuals remained in closed session:

Elected officials – C. McAteer, B. Langford, M. Morgan, T. Jessiman, B. Anderson and J. Welke (virtual).

Staff – C. McAskile, J. Phillips, R. Schmidt, C. Carstens and S. Beaton.

Resolution# 369-21

Moved by Councillor Morgan

THAT Council move out of closed session at 10:05 p.m.

CARRIED

18.1 RFD: Opportunity Cost Analysis
Advice from officials, pursuant to FOIP,
Part 1, Div 2, section 24(1)(a) and (b).

Resolution# 370-21

Moved by Councillor Anderson

THAT Council rise and report the Opportunity Cost Analysis to the October 25, 2021 Regular Council meeting in preparation for the meeting with Ministers at the Alberta Urban Municipalities Association

2021 Conference in November.

CARRIED

18.2 Protective Services Planning

Report -

Advice from officials, pursuant to FOIP, Part 1, Div 2, sections 24(1)(a), (b)(i), and (g).

18.3 Briefing Note: Proposed

Organizational Structure and Expected Wage Changes for 2022 -

Advice from officials, pursuant to FOIP, Part 1, Div 2, sections 24(1)(a), (b)(i), and (g).

18.4 Finance & Administration Planning

Report -

Advice from officials, pursuant to FOIP, Part 1, Div 2, sections 24(1)(a), (b)(i), and (g).

18.5 Regional Service Sharing

Agreement –

Intergovernmental Relations and Advice from officials, pursuant to FOIP Part 1, Division 2, sections 21(1)(ii), and 24(1)(a), respectively.

18.6 Ownership in a Movie -

Privileged information, per FOIP Part 1, Division 2, section 27(1)(b)(iii).

19. ADJOURNMENT

Resolution# 371-21

Moved by Councillor Morgan

THAT Council adjourn the October 12, 2021 Regular Council meeting at 10:06 p.m.

CARRIED

[Original signed by C. McAteer]

Mayor

[Original signed by S. Beaton]

Municipal Clerk