



10511 – 103 Street
 High Level, AB
 T0H 1Z0
Ph: 780-926-2201
Fax: 780-926-2899
 development@highlevel.ca

Fire Permit Application

Single Use

Bylaw 886-09 Section 7

Applicant Information

Name of Applicant/Company		Permit Number
Mailing Address		Contact Information
Address:		Main Line:
City/Town:		Cellphone:
Province:		Business line:
Postal Code:		Email:

Land Information

Legal Description				Reason Permit Required		
Lot	Block	Plan				
Rural Legal Address	Quarter		Section	Township	Range	Meridian
	<input type="checkbox"/> NW	<input type="checkbox"/> NE				
	<input type="checkbox"/> SW	<input type="checkbox"/> SE				
Civic Address		Materials to be burned		Written permission of owner/occupier of property?		
				<input type="checkbox"/> Yes <input type="checkbox"/> No		

Payment information

Card Number	CVC/CVV	EXP

Information/Instructions:

1. Written permission is required from property owner, if different from applicant.
2. See the last page of permit for excerpt from Bylaw.
3. This Fire Permit is NOT VALID unless endorsed by an Authorized Town Representative and may be cancelled at any time.
4. Fee: \$10.00

The above Fire Permit is approved with the following conditions:

1. Wind is less than 15km/hour
2. It is the responsibility of the applicant to insure personal and equipment are available to monitor and control the burn.
3. Clean wood only.
4. Other conditions(list): _____

Applicant Declaration

I/We declare that the information given on this form and any attachments is a true statement of the facts concerning this development. I/We agree to comply with all applicable codes, regulations and bylaws. I/We hereby give consent to allow Town authorized person(s) the right to enter the above lot and/or buildings with respect to this permit application only.

Personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the issuance of development permits, Land Use Bylaw enforcement and property assessment purposes. The name of the permit holder, and the nature of the permit are available to the public upon request. If you have any questions about the collection, use or disclosure of this information, please contact the Municipal Clerk at 780-821-4008

Signature of Applicant		Date	
Authorized Town Representative		Date	



TOWN OF

HIGH LEVEL

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Official Use Only			
<input type="checkbox"/>	Operations	Comments:	
<input type="checkbox"/>	Protective Services	Comments:	
<input type="checkbox"/>	Development	Comments:	
Effective		Expires	

BYLAW NO. 886-09

A BYLAW TO PROVIDE FIRE SERVICES WITHIN THE TOWN OF HIGH LEVEL.

WHEREAS the Municipal Government Act, RSA 2000, c. M - 26, as amended, provides that a Council may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and for services provided by or on behalf of the municipality; and

WHEREAS the Town of High Level has been accredited by the Safety Codes Council in the fire discipline; and

WHEREAS, the Council of the Town of High Level, wishes to continue providing fire services within the Town of High Level and to provide for efficient operation of such fire services;

NOW THEREFORE, the Council of the Town of High Level, in the province of Alberta, duly assembled, hereby enacts as follows:

SECTION 1 NAME OF BYLAW

1.1. This Bylaw may be cited as the "Fire Service Bylaw".

SECTION 2 DEFINITIONS

2.1 In this Bylaw
 (a) "Fire Permit Application" is the application form for burning in the Municipality pursuant to this bylaw;

SECTION 7 FIRE PERMIT

7.1 In order for a person to ignite, fuel, supervise, maintain or permit any type of fire upon land owned or occupied by the person or under the person's control within the Municipality, the person must obtain a Fire Permit pursuant to this Bylaw.

7.2 Notwithstanding sections 7.1 a fire permit is not required for the following if:
 a) the fire has been set by the Fire Service for the purpose of training its Members,
 b) the fire is a Public Park Site fire, which has an approved permit for all fire pits, or
 c) the fire has otherwise been authorized by the Fire Service.
 d) ground thawing operations conducted by the Municipality or Province, or
 e) liquefied petroleum gas flare stack, or
 f) industrial incinerator with an operating approval from Alberta Environment.

7.3 Any person wishing to obtain a Fire Permit must complete a Fire Permit Application as prescribed by the Municipality and pay the required fee.

7.4 Upon receipt of a completed Fire Permit Application, the Municipality, shall consider the Fire Permit Application, and may, in its sole and absolute discretion:
 (a) grant a Fire Permit upon such terms and conditions as the Fire Chief or Member in Charge deems appropriate, or
 (b) refuse to grant a Fire Permit.

7.5 A Fire Permit shall not be transferable.

7.6 Fire Permits issued pursuant to this Bylaw are valid for such period of time as shall be determined and set by the Fire Chief or Member in Charge.

7.7 The Fire Chief or Member in Charge may, in its sole and absolute discretion, terminate, suspend or cancel any or all Fire Permits at any time.

SECTION 11 PROHIBITIONS

11.6 No person shall:
 a) light any fire within Municipal limits without the authority of and within the conditions of a Fire Permit issued as outlined in section 7 of this bylaw or another Municipal bylaw;
 b) light any fire when the weather conditions are conducive to creating a Running Fire;
 c) deposit, discard or leave any burning matter of substance where it might ignite other material and cause a fire;
 d) conduct any activity that involves the use of fire that might reasonably be expected to cause a fire, unless the person exercises reasonable care to prevent the fire from occurring;
 (h) burn Prohibited Debris.

SECTION 12 RECOVERY OF COSTS

12.3 Where the Fire Service has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call or incident as a result of a contravention of Section 7, the Municipality may, in respect of any costs so incurred by the Municipality in taking such action charge the costs and fees as established by Council from time to time:

- a) to the Person who caused the incident, or
- b) to the holder of the fire permit, or
- c) to the Owner of the property.