



Tourism Enhancement Grant Policy 245-13

Town of High Level - Grant Application

DATE:

Organization Information:

Name of Organization: _____

Address: _____

Contact Person: _____ Position: _____

Telephone Number: _____ Email Address: _____

Event Information:

Name of Event: _____

Street Address or Legal Description: _____

Registered Holder of Land Title: _____

Dates of event: _____ Total event cost: \$ _____

Event Type Definitions:

Definitions:

- A. **Local:** Participants live within 150 kilometer driving distance of High Level.
- B. **Regional:** Participants from outside of the local area and within 400 kilometer driving distance of High Level.
- C. **Provincial:** Participants from an area outside of the Region but within the province of Alberta.
- D. **Multi-Provincial:** Participants from Provinces/ /Territories outside of Alberta and the Region.

Please complete the following checklist, and include the supporting documentation:

- Event Description/Details:** Provide a detailed description of event community benefits and why it should be funded. You may provide letters of local support.
- Event budget:** Provide a budget with anticipated revenues and expenditures. You may attach quotes and sources of estimates if available.
- Local non-profit organization:** Provide proof of non-profit status.

****Please Note* Applications must be submitted a minimum of 30 days prior to the event.
Post event reports must be submitted a maximum 60 days after the event.***

For Internal Use Only

Meets Councils Tourism Enhancement Grant Policy #245-13

- Yes
- No

(Date Stamp)

Points	1	2	3	4
Participation #s:	<input type="checkbox"/> 1-49	<input type="checkbox"/> 50-99	<input type="checkbox"/> 100-199	<input type="checkbox"/> 200+
Duration:	<input type="checkbox"/> 6+ hrs/Day	<input type="checkbox"/> 2 Days	<input type="checkbox"/> 3 Days	<input type="checkbox"/> 4+ Days
Distance:	<input type="checkbox"/> Local	<input type="checkbox"/> Regional	<input type="checkbox"/> Provincial	<input type="checkbox"/> Multi-Provincial

Points Total: _____

Minimum Points	Grant
3	Up to \$500
5	Up to \$1,000
7	Up to \$3,000
10	Up to \$5,000

Benefit to the Community: _____

Grant Amount Approved \$ _____

Donations given this organization by Council over the last three years (*completed by Municipal Secretary*):

Date	Amount	Purpose for funds