



# TOWN OF HIGH LEVEL

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## Committee of the Whole Meeting

**Monday, September 20, 2021  
Council Chambers  
7:00 p.m.**

"We will strive to improve our community's quality of life by providing a safe, sustainable environment through planning, communication and cooperation, both locally and regionally."

# **CALL TO ORDER**

# **ADOPTION OF AGENDA**



**COMMITTEE OF THE WHOLE MEETING  
COUNCIL CHAMBERS  
September 20, 2021 at 7:00 P.M.**

**AGENDA**

<b>Item</b>	<b>Pg</b>
<b><u>1. CALL TO ORDER</u></b>	
<b><u>2. ADOPTION OF AGENDA</u></b> 2.1 Agenda for the September 20, 2021 Committee of the Whole meeting.	4-5
<b><u>3. DELEGATIONS</u></b> None.	
<b><u>4. APPROVAL OF THE MINUTES</u></b> 4.1 Committee of the Whole Meeting unapproved minutes of June 21, 2021.	7-10
<b><u>5. DELEGATION BUSINESS</u></b> None.	
<b><u>6. OLD BUSINESS</u></b> None.	
<b><u>7. NEW BUSINESS</u></b> None.	
<b><u>8. CORRESPONDENCE FOR ACTION</u></b> None.	
<b><u>9. CORRESPONDENCE FOR INFORMATION</u></b> None.	
<b><u>10. NOTICE OF MOTIONS</u></b> None.	
<b><u>11. QUESTION PERIOD</u></b>	

**12. CLOSED SESSION**

12.1 Briefing Note: Review of the Library Board MOU Draft w/changes - Council review.  
Advice from officials, pursuant to FOIP, Part 1, Div 2, section 24(1)(a).

12.2 RFD: Vitalization Grant Application - Council review.  
Advice from officials, pursuant to FOIP, Part 1, Div 2, section 24(1)(a).

12.3 Community Services Planning Reports on Service Levels - Council review.  
Advice from officials, pursuant to FOIP, Part 1, Div 2, section 24(1)(a), (b)(i), and (g).

12.4 RFD: Mandatory Vaccination - Council review.  
Advice from officials, pursuant to FOIP, Part 1, Div 2, section 24(1)(a), (b)(i), and (g).

12.5 RFD: Northwest Species at Risk Memorandum of Understanding - Council review.  
Intergovernmental Relations and Advice from officials, pursuant to FOIP, Part 1, Div 2, section 21(1)(a)(ii), and 24(1)(a) and (d).

12.6 Briefing Note: Restrictions Exemption Program, Town Facilities – Council review.  
Advice from officials, pursuant to FOIP, Part 1, Div 2, section 24(1)(a)(i) and (d).

**13. ADJOURNMENT**

# **APPROVAL OF MINUTES**



**COMMITTEE OF THE WHOLE MEETING**  
**Council Chambers**  
**June 21, 2021 @ 7:00 p.m.**

**UNAPPROVED MINUTES**

<u>Council</u>	Crystal McAteer Boyd Langford Brent Anderson Mike Morgan Jan Welke Terry Jessiman	Mayor Deputy Mayor Councillor Councillor Councillor (virtual) Councillor (arrived at 7:38 pm)
<u>Staff</u>	Clark McAskile Jeri Phillips Ruth Rolfe Keith Straub Rodney Schmidt Bill Schnarr Charles Carstens Sandra Beaton	Chief Administrative Officer Director of Finance and Administration Director of Community Services Director of Operations Director of Protective Services Communications Coordinator HR & IT Manager Municipal Clerk/Recording Secretary
<u>Guests</u>	Sgt Mike BURNS	RCMP HL Detachment (arrived at 7:38 pm)

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

2.1 Adoption of the Committee of the Whole Agenda for June 21, 2021.

Mayor McAteer asked if there were any additions to the agenda.  
 - Addition under Closed Session: Item 12.4 Mackenzie Regional Waste Management Commission and Item 12.5 Drainage Issues

**Recommendation 047-21**

Moved by Deputy Mayor Langford  
 THAT Council adopt the June 21, 2021 Committee of the Whole agenda with the additions.

CARRIED

**3. DELEGATIONS**

None.

**4. APPROVAL OF THE MINUTES**

4.1 Committee of the Whole Meeting Minutes of May 17, 2021.

**Recommendation 048-21**

Moved by Councillor Morgan  
 THAT Council approve the Committee of the Whole meeting minutes of May 17, 2021 as circulated.

CARRIED

**5. DELEGATION BUSINESS**

None.

**6. OLD BUSINESS**

None.

**7. NEW BUSINESS**

None.

**8. CORRESPONDENCE FOR ACTION**

None.

**9. CORRESPONDENCE FOR INFORMATION**

None.

**10. NOTICE OF MOTIONS**

None.

**11. QUESTION PERIOD**

None.

**12. CLOSED SESSION**

**Recommendation 049-21**

Moved by Councillor Anderson  
THAT Council move into Closed Session at 7:03 p.m., pursuant to  
FOIP 1, Division 2, section 21(1)(a)(i), 24(1)(a) and 24(1)(b)(i),  
respectively.

The following individuals remained in the closed session meeting:  
Elected officials - C. McAteer, B. Langford, M. Morgan, B. Anderson,  
T. Jessiman and J. Welke; and  
Staff members - C. McAskile, J. Phillips, R. Rolfe, K. Straub, R.  
Schmidt, C. Carstens, B. Schnarr, and S. Beaton.  
Guests: RCMP, Sgt BURNS

Sgt BURNS left the closed session portion of the meeting at 8:15 pm.

**Recommendation 050-21**

Moved by Councillor Morgan  
THAT Council move out of closed session at 8:30 p.m.

CARRIED

12.1 Sgt Mike BURNS, RCMP High  
Level Detachment;  
Discussion regarding the  
Community Peace Officer Program,  
Advice from officials and  
Intergovernmental Relations –  
Pursuant to FOIP 1, Division 2,  
section 21(1)(a)(i), 24(1)(a) and  
24(1)(b)(i), respectively.



12.2 Airport Beautification Task Force – Update,  
Advice from officials – Pursuant to FOIP 1, Division 2, section 24(1)(a) and (b)

12.3 RFD: HL-DT Partnership Documents,  
Advice from officials – Pursuant to FOIP 1, Division 2, section 24(1)(b)

**Recommendation 051-21**

Moved by Councillor Morgan  
THAT Council rise and report the Joint Strategic Plan for the Dene Tha' First and Town of High Level (2021-2026) to the June 28, 2021 Regular Council Meeting.

CARRIED

**Recommendation 052-21**

Moved by Councillor Welke  
THAT Council rise and report the Friendship Agreement to the June 28, 2021 Regular Council Meeting.

CARRIED

**Recommendation 053-21**

Moved by Deputy Mayor Langford  
THAT Council rise and report the Terms of Reference for the Working Group to the June 28, 2021 Regular Council Meeting.

CARRIED

**Recommendation 054-21**

Moved by Councillor Anderson  
THAT Council rise and report the Memorandum of Understanding for a Joint Regional Emergency Management Plan to the June 28, 2021 Regular Council Meeting.

CARRIED

12.4 Mackenzie Regional Waste Management Commission,  
Intergovernmental relations and Advice from officials – Pursuant to FOIP 1, Division 2, sections 21(1)(a) and 24(1)(a).

12.5 Drainage issues – Deer Ridge Drive and Bjornson Park

**Recommendation 055-21**

Moved by Deputy Mayor Langford  
THAT Council rise and report the Drainage issues item re Deer Ridge Drive and Bjornson Park to the June 28, 2021 Regular Council Meeting.

CARRIED

**13. ADJOURNMENT**

**Recommendation 056-21**

Moved by Councillor Morgan  
THAT Council adjourn the June 21, 2021 Committee of the Whole meeting at 8:31p.m.

CARRIED

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Mayor

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Municipal Clerk

Unapproved

# QUESTION PERIOD

**CLOSED SESSION**