



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING  
Council Chambers, January 24, 2022 at 7:00 p.m.  
Live Streamed through Town of High Level Facebook**

**APPROVED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Crystal McAteer Boyd Langford Brent Anderson Robyn Dwyer Terry Jessiman Josh Lambert Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<b><u>STAFF</u></b>	Clark McAskile Jeri Phillips Ruth Rolfe Hayley Gavin Bill Schnarr Charles Carstens Sandra Beaton	Chief Administrative Officer Director of Finance & Administration Director of Community Services Land Use & Planning Manager (virtual) Communications Coordinator (virtual) Manager HR and IT Services Municipal Clerk/Recording Secretary
<b><u>GUESTS</u></b>	MLA Dan Williams and Eva Schmidt	

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:01 p.m.

**2. ADOPTION OF AGENDA**

2.1 Regular Meeting Agenda for  
January 24, 2022

Additions or amendments to the agenda.  
13.4 Electric Vehicle Charging program  
18.2 Boreal Housing

**Resolution# 018-22**

Moved by Councillor Lambert  
THAT Council adopt the January 24, 2022 Regular Meeting Agenda  
with the additions of item 13.4 Electric Vehicle Charging Program and  
Closed Session item 18.2 Boreal Housing.

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

None.

**5. DELEGATIONS**

## 5.1 MLA Dan Williams, Peace River

Mayor McAteer welcomed MLA Dan Williams and Constituency Assistant Eva Schmidt to the January 24<sup>th</sup> Regular Council meeting.

MLA Williams discussed with Council their concerns as outlined in the Briefing Note in the January 24<sup>th</sup> meeting agenda package.

Meeting recessed at 8:26 p.m.  
Meeting resumed at 8:39 pm.

**6. APPROVAL OF THE MINUTES**

## 6.1 January 10, 2022 Regular Council Meeting unapproved minutes.

**Resolution# 019-22**

Moved by Councillor Anderson  
THAT Council approve the Regular Council meeting minutes of January 10, 2022 as circulated.

CARRIED

**7. DELEGATION BUSINESS**

## 7.1 Discussion with MLA Dan Williams, Peace River

**Resolution# 020-22**

Moved by Councillor Jessiman  
THAT Council receive MLA Dan Williams presentation for information.

CARRIED

**8. MAYOR'S REPORT**

## 8.1 Mayor's report

January 11-24, 2022

Jan 13 – Meeting with North Zone Medical Director Dr. Brian Muir (Mental Health)

Jan 13 – Mackenzie Frontier Tourist Association (MFTA)

Jan 17 – Councillor Health & Safety (H&S) Orientation

Jan 18 – Boreal Housing

Jan 18 – Northwest Species at Risk (NWSAR) Committee meeting

Jan 19 – Regional Economic Development Initiative (REDI) meeting

**Resolution# 021-22**

Moved by Deputy Mayor Langford  
THAT Council accept the Mayor's report for information.

CARRIED

**9. COUNCIL COMMITTEE REPORTS**

## 9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Dwyer
- Councillor Jessiman
- Councillor Lambert
- Councillor Welke

Deputy Mayor Langford:

Jan 13 - Meeting with North Zone Medical Director Dr. Brian Muir (Mental Health)

Jan 17 – Councillor H&S Orientation

Jan 18 – NWSAR Committee meeting

Jan 19 – REDI Board meeting

Councillor Anderson:

Jan 17 – Councillor H&S Orientation

Councillor Dwyer:

Jan 13 – Meeting with North Zone Medical Director Dr. Brian Muir  
(Mental Health)

Jan 17 – Councillor H&S Orientation

Councillor Jessiman:

Jan 17 – Councillor H&S Orientation

Jan 19 – Alberta Municipalities virtual meeting re Alberta policing  
system, potentially moving away from the RCMP to a provincial  
policing system

Councillor Lambert:

Jan 13 – HL & District Chamber of Commerce meeting

Jan 17 – Councillor H&S Orientation

Councillor Welke:

Jan 13 – Meeting with North Zone Medical Director Dr. Brian Muir  
(Mental Health)

Jan 13 – MFTA meeting

Jan 17 – Councillor H&S Orientation

Jan 18 – Northwest Regional FASD Society meeting

Movie update provided

Jan 19 – Alberta Municipalities virtual meeting re Alberta policing  
system, potentially moving away from the RCMP to a provincial  
policing system

**Resolution# 022-22**

Moved by Councillor Lambert

THAT Council accept the Councillor Committee reports for information.

CARRIED

**10. ADMINISTRATIVE REPORTS**

## 10.1 Council's Action List

**Resolution# 023-22**

Moved by Councillor Anderson

THAT Council accept the Action List for information.

CARRIED

## 10.2 Events List

**Resolution# 024-22**

Moved by Councillor Dwyer

THAT Council accept the Events List for information.

CARRIED

10.3 Financial Report – December  
2021**Resolution# 025-22**

Moved by Deputy Mayor Langford

THAT Council accept the Financial report for December 2021 for  
information.

CARRIED

**11. ADMINISTRATIVE INQUIRIES**

None.

**12. OLD BUSINESS**

None.

**13. NEW BUSINESS**

13.1 Grow the North (Virtual)  
Conference, February 22-24, 2022

**Resolution# 026-22**

Moved by Councillor Jessiman  
THAT Council approve Mayor McAteer and Councillor Dwyer's attendance at the Grow the North (virtual) Conference from February 22-24, 2022.

CARRIED

13.2 Alberta Community Crime  
Prevention Association 2022  
Conference, May 9-11, 2022 in  
Canmore, AB

**Resolution# 027-22**

Moved by Councillor Welke  
THAT Council approve two Councillors to attend the Alberta Community Crime Prevention Association 2022 Conference on May 9-11, 2022, in Canmore.

CARRIED

13.3 Brownlee LLP, Emerging Trends in  
Municipal Law, Virtual via Zoom,  
February 10, 2022 or February 17,  
2022. (\$85.00)

**Resolution# 028-22**

Moved by Councillor Welke  
THAT Council approve Councillors Langford, Dwyer and Lambert to attend the Emerging Trends in Municipal Law virtual presentation in February 2022.

CARRIED

13.4 Electric Vehicle Charging Program

**Resolution# 029-22**

Moved by Councillor Dwyer  
THAT Council authorize Councillor Lambert's attendance in the Electric Vehicle Charging Program Information Session on February 3, 2022.

CARRIED

**14. CORRESPONDENCE FOR ACTION**

14.1 Natural Resources Canada,  
Canadian Forest Service – Invitation to  
participate in the *Canadian Dialogue on  
Wildland Fire and Forest Resilience* on  
February 10<sup>th</sup>, 2022.

**Resolution# 030-22**

Moved by Councillor Jessiman  
THAT Council approve Mayor McAteer's participation in the Natural Resources Canada, Canadian Forest Service – *Canadian Dialogue on Wildland Fire and Forest Resilience* on February 10<sup>th</sup>, 2022.

CARRIED

**15. CORRESPONDENCE FOR INFORMATION**

15.1 ToHL letter of support for the DTFN re Emergency Management Assistance program  
15.2 NWSAR Committee, January 18, 2022, unapproved meeting minutes

15.3 Alberta Health Services, acknowledgement of the ToHL's concerns regarding child and adolescent mental health services in the AHS North Zone.

15.4 Regional Economic Development Initiative – December 15, 2021 meeting minutes

**Resolution# 031-22**

Moved by Councillor Welke

THAT Council accept items 15.1 to 15.4 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD**

**18. CLOSED SESSION**

Mayor McAteer thanked the viewers and requested a motion from Council to move into Closed Session.

**Resolution# 032-22**

Moved by Councillor Lambert

THAT Council move into closed session at 9:12 p.m., pursuant to FOIP Part 1, Division 2, sections 22 and 24.

CARRIED

The following individuals remained in closed session:

Elected officials – C. McAteer, B. Langford, B. Anderson, R. Dwyer, T. Jessiman, J. Lambert, and J. Welke.

Staff – C. McAskile, J. Phillips, R. Rolfe, B. Schnarr, H. Gavin, C. Carstens, and S. Beaton.

**Resolution# 033-22**

Moved by Councillor Anderson

THAT Council move out of closed session at 9:28 p.m.

CARRIED

18.1 AESO Bulk Transmission Tariff Review – AUC Proceeding 26911 – Advice from Officials, pursuant to FOIP, Part 1, Division 2, section 24(1)(b)(i)

**Resolution# 034-22**

Moved by Councillor Dwyer

THAT Council accept the AESO Bulk Transmission Tariff Review – AUC Proceeding 26911 item for information.

CARRIED

18.2 Boreal Housing – Intergovernmental Relations and Advice from Officials, pursuant to FOIP, Part 1, Division 2, sections 21(1)(a)(ii) and 24(1)(b)(i), respectively.

**19. ADJOURNMENT**

**Resolution# 035-22**

Moved by Councillor Jessiman

THAT Council adjourn the January 24, 2022 Regular Council meeting at 9:27 p.m.

CARRIED

[Original signed by C. McAteer]

Mayor

[Original signed by S. Beaton]

Municipal Clerk