



REGULAR COUNCIL MEETING
Council Chambers
February 13, 2023 at 7:00 p.m.

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Josh Lambert Mark Liboiron Terry Jessiman Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Jeri Phillips Ruth Rolfe Rodney Schmidt Keith Straub Bill Schnarr Charles Carstens Mark MacLean Sandra Beaton	A/Chief Administration Officer Director of Community Services Director of Emergency Services Director of Operations Communications Coordinator Human Resources / IT Health and Safety Coordinator Municipal Clerk/Recording Secretary

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for
February 13, 2023

Resolution# 043-23
Moved by Councillor Lambert
THAT Council adopt the February 13, 2023 Regular Council Meeting
Agenda as circulated.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

5.1 Staff Sergeant Michael
BOURGUIGNON – RCMP High Level
Detachment

Staff Sergeant BOURGUIGNON presented the RCMP High Level
Detachment's January 2023 Occurrence Stats and Monthly Report.

5.2 Candace Silver – High School
Graduation Committee 2023

Ms. Candace Silver delivered a presentation to Council requesting a
partnership with the High School Graduation Committee /
Administration of a trust or a reserve fund.

6. APPROVAL OF THE MINUTES

6.1 January 23, 2023 Regular Council Meeting unapproved minutes.

Resolution# 044-23

Moved by Councillor Jessiman
THAT Council approve the Regular Council meeting minutes of January 23, 2023 as circulated.

CARRIED

7. DELEGATION BUSINESS

7.1 RCMP High Level Detachment January 2023 Occurrence Stats and Monthly Report

Resolution# 045-23

Moved by Deputy Mayor Langford
THAT Council accept the RCMP High Level Detachment January 2023 Occurrence Stats and Monthly Report for information.

CARRIED

7.2 High School Graduation Committee request regarding a partnership

Resolution# 046-23

Moved by Councillor Welke
THAT Council accept the High School Graduation Committee request regarding a partnership for information.

CARRIED

8. MAYOR'S REPORT

8.1 Mayor's report

Jan 24 – Feb 13, 2023

Jan 25 – Community Rail Alliance

Jan 26 – Boreal Housing Foundation

Feb 07 – Meeting with Minister Nixon & MLA Williams

Feb 08 – Tri-Council meeting

Feb 13 – Community Rail Alliance

Resolution# 047-23

Moved by Councillor Liboiron
THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Liboiron
- Councillor Lambert
- Councillor Welke

Deputy Mayor Langford:

Feb 07 – Meeting with Minister Nixon & MLA Williams

Feb 08 – Tri-Council meeting

Councillor Anderson:

Jan 25 – Library Board

Feb 07 – Meeting with Minister Nixon & MLA Williams

Feb 08 – Northern Lakes College, High Level Campus Community Education Committee

Feb 08 – Tri-Council meeting

Councillor Jessiman:

No meetings to report.

Councillor Lambert:

Jan 26 & Feb 02 – Muni 101 (Elected Official Education Program)
 Feb 06 – Chamber of Commerce
 Feb 07 – Meeting with Minister Nixon & MLA Williams

Councillor Liboiron:

Jan 25 – Library Board
 Jan 26 & Feb 02 – Muni 101 (Elected Official Education Program)
 Feb 07 – Meeting with Minister Nixon & MLA Williams
 Feb 08 – Tri-Council

Councillor Welke:

Jan 31 – Northwest Regional FASD Society
 Feb 07 – Meeting with Minister Nixon & MLA Williams
 Feb 08 – Tri-Council

Resolution# 048-23

Moved by Councillor Lambert
 THAT Council accept the Council Committee Reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution# 049-23

Moved by Councillor Anderson
 THAT Council accept the Action List for information.

CARRIED

10.2 Upcoming Events List

Resolution# 050-23

Moved by Councillor Liboiron
 THAT Council accept the Upcoming Events List for information.

CARRIED

10.3 Monthly Report to Council –
January 2023**Resolution# 051-23**

Moved by Deputy Mayor Langford
 THAT Council accept the Monthly Report to Council – January 2023 for
 information.

CARRIED

10.4 Health & Safety – Town of High
Level 2022 External Certificate of
Recognition (C.O.R.) Audit**Resolution# 052-23**

Moved by Councillor Lambert
 THAT Council accept the Town's Health and Safety 2022 External
 Certificate of Recognition Audit for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 RFD: Forest Resource Improvement Association of Alberta (FRIAA) Grant Application

Resolution# 053-23

Moved by Deputy Mayor Langford
THAT Council provide a letter of support for each of the following Forest Resource Improvement Association of Alberta (FRIAA) Grant Applications:
a. Application for update to the Town's Wildfire Preparedness Guide and Wildfire Mitigation Strategy; and
b. Application for funding for the provision of a Tabletop Exercise in the fall/winter of 2023 involving a wildfire affecting the community.

CARRIED

13.2 RFD: Dene Tha' First Nation, Bushe River - Fire Services Agreement

Resolution# 054-23

Moved by Councillor Jessiman
THAT the Town of High Level enter into an agreement to provide fire services to the Dene Tha' First Nation, as proposed.

CARRIED

13.3 RFD: Dene Tha' First Nation - Water and Wastewater Agreement

Resolution# 055-23

Moved by Deputy Mayor Langford
THAT Council table the Water and Wastewater Agreement with the Dene Tha' First Nation to the February 27, 2023 Regular Council Meeting.

CARRIED

13.4 Briefing Note: Alberta EMS Provincial Advisory Committee Report

Resolution# 056-23

Moved by Councillor Jessiman
THAT Council accept the Briefing Note regarding the Alberta EMS Provincial Advisory Committee Report for information.

CARRIED

13.5 Canadian Institute of Forestry Call for Proposals – Forest Capital of Canada Designation for 2024
- Follow-up from the Tri-Council meeting, Feb 8, 2023.

Resolution# 057-23

Moved by Councillor Lambert
THAT Council provide a letter supporting a proposal submission to the Canadian Institute of Forestry regarding the Forest Capital of Canada Designation for 2024.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 2023 High Level Public School Graduation Class – Request to waive arena rental fees.

Resolution# 058-23

Moved by Deputy Mayor Langford
THAT Council waive 1-day of arena pad rental fees and charge the 2023 High Level Public School Graduation Class only for the number of hours used from June 5-10, 2023 (less the 1-day) to decorate the arena pad; and
THAT Administration bring back a Memorandum of Understanding for Council review, as discussed.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

- 15.1 Upper Hay Regional Forestry Public Advisory Committee, meeting minutes Jan 17/2023
- 15.2 ToHL Letter of support – Little Red River Cree Nation re Rapid Housing Initiative application
- 15.3 Land and Property Rights Tribunal – Dispute Resolution Network Conference, March 2-3, 2023.
- 15.4 ToHL Letter to Minister Municipal Affairs re Notice of Proposed Annexation

Resolution# 059-23

Moved by Councillor Anderson
THAT Council accept items 15.1 to 15.4 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

18. CLOSED SESSION

19. ADJOURNMENT

Resolution# 060-23

Moved by Councillor Liboiron
THAT Council adjourn the February 13, 2023 Regular Council meeting
at 8:40 p.m.

CARRIED

[Original signed by C. McAteer]
Mayor

[Original signed by L. Watters]
Municipal Clerk