



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers, February 28, 2022 at 7:00 p.m.
Live Streamed through Town of High Level Facebook**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Boyd Langford	Acting Mayor
	Crystal McAteer	Mayor (virtual)
	Brent Anderson	Councillor
	Robyn Dwyer	Councillor
	Terry Jessiman	Councillor
	Josh Lambert	Councillor
	Jan Welke	Councillor
<u>STAFF</u>	Clark McAskile	Chief Administrative Officer
	Jeri Phillips	Director of Finance & Administration
	Ruth Rolfe	Director of Community Services
	Rodney Schmidt	Director of Protective Services
	Hayley Gavin	Land Use & Planning Manager (virtual)
	Bill Schnarr	Communications Coordinator (virtual)
	Charles Carstens	Manager HR and IT Services
	Sandra Beaton	Municipal Clerk/Recording Secretary

1. CALL TO ORDER

Acting Mayor Langford called the meeting to order at 7:01 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for February 28, 2022

Resolution# 060-22

Moved by Councillor Lambert
THAT Council adopts the February 28, 2022 Regular Meeting Agenda as circulated.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

None.

6. APPROVAL OF THE MINUTES

6.1 February 14, 2022 Regular Council Meeting unapproved minutes.

Resolution# 061-22

Moved by Councillor Dwyer
THAT Council approves the Regular Council meeting minutes of February 14, 2022 as circulated.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

8.1 Mayor's report

January 24 – February 28, 2022

Jan 25 – Roundtable for Canadian Northern Corridor Research program

Jan 25 – Wildfire and Forestry Dialogue

Jan 27 – Boreal Housing Regular Meeting

Jan 31 – Landscape Architecture – History Walk / Cultural Park – High Level Native Friendship Centre

Jan 31 – Strategic Plan 2022 Preliminary session

Feb 02 – Dene Tha'-ToHL Regular Meeting

Feb 02 – Meeting w/Minister Glubish (Service Alberta)

Feb 02 – Meeting w/Minister Sawhney (Transportation)

Feb 04 – Boreal Housing

Feb 10 – Panelist, Canadian Dialogue Wildland Fire

Feb 22 & 23 – Growing the North (virtual) Conference 2022

Feb 24 – Boreal Housing

Feb 24 – Meeting w/Minister Glubish

Feb 24 – Meeting w/Minister McIvor (Municipal Affairs)

Feb 24 – Meeting w/Minister Sawhney

Feb 26 – ToHL Firefighter Awards

Resolution# 062-22

Moved by Councillor Anderson

THAT Council accepts the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Dwyer
- Councillor Jessiman
- Councillor Lambert
- Councillor Welke

Acting Mayor Langford:

Feb 15-17 – Assessment Review Board Training

Feb 16 – Regional Economic Development Initiative Meeting

Feb 18 – Unable to attend the Northern Alberta Elected Leaders meeting, but has the meeting minutes for Administration.

Councillor Anderson:

Feb 23 – High Level Library Board, new Board positions elected.

Feb 24 – Golden Range AGM, no changes in Board members.

Councillor Dwyer:

Feb 22 to 24 – Growing the North 2022 Conference (virtual)

Feb 23 – High Level Library Board

Councillor Jessiman:

Feb 09 – High Library Community Policing Society

Feb 18 – Child Advocacy Board Meeting

Councillor Lambert:

Feb 22 – High Level and District Chamber of Commerce AGM

Councillor Welke:

Feb 16 – Community Education Committee (Northern Lakes College)
Virtual Open House on March 9th / 6:00-8:00 p.m., check the
Northern Lakes College website

Feb 23 – Northwest Region FASD Society

Feb 24 – Mackenzie Frontier Tourist Association meeting

Resolution# 063-22

Moved by Councillor Jessiman

THAT Council accepts the Councillor Committee reports for
information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution# 064-22

Moved by Councillor Lambert

THAT Council accepts the Action List for information.

CARRIED

10.2 Capital Projects Status Report

Resolution# 065-22

Moved by Councillor Welke

THAT Council accepts the Capital Projects Status Report for
information.

CARRIED

10.3 Financial Report – January 2022

Resolution# 066-22

Moved by Councillor Jessiman

THAT Council accepts the Financial report - January 2022 for
information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 RFD: Northern Lights Regional
Humane Society Operational
Agreement
- From the Feb 22/2022 CoW meeting.

Resolution# 067-22

Moved by Councillor Dwyer

THAT Council approves the amendments to the Operational
Agreement with the Northern Lights Regional Humane Society, with
the change to the amount of the grant, being Option C (\$5,000.00), as
presented.

CARRIED

13.2 RFD: Vitalization Grant program
Application V22-002
- From the Feb 22/2022 CoW meeting.

Pursuant to section 172 of the MGA, Councillor Welke declared a pecuniary interest and left the meeting at 7:15 p.m. Councillor Welke is an owner of the business applying for the Vitalization Grant.

Resolution# 068-22

Moved by Councillor Lambert

THAT Council approves Vitalization Grant Program Application V22-002 for \$12,947.75 (Twelve-Thousand, Nine-Hundred and Forty-Seven Dollars and Seventy-Five Cents) allocated to the 2022 Vitalization Grant Program budget from General Reserves.

CARRIED

Councillor Welke returned to the meeting at 7:16 p.m.

13.3 RFD: Review Mandatory
COVID-19 Vaccination Policy 267-21

Resolution# 069-22

Moved by Councillor Dwyer

THAT Council approves the revised Mandatory COVID-19 Vaccination Policy 267-21, as presented.

CARRIED

13.4 RFD: Library Board Appointment

Resolution# 070-22

Moved by Councillor Anderson

THAT Council appoint Jane Robichaud for a three-year term with the High Level Library Board.

CARRIED

13.5 RFD: Ice Resurfacer Bid Award

Resolution# 071-22

Moved by Councillor Jessiman

THAT Council approves the purchase of an electric Ice Resurfacer, Zamboni 450 from Industrial Machine for the total price of \$190,995; with net price after grant rebate and trade in of current Engo Ice Resurfacer not to exceed \$127,995, with anticipated delivery of August 2022.

CARRIED

13.6 RFD: CPO Program - Policy
Review

Resolution# 072-22

Moved by Councillor Welke

THAT Council amend 224-08 Property Control Policy; 231-10 Peace Officer Policy; 261-19 Peace Officer Firearm Policy; and 261-21 Peace Officer Use of Force and Arrest Policy as presented; and

Furthermore, THAT Council rescind 222-08 Peace Officer Oleoresin Capsicum Spray Policy; 223-08 Peace Officer Extendable Baton Policy; and 254-17 Peace Officer Notebook Policy.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Canadian Northern Corridor High Level Community Engagement
- Tabled from the Feb 14/2022 Regular Mtg.

Acting Mayor Mayor Langford shared the Canadian Northern Corridor engagement information with the public, Wednesday, March 2, 2022 / 6:00 – 8:00 p.m. – More information on the Town's Facebook page.

Resolution# 073-22

Moved by Councillor Anderson
THAT Council accept the Canadian Northern Corridor High Level Community Engagement for information.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Regional Economic Development Initiative meeting minutes, January 19, 2022.

Resolution# 074-22

Moved by Councillor Lambert
THAT Council accept item 15.1 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD**18. CLOSED SESSION**

Acting Mayor Langford thanked the viewers and requested a motion from Council to move into Closed Session.

Resolution# 075-22

Moved by Councillor Dwyer
THAT Council move into closed session at 7:26 p.m., pursuant to FOIP section 21.

CARRIED

The following individuals remained in closed session:
Elected officials – B. Langford, C. McAteer (virtual), B. Anderson, R. Dwyer, T. Jessiman, J. Lambert, and J. Welke.
Staff – C. McAskile, J. Phillips, R. Rolfe, R. Schmidt, B. Schnarr, H. Gavin (virtual), C. Carstens, and S. Beaton.

Resolution# 076-22

Moved by Councillor Anderson
THAT Council move out of Closed Session at 7:30 p.m.

CARRIED

18.1 Briefing Note: Wildland Urban Interface Program – funding, grant application - Intergovernmental Relations, pursuant to FOIP Section, Division 2, section 21(1)(a)(i)

Resolution# 077-22

Moved by Councillor Lambert
THAT Council approve a grant application to the Alberta Wildland Urban Infrastructure program.

CARRIED

19. ADJOURNMENT

Resolution# 078-22

Moved by Mayor McAteer
THAT Council adjourn the February 28, 2022 Regular Council meeting at 7:31 p.m.

CARRIED

Deputy Mayor

Municipal Clerk