



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING MINUTES
Live Stream through Town of High Level Facebook
March 8, 2021 at 7:00 p.m.**

APPROVED MINUTES

IN ATTENDANCE:

| | | |
|-----------------------|---|---|
| <u>COUNCIL</u> | Crystal McAteer Boyd Langford Brent Anderson Terry Jessiman Mike Morgan Jan Welke | Mayor Deputy Mayor Councillor Councillor Councillor Councillor |
| <u>STAFF</u> | Clark McAskile Jeri Phillips Ruth Rolfe Keith Straub Rodney Schmidt Bill Schnarr Charles Carstens Linda Gervais Sandra Beaton | Chief Administrative Officer Director of Finance and Administration Director of Community Services Director of Operations Director of Protective Services Communications Coordinator Manager HR/Payroll and IT Support Services Clerk Municipal Clerk/Recording Secretary |
| <u>REGRETS</u> | Hayley Gavin | Land Use and Planning Manager |

MOMENT OF SILENCE for Councillor Ellis Forest

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:01 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for
March 8, 2021

Additions or amendments to the agenda.
- Move item 15.2 and 15.6 to 18.4
- Move item 15.4 to 14.3.

Resolution# 081-21

Moved by Councillor Jessiman
THAT Council adopt the March 8, 2021 Regular Meeting Agenda
as amended.

CARRIED

3. PUBLIC HEARING

3.1 Proposed Bylaw No. 1018-21
(new) Land Use Bylaw

Pursuant to the MGA, section 606, the public hearing notice for
proposed Bylaw 1018-21 appeared in the ECHO-Pioneer Newspaper
during the weeks of February 3 and February 10, as well as, February
17 and February 24, 2021. The public hearing notice was also
advertised on the Town's website and social media.

Mayor McAteer opened the public hearing for proposed Land Use Bylaw 1018-21 at 7:03 p.m.

Clark McAskile, Chief Administrative Officer delivered a presentation to Council.

In Support:

Mayor McAteer made a request for anyone who supported Bylaw 1018-21 to come forward.

Mayor McAteer called three times for those who supported Bylaw 1018-21 to come forward. No one came forward.

Mayor McAteer asked if written submissions were received. Administration did not receive written submissions.

Opposed:

Mayor McAteer made a request for anyone **opposed** to Bylaw 1018-21 to come forward.

Keith Hill and Catherine Hill addressed their concerns to Council through zoom conferencing.

Business: It's 420 Somewhere, 9809 101 Street, High Level

- Excerpt from their letter dated October 27, 2020.

The proposed changes of concern consist of "cannabis retail store" being added as a discretionary use to the C-3 land use district."

Mayor McAteer asked if written submissions were received. Administration received 1 letter from Keith Hill and Catherine Hill, which was provided to Council.

Mayor McAteer called three times for anyone else who opposed Bylaw 1018-2. There was no further opposition to the bylaw.

Mayor McAteer requested any final comments from Administration. Administration had no final comments.

Mayor McAteer announced the conclusion of the public hearing for proposed Land Use Bylaw 1018-21 at 7:15 p.m. and requested a motion from Council to close the public hearing.

Resolution# 082-21

Moved by Councillor Welke

THAT Council close the public hearing for proposed Bylaw 1018-21.

CARRIED

3.2 Proposed Bylaw No. 1019-21
Building Permit and Standards Bylaw

Pursuant to the MGA, section 606, the public hearing notice for proposed Bylaw 1019-21 appeared in the ECHO-Pioneer Newspaper during the weeks of February 17 and February 24, 2021. The public hearing notice was also advertised on the Town's website and social media.

Mayor McAteer opened the public hearing for proposed Building Permit and Standards Bylaw 1019-21 at 7:13 p.m.

Clark McAskile, Chief Administrative Officer, delivered a presentation to Council.

In Support:

Mayor McAteer asked for anyone in support of Bylaw 1019-21 to come forward.

Mayor McAteer requested three times for those in support of the bylaw to step forward. No one came forward.

Mayor McAteer asked if written submissions were received. Administration did not receive written submissions.

Opposed:

Mayor McAteer made a request for anyone opposed to Bylaw 1019-21 to come forward.

Mayor McAteer requested three times for those who opposed the bylaw to come forward. No one came forward.

Mayor McAteer asked if written submissions were received. Administration did not receive written submissions.

Mayor McAteer requested final comments from Administration. Administration had no final comments.

Mayor McAteer announced the conclusion of the public hearing for proposed Building Permit and Standards Bylaw 1019-21 at 7:17 p.m. and requested a motion from Council to close the public hearing.

Resolution# 083-21

Moved by Councillor Morgan

THAT Council close the public hearing for proposed Bylaw 1019-21.

CARRIED

4. PRESENTATIONS

None.

5. DELEGATIONS

5.1 S/Sgt Dennis DELARONDE, RCMP High Level Detachment

S/Sgt Dennis DELARONDE presented the RCMP High Level Detachment Report for February 2021.

6. APPROVAL OF THE MINUTES

6.1 February 22, 2021 Regular Council Meeting unapproved minutes.

Resolution# 084-21

Moved by Councillor Morgan

THAT Council approve the Regular Council meeting minutes of February 22, 2021 as circulated.

CARRIED

7. DELEGATION BUSINESS

7.1 RCMP High Level Detachment Report, February 2021

Resolution# 085-21
Moved by Councillor Welke
THAT Council accept the RCMP High Level Detachment Report, February 2021 for information.

CARRIED

8. MAYOR'S REPORT

8.1 Mayor's report for Feb 23 – Mar 7, 2021

Feb 24 – Regional Economic Development Initiative meeting (REDI)

Resolution# 086-21
Moved by Councillor Anderson
THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillor are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Morgan
- Councillor Welke

Deputy Mayor Langford:
Feb 24 – REDI meeting

Councillor Anderson:
Feb 24 – Municipal Library Board meeting
Feb 26 – Peace Library System - virtual

Councillor Jessiman:
No committees to report.

Councillor Morgan:
Feb 24 – Municipal Library Board meeting
Feb 25 – Mackenzie Frontier Tourist Association

Councillor Welke:
No committees to report.

Resolution# 087-21
Moved by Deputy Mayor Langford
THAT Council accept the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council/Committee Meeting Action List

Resolution# 088-21
Moved by Councillor Morgan
THAT Council accept the Action List for information.

CARRIED

- 10.2 Capital Project Status Report **Resolution# 089-21**
Moved by Councillor Anderson
THAT Council accept the Capital Project Status Report for information.
- CARRIED
- 10.3 Financial Report – January 2021 **Resolution# 090-21**
Moved by Councillor Morgan
THAT Council accept the Financial Report – Jan 2021 for information.
- CARRIED
- 10.4 Monthly Report to Council –
February 2021 **Resolution# 091-21**
Moved by Councillor Welke
THAT Council accept the Monthly Report to Council – February 2021
for information.
- CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

- 12.1 RFD: Bylaw 1018-21, Land Use
Bylaw **Resolution# 092-21**
Moved by Councillor Anderson
THAT Council provide Second Reading to Land Use Bylaw 1018-21
with all amendments as presented, and the removal of “RETAIL –
CANNABIS” as a discretionary use within the C-3 Land Use District.
- CARRIED
- Resolution# 093-21**
Moved by Deputy Mayor Langford
THAT Council provide Third Reading to Bylaw 1018-21 as amended.
- CARRIED
- 12.2 RFD: Bylaw 1019-21, Building
Permit and Standards Bylaw **Resolution# 094-21**
Moved by Councillor Jessiman
THAT Council provide Second Reading to Building Permit and
Standards Bylaw 1019-21.
- CARRIED
- Resolution# 095-21**
Moved by Councillor Welke
THAT Council provide Third Reading to Bylaw 1019-21.
- CARRIED

12.3 RFD: Open Air Cinema Purchase

Resolution# 096-21

Moved by Councillor Jessiman

THAT Council rescind motion 372-20 of October 13, 2020, that approved a new 2020 capital project for \$16,000 for an inflatable screen package, to be financed through General Reserves.

CARRIED

13. NEW BUSINESS

None.

14. CORRESPONDENCE FOR ACTION

14.1 Alberta Energy Regulator

Resolution# 097-21

Moved by Councillor Morgan

THAT Council accept for information the notice from the Alberta Energy Regulator regarding closure of the High Level office.

CARRIED

14.2 Westlock County

Resolution# 098-21

Moved by Councillor Anderson

THAT Council accept for information the letter from Westlock County regarding proposed changes to Alberta Energy Regulator - Directive 067.

CARRIED

14.3 Copy of letter from Crowsnest Pass to Minister Madu re provincial policing

Resolution# 099-21

Moved by Councillor Jessiman

THAT Council instruct Administration to write a letter to Minister Madu concerning maintaining the RCMP vs provincial policing.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Regional Economic Development Initiative, January 27/2021 meeting minutes

Item moved to 18.3

15.3 Peace Library System, Feb 27th Board meeting highlights

Item moved to 14.3

15.5 Municipal Affairs, Disaster funding changes to Disaster Recovery Program and Emergency Evacuation payments

Item moved to 18.3

15.7 Justice Transformation Initiative, Bulletin 210217 – Safe Roads Alberta, Freeing up police and courts to make Alberta safer

15.8 Mayor Snodgrass, High River – Have Your Say - Update on Alberta Coal Policy

15.9 Town of High Level – Wildland Urban Interface Final Report

Resolution# 100-21

Moved by Councillor Jessiman

THAT Council accept items 15.1, 15.3, 15.5, and 15.7 to 15.9 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. CLOSED SESSION

Mayor McAteer thanked the viewers and requested a motion from Council to move into Closed Session.

Resolution# 101-21

Moved by Councillor Morgan

THAT Council move into closed session at 8:24 p.m., pursuant to FOIP Part 1, Division 2, Intergovernmental Relations, section 21(1)(a).

CARRIED

Mayor McAteer called a brief recess at 8:25 p.m.

Mayor McAteer reconvened the meeting at 8:35 p.m.

The following remained in the closed session meeting:

Elected officials: Mayor McAteer, Deputy Mayor Langford, and

Councillors M. Morgan, B. Anderson, T. Jessiman and J. Welke.

Staff: CAO McAskile, J. Phillips, R. Rolfe, R. Schmidt, B. Schnarr, C. Carstens and S. Beaton.

Resolution# 102-21

Moved by Councillor Anderson

THAT Council move out of closed session at 10:14 p.m.

CARRIED

18.1 Wildland Urban Interface program
Intergovernmental Relations, pursuant
to FOIP Part 1, Division 2, sections
21(1)(a)

18.2 Town of High Level and Fort
Vermilion School Division – Land swap
Local public body confidences and
Advice from officials, pursuant to FOIP
Part 1, Division 2, sections 23(1)(a) and
24(1)(a), respectively.

18.3 Regional Service Sharing
Agreement - Intergovernmental
Relations and Advice from officials,
pursuant to FOIP Part 1, Division 2,
sections 21(1)(ii), and 24(1)(a),
respectively.

18.4 Letter from Premier Kenney re
Multi-purpose facility / emergency
reception centre; and letter from
Minister Wilson, Indigenous Relations re
HL Multipurpose Facility & Emergency
Reception Centre

19. ADJOURNMENT

Resolution# 103-21

Moved by Councillor Morgan

THAT Council adjourn the March 8, 2021 Regular meeting at 10:14
pm.

CARRIED

[Original signed by Crystal McAteer]

Mayor

[Original signed by Sandra Beaton]

Municipal Clerk