



REGULAR COUNCIL MEETING
Council Chambers
March 27, 2023, at 7:00 p.m.

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Boyd Langford Brent Anderson Josh Lambert Mark Liboiron Terry Jessiman Jan Welke	Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Clark McAskile Jeri Phillips Jena-Raye Clarke Hayley Gavin Keith Straub Bill Schnarr	Chief Administrative Officer Director of Finance & Administration Director of Community Services Director of Planning and Development (VC) Director of Operations Communications Coordinator
<u>REGRETS</u>	Crystal McAteer	Mayor

1. CALL TO ORDER

Deputy Mayor Langford called the meeting to order at 7:10 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for
March 13, 2023

Resolution# 093-23
Moved by Councillor Lambert

THAT Council adopt the March 27, 2023 Meeting Agenda with the addition of Correspondence from Air Traffic Specialists Association of Canada regarding High Level Airport Flight Services under New Business item 13.3.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None

5. DELEGATIONS

None

6. APPROVAL OF THE MINUTES

6.1 March 13, 2023, Regular
Council Meeting unapproved minutes.

Resolution# 094-23
Moved by Councillor Anderson

THAT Council approve the Regular Council meeting minutes of March 13, 2023, as circulated.

CARRIED

6.2 January 16, 2023, Committee of the Whole unapproved minutes.

Resolution# 095-23

Moved by Councillor Welke

THAT Council approve the Committee of the Whole minutes of January 16, 2023, as circulated.

CARRIED

6.3 March 20, 2023, Committee of the Whole unapproved minutes.

Resolution# 096-23

Moved by Councillor Liboiron

THAT Council approve the Committee of the Whole minutes of March 20, 2023, as circulated.

CARRIED

7. DELEGATION BUSINESS

8. MAYOR'S REPORT

8.1 Mayor's report

No report for March 27, 2023

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Liboiron
- Councillor Lambert
- Councillor Welke

Deputy Mayor Langford:

March 15 – Regional Economic Development Initiative Board Meeting

March 21 – Upper Hay River Forestry Public Advisory Committee

Councillor Anderson:

No committee meetings to report.

Councillor Jessiman:

No committee meetings to report.

Councillor Lambert:

No committee meetings to report.

Councillor Liboiron:

No committee meetings to report.

Councillor Welke:

March 21 – Community Future of Northwest Alberta Board meeting

Resolution# 097-23

Moved by Councillor Anderson

THAT Council accept the Council Committee Reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution# 098-23

Moved by Councillor Jessiman
THAT Council accept the Council Action List for information.

CARRIED

10.2 Upcoming Events List

Resolution# 099-23

Moved by Councillor Lambert

THAT Council accept the Upcoming Events List for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS12.1 Responsible Animal Ownership
Bylaw**Resolution# 100-23**

Moved by Councillor Jessiman

THAT Council table the Responsible Animal Ownership Bylaw to the April 11, 2023, Regular Council meeting.

CARRIED

12.2 Land Use Bylaw

Resolution# 101-23

Moved by Councillor Welke

THAT Council table the Land Use Bylaw to the April 11, 2023, Regular Council meeting.

CARRIED

12.3 2023 Capital Budget

Resolution# 102-23

Moved by Councillor Jessiman

THAT Council approve the 2023 Capital Budget as presented.

FURTHER THAT Council accept the increased budget of \$110,000 to the 2021 Capital Project - Town Hall Generator being funded from 2024 Capital MSI Allocation.

CARRIED

12.4 103 Street Rehabilitation

Resolution# 103-23

Moved by Councillor Liboiron

THAT the Town of High Level tender the 103 Street Rehabilitation Project with Options 1, 2 & 3 as potential project alternatives, with the Town retaining the right to cancel the project due to fiscal concerns.

CARRIED

13. NEW BUSINESS

13.1 Briefing Note for Meeting with Minister Rebecca Schulz, Minister of Municipal Affairs

Resolution# 104-23
Moved by Councillor Lambert

THAT Council accepts the Briefing Note for Minister Rebecca Schulz, Minister of Municipal Affairs, as presented.

CARRIED

13.2 Alberta Association of Police Governance Conference and AGM

Resolution# 105-23
Moved by Councillor Welke

THAT Council approve the attendance of Deputy Mayor Langford and one other councillor at the Alberta Association of Police Governance Conference and annual general meeting.

CARRIED

13.3 Correspondence from Air Traffic Specialists Association of Canada regarding High Level Airport Flight Services.

Resolution# 106-23
Moved by Councillor Anderson

THAT Council support the retention of Flight Services at the High Level Airport at the current level of 15 hours per day, seven days per week.

CARRIED

14. CORRESPONDENCE FOR ACTION

None.

15. CORRESPONDENCE FOR INFORMATION

15.1 REDI – Business Cases for Northwest Alberta
15.2 Mackenzie County – Summer & Winter Games Survey
15.3 REDI – Minutes of February 15, 2023, Meeting

Resolution# 107-23
Moved by Councillor Jessiman

THAT Council accept items 15.1 to 15.3 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. CLOSED SESSION

Deputy Mayor Langford thanked the viewers, ending the public portion of the meeting and requested a motion to move into closed session.

Resolution# 108-23

Moved by Councillor Liboiron

THAT Council move into closed session at 7:40 p.m., pursuant to FOIP section 24(1)(b)(i), (c), and (d), respectively.

CARRIED

Per section 197(6) of the MGA, the following individuals remained in closed session:

Elected officials – B. Langford, B. Anderson, T. Jessiman, J. Lambert, M. Liboiron, and J. Welke; and

Staff – C. McAskile, H. Gavin via Zoom, J. Phillips, J. Clarke, K Straub, and B Schnarr

7:50 p.m. H. Gavin via Zoom, J. Clarke, K Straub, and B Schnarr left the meeting.

8:10 p.m. C. McAskile and J. Phillips left the meeting.

8:30 p.m. C. McAskile returned to the meeting.

Resolution# 109-23

Moved by Councillor Anderson

THAT Council move out of closed session at 8:34 p.m.

CARRIED

18.1 Northern and Regional Economic Development (NRED) Program Grant Advice from Officials, pursuant to FOIP Part 1, Division 2, s. 24(1)(b) and (c).

Resolution# 110-23

Moved by Councillor Welke

THAT Council accept the amended (NRED) Northern and Regional Economic Development Program Grant funding and the associated deliverables.

CARRIED

18.2 Audit Process Update Advice from Officials, pursuant to FOIP Part 1, Division 2, s. 24(1)(b)(i), (c), and (d).

Resolution# 111-23

Moved by Councillor Anderson

THAT Council accept audit update report for information.

CARRIED

18.3 CAO Performance Review Procedure Advice from Officials, pursuant to FOIP Part 1, Division 2, s. 24(1)(d).

Resolution# 112-23

Moved by Councillor Liboiron

THAT Council proceed with the Chief Administrative Officer performance review as discussed.

CARRIED

19. ADJOURNMENT

Resolution# 113-23

Moved by Councillor Lambert

THAT Council adjourn the March 27, 2023, Regular Council meeting at 8:35 p.m.

CARRIED

[Original signed by C. McAteer]
Mayor

[Original signed by L. Watters]
Municipal Clerk