



REGULAR COUNCIL MEETING
Council Chambers
May 8, 2023, at 7:00 p.m.

UNAPPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Josh Lambert Mark Liboiron Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor (VC) Councillor
<u>STAFF</u>	Clark McAskile Hayley Gavin Keith Straub Bill Schnarr Jeri Phillips Mark MacLean Lydie Watters	Chief Administrative Officer Director of Planning and Development Director of Operations Communications Coordinator Director of Finance & Administration (VC) Safety Coordinator (VC) Municipal Clerk/Recording Secretary
<u>REGRETS</u>	Terry Jessiman	Councillor

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for
May 8, 2023

Request for additions or amendment to the agenda.

Resolution# 164-23

Moved by Deputy Mayor Langford
THAT Council adopt the May 8, 2023, Meeting Agenda.

CARRIED

3. PUBLIC HEARING

3.1 Proposed Bylaw No. 1032-23

Mayor McAteer opened the Public Hearing at 7:01 p.m. for proposed Bylaw 1032-23, being the new Responsible Animal Ownership Bylaw.

Hayley Gavin, Director of Planning and Development, presented a summary of the proposed bylaw to Council and the public.

Public Member 1 inquired on the number of animals permitted per household, clarification on the term "free roaming" and if cats would require micro-chips.

Director Gavin clarified that the number of animals permitted per household was 4, and that an animal is not considered "free roaming" on the owner's property and lastly, that cats would need to be microchipped with the cost and location of chipping yet to be determined. Those with existing pets above the 4 would be

grandfathered in if the pets were acquired prior to the passing of the bylaw.

Public Member 2 requested clarification on the hobby breeder section, concerning a home aviary and whether or not birds had to be registered.

Director Gavin explained that birds did not need to be registered but that an aviary would require a home business permit.

Public Member 3 represented the Humane Society and inquired where cats will be able to have their chips scanned and if there a way to include the town's registration with the Humane Society's paperwork. In addition, clarification was needed whether an animal being held due to disaster or displacement would count towards the number of animals permitted.

Director Gavin indicated there would be a way to work with community organizations on the paperwork, that the details of microchipping animals have yet to be determined and that animals being held in the case of disaster or displacement would not be counted towards the household maximum.

Public Member 4 asked for clarification on domestic animals, citing the example of a hamster.

Director Gavin clarified that animals contained in cages or aquariums do not count per household maximum.

Mayor McAteer called for further presentations. As there were none Mayor McAteer announced the conclusion of the Public Hearing for Responsible Animal Ownership Bylaw 1032-23 and requested a motion from Council to close the Public Hearing at 7:26 p.m.

Resolution# 165-23

Moved by Councillor Lambert

THAT Council close the Public Hearing for proposed Responsible Animal Ownership Bylaw 1032-23.

CARRIED

3.2 Proposed Bylaw No. 1033-23

Mayor McAteer opened the Public Hearing at 7:27 p.m. for proposed Bylaw 1033-23, being an Amendment to Land Use Bylaw 1018-21.

Administration did not receive any correspondence from the public in favour of or against proposed Amendment to Land Use Bylaw 108-21 Bylaw 1033-23

Hayley Gavin, Director of Planning and Development, presented a summary of the proposed bylaw to Council and the public. .

No public members were present for proposed Amendment to Land Use Bylaw 1018-21 Bylaw 1033-23.

Mayor McAteer called for further presentations. As there were none Mayor McAteer announced the conclusion of the Public Hearing for

Bylaw 1033-23 and requested a motion from Council to close the Public Hearing at 7:31 p.m.

Resolution# 166-23

Moved by Councillor Anderson

THAT Council close the Public Hearing for proposed Bylaw 1033-23.

CARRIED

4. PRESENTATIONS

4.1

5. DELEGATIONS

5.1 Staff Sergeant Devron Dittmer
RCMP High Level Detachment

March 2023 Occurrence Stats and Monthly Summary.

6. APPROVAL OF THE MINUTES

6.1 April 24, 2023, Regular Council
Meeting unapproved meeting minutes

Resolution# 167-23

Moved by Deputy Mayor Langford

THAT Council approve the Regular Council meeting minutes of April 24, 2023.

CARRIED

7. DELEGATION BUSINESS

7.1 RCMP High Level Detachment
March 2023 Occurrence Stats and
Monthly Summary

Resolution# 168-23

Moved by Councillor Welke

THAT Council accept the RCMP High Level Detachment's March 2023 Occurrence Stats and Monthly Summary for information.

CARRIED

8. MAYOR'S REPORT

8.1 Mayor's report

Resolution# 169-22

Moved by Councillor Welke

THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which
Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Liboiron
- Councillor Lambert
- Councillor Welke

Deputy Mayor Langford:

April 25 – Minister Loewen

April 29 – Mackenzie Regional Waste Management

Councillor Anderson:

April 25 – Minister Loewen

May 3 – Golden Range Society for upcoming Yard Sale

Councillor Lambert:

April 25 – Minister Loewen

April 25 – high Level and District Chamber of Commerce AGM and Spring Cleanup

Councillor Liboiron:

April 25 – Minister Loewen

April 25 – Film Industry Taskforce first meeting with the Communications Coordinator and administration

Councillor Welke:

April 25 – Film Industry Taskforce first meeting with the Communications Coordinator and administration

Resolution# 170-23

Moved by Councillor Lambert

THAT Council accept the Council Committee Reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution# 171-23

Moved by Deputy Mayor Langford

THAT Council accept the Council Action List for information.

CARRIED

10.2 Upcoming Events List

Resolution# 172-23

Moved by Councillor Anderson

THAT Council accept the Upcoming Events List for information.

CARRIED

10.3 Quarterly Financial Report

Resolution# 173-23

Moved by Councillor Welke

THAT Council accept the Quarterly Financial Report for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 RFD: Bylaw 1032-23, Responsible Animal Ownership Bylaw

Resolution# 174-23

Moved by Deputy Mayor Langford

THAT Council give Responsible Animal Ownership Bylaw 1032-23 second reading as amended, with a second public hearing to be held June 26, 2023 prior to third reading.

CARRIED

12.2 RFD: Bylaw 1033-23, an Amendment to Land Use Bylaw 1018-21

Resolution# 175-23

Moved by Councillor Anderson

THAT Council give Amendment to Land Use Bylaw 1018-21 Bylaw 1033-23 second reading.

CARRIED

Resolution# 176-23

Moved by Councillor Welke

THAT Council give Amendment to Land Use Bylaw 1018-21 Bylaw 1033-23 third reading.

CARRIED

13. NEW BUSINESS

13.1 RFD: Bylaw 1037-23, an Amendment to Bylaw Enforcement Officer Bylaw 999-19

Resolution# 177-23

Moved by Deputy Mayor Langford

THAT Council give Bylaw 1037-23, an Amendment to Bylaw Enforcement Officer Bylaw 999-19 first reading.

CARRIED

Resolution# 178-23

Moved by Councillor Anderson

THAT Council give Bylaw 1037-23, an Amendment to Bylaw Enforcement Officer Bylaw 999-19 second reading.

CARRIED

Resolution# 179-23

Moved by Deputy Mayor Langford

THAT Council unanimously agree to consider third reading to Bylaw 1037-23, an Amendment to Bylaw Enforcement Officer Bylaw 999-19.

DEFEATED

13.2 RFD: Bylaw 1038-23, an Amendment to Community Standards Bylaw 976-18

Resolution# 180-23

Moved by Deputy Mayor Langford

THAT Council give Bylaw 1038-23, an Amendment to Community Standards Bylaw 976-18 first reading.

CARRIED

Resolution# 181-23

Moved by Councillor Welke

THAT Council give Bylaw 1038-23, an Amendment to Community Standards Bylaw 976-18 second reading.

CARRIED

Resolution# 182-23

Moved by Councillor Anderson

THAT Council unanimously agree to consider third reading to Bylaw 1038-23, an Amendment to Community Standards Bylaw 976-18.

CARRIED UNANIMOUSLY

Resolution# 183-23

Moved by Councillor Lambert
THAT Council give Bylaw 1038-23, an Amendment to Community Standards Bylaw 976-18 third reading.

CARRIED

13.3 RFD: New CPO Program Scope of Enforcement Policy

Resolution# 184-23

Moved by Deputy Mayor Langford
THAT Council adopt the new Peace Officer Scope of Enforcement Policy 271-23 as presented.

CARRIED

13.4 RFD: CPO Program Policies Review and Amendments

Resolution# 185-23

Moved by Councillor Welke
THAT Council amend the 231-110 Peace Officer Policy 231-10 Peace Officer Policy, 261-19 Peace Officer Firearm Policy, and 263-21 Peace Officer User of Force and Arrest Policy as presented.

CARRIED

13.5 RFD: High Level and District Chamber of Commerce Spring Clean Up

Resolution# 186-23

Moved by Mayor McAteer
THAT Council approve an increase to the High Level and District Chamber of Commerce 2023 Spring Clean Up budget from \$3,500 to \$5,500.

CARRIED

14. CORRESPONDENCE FOR ACTION

None.

15. CORRESPONDENCE FOR INFORMATION

15.1 Minister’s Awards for Municipal and Public Library Excellence

15.2 NAV Canada Navigation Services – High Level Airport

Resolution# 187-23

Moved by Councillor Anderson
THAT Council accept items 15.1 to 15.2 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

None.

17. QUESTION PERIOD

None.

None.

18. CLOSED SESSION

Mayor McAteer thanked the viewers, ending the public portion of the meeting and requested a motion to move into closed session.

Council broke at 8:06 pm and reconvened at 8:20 pm.

Resolution# 188-23

Moved by Councillor Anderson

THAT Council move into closed session at 8:20 p.m., pursuant to FOIP section 24(1)(b)(i), (c), and (d), respectively.

CARRIED

Per section 197(6) of the MGA, the following individuals remained in closed session:

Elected officials – C. McAteer, B. Langford, B. Anderson, J. Lambert, M. Liboiron (VC), and J. Welke; and

Staff – C. McAskile, H. Gavin, K. Straub, J. Phillips, B. Schnarr and L. Watters

Resolution# 189-23

Moved by Councillor Anderson

THAT Council move out of closed session at 9:40 p.m.

CARRIED

18.1 Fire Agreement with Dene Tha' First Nation
Advice from officials, per FOIP, Part 1, Division 2, s. 24

There was no resolution made after Council discussion.

18.2 103 Street Rehabilitation funding
Business Interests of a Third Party
FOIPP, Part 1, Division 2, s 16(1)

Resolution# 190-23

Moved by Councillor Anderson

THAT the Town of High Level proceed with the 103 Street Pavement Rehabilitation Project Option 3 AND fund unbudgeted project costs in the amount of \$625,000 through debenture.

CARRIED

18.3 RFD: Annexation Application
Interests of a Third Party FOIPP, Part 1, Division 2, s 16(1)

Resolution# 191-23

Moved by Councillor Lambert

THAT Council rescinds Resolution #162-23.

CARRIED

Resolution# 192-23

Moved by Councillor Welke
THAT Council confirms the Annexation Application accurately reflects the inter-municipal negotiations between the Town of High Level and Mackenzie County, approves the Service Transition Plans and Conditions, and that no objections to the proposed annexation have been received to date by the Town.

CARRIED

19. ADJOURNMENT

Resolution# 193-23

Moved by Councillor Welke

THAT Council adjourn the May 8, 2023, Regular Council meeting at 9:41 p.m.

CARRIED

[Original signed by C. McAteer]
Mayor

[Original signed by L. Watters]
Municipal Clerk