



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers, June 27, 2022 at 7:00 p.m.
Live Streamed through Town of High Level Facebook**

APPROVED MINUTES

IN ATTENDANCE:

COUNCIL

Crystal McAteer	Mayor
Boyd Langford	Deputy Mayor
Brent Anderson	Councillor
Robyn Dwyer	Councillor (arrived at 7:02pm)
Josh Lambert	Councillor
Jan Welke	Councillor (virtual)(left the meeting at 9:33pm)

STAFF

Clark McAskile	Chief Administrative Officer
Jeri Phillips	Director of Finance & Administration
Ruth Rolfe	Director of Community Services
Hayley Gavin	Director of Planning and Development
Rodney Schmidt	Director of Protective Services
Keith Straub	Director of Operations
Bill Schnarr	Communications Coordinator
Charles Carstens	Human Resources & IT Manager
Sandra Beaton	Municipal Clerk/Recording Secretary

REGRETS

Terry Jessiman	Councillor
----------------	------------

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:01 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for June 27, 2022

Request for additions or amendment to the agenda.

Resolution# 226-22

Moved by Councillor Lambert

THAT Council adopts the June 27, 2022 Regular Meeting Agenda as circulated.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

None.

6. APPROVAL OF THE MINUTES

6.1 June 13, 2022 Regular Council Meeting unapproved minutes.

Resolution# 227-22

Moved by Deputy Mayor Langford
THAT Council approves the June 13, 2022 Regular Council meeting minutes as circulated.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

8.1 Mayor's report

June 14 - 27, 2022

Jun 16 – Airport Beautification Task Force

Jun 16 – Alberta Municipalities Summer Caucus

1. Clean Energy Improvement (CIEP)

2. Climate Resilience Capacity Building Program

3. RCMP

4. Local Government Fiscal Framework (LGFF) is the NEW MSI 2024-2025

Jun 17 – Beaver First Nation Commemoration

Jun 22 – Regional Economic Development Initiative (REDI)

Jun 27 – Attended Dene Tha' First Nation, Inauguration of Chief Wilfred Hooka-Nooza

Resolution# 228-22

Moved by Councillor Dwyer
THAT Council accepts the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Dwyer
- Councillor Jessiman
- Councillor Lambert
- Councillor Welke

Deputy Mayor Langford:

Jun 22 – REDI

Councillor Anderson:

No meetings to report

Councillor Dwyer:

No meetings to report.

Councillor Jessiman:

N/A

Councillor Lambert:

Jun 16 – High Level and District Chamber of Commerce, new Board Members welcomed.

Councillor Welke:

No meetings to report.

Resolution# 229-22

Moved by Councillor Lambert
THAT Council accepts the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution# 230-22

Moved by Councillor Anderson
THAT Council accepts the Action List for information.

CARRIED

10.2 Capital Projects Status Report

Resolution# 231-22

Moved by Deputy Mayor Langford
THAT Council accepts the Capital Projects Status Report for information.

CARRIED

10.3 Events Listing

Resolution# 232-22

Moved by Councillor Dwyer
THAT Council accepts the Events Listing for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 RFD: Proposed Procurement
Policy 269-22
- From the June 20, 2022 CoW meeting.

Resolution# 233-22

Moved by Deputy Mayor Langford
THAT Council rescind the Town of High Level Purchasing Policy #212-06; and
FURTHER, THAT Council adopt the Town of High Level Procurement Policy #269-22.

CARRIED

12.2 RFD: Mosquito Control
- From the June 20, 2022 CoW meeting.

Resolution# 234-22

Moved by Councillor Dwyer
THAT Administration investigate the cost and effectiveness of spraying larvicide in the Town of High Level to minimize the annual mosquito population; and that Administration develop a public engagement strategy to collect input on mosquito control strategies, for consideration in the 2023 Budget.

CARRIED

13. NEW BUSINESS

- 13.1 RFD: 267-21 COVID-19 Mandatory Vaccination Policy
- From the June 20, 2022 CoW meeting.
- Resolution# 235-22**
Moved by Councillor Lambert
THAT Council repeal 267-21 Mandatory COVID-19 Vaccination Policy.
- CARRIED
- 13.2 RFD: Aerial Imagery and LiDAR Collection
- From the June 20, 2022 CoW meeting.
- Resolution# 236-22**
Moved by Deputy Mayor Langford
THAT Council allocates additional funds to the collection and processing of new aerial imagery and LiDAR data in 2022, with up-to a maximum of \$45,000 (Forty-Five Thousand Dollars) coming from the Utility Reserve.
- CARRIED
- 13.3 Briefing Note: Animal Control Bylaw, discussion re allowable animals
- From the June 20, 2022 CoW meeting
- General discussion regarding animal control and 'allowable' animals within the municipality.
- 13.4 RFD: Capital Project for audio/visual upgrade
- From the June 20, 2022 CoW meeting.
- Resolution# 237-22**
Moved by Councillor Welke
THAT Council approves the Capital Project be adjusted from \$70,000 to \$115,000 for the upgrade of Council Chamber Audio/Visual/Meeting Management System to be financed through General Reserves.
- CARRIED
- 13.5 RFD: Draft Strategic Plan 2022-2026
- Resolution# 238-22**
Moved by Deputy Mayor Langford
THAT Council directs Administration to table the amended Draft Strategic Plan 2022 – 2026 to the July 11, 2022 Regular Council Meeting.
- CARRIED
- 13.6 Briefing Note: Disaster Recovery Program update
- From the June 20, 2022 CoW meeting.
- Resolution# 239-22**
Moved by Mayor McAteer
THAT Council instruct Administration to follow up and arrange a meeting with Minister McIver, and table the Disaster Recovery Program to the July 11, 2022 Regular Council Meeting.
- CARRIED
- 13.7 RFD: 2022-2026 5 Year Capital Plan
- Resolution# 240-22**
Moved by Deputy Mayor Langford
THAT Council accept the 5 year Capital Plan as presented with the addition of the EMS First Response Unit to the 2022 fiscal year; and FURTHER, THAT Council authorize administration to proceed with the ordering of a Brush Truck with a budget not to exceed \$185,000.00, and the replacement Fire Department Tender not to exceed \$510,000.00 for the 2023 budget year.
- CARRIED

14. CORRESPONDENCE FOR ACTION

None.

15. CORRESPONDENCE FOR INFORMATION

15.1 Airport Beautification Task Force meeting minutes, April 12/2022

15.2 RCMP Management Advisory Board – Notice of Appointment Opportunity for the positions of Board Member, Vice-Chairperson and Chairperson.

15.3 Peace Library System (PLS) – 2021 Annual Report and 2021 Audited Financial Statements

15.4 Regional Economic Development Initiative meeting minutes, May 18, 2022

15.5 ToHL Letter to Assoc. Minister of Mental Health and Addictions – Concerns re staff shortages at the facilities in Area 1 of the North Zone of AHS.

Resolution# 241-22

Moved by Councillor Dwyer

THAT Council accept items 15.1 to 15.5 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

High Level resident

- Expressed concerns about monument/time capsule by the boat launch in Fort Vermilion (riverfront). The High Level and District Chamber of Commerce sign is gone...not repaired since the flood.
- Discussion RCMP tickets 'written off'.
- Tourism ideas in the region.

18. CLOSED SESSION

Mayor McAteer thanked the viewers and ended the public portion of the meeting.

Meeting recessed at 8:50 p.m.

Meeting resumed at 8:56 p.m.

Mayor McAteer requested a motion from Council to move into Closed Session.

Resolution# 242-22

Moved by Councillor Lambert

THAT Council move into Closed Session at 8:57 p.m., pursuant to FOIP section 17.

CARRIED

The following individuals remained in Closed Session:

Elected officials – C. McAteer, B. Langford, B. Anderson, R. Dwyer, J. Lambert and J. Welke.

Staff – C. McAskile and H. Gavin.

H. Gavin left the Closed Session at 9:06 p.m.

Councillor Welke left the Closed Session at 9:33 p.m.

Resolution# 243-22

Moved by Councillor Dwyer

THAT Council move out of closed session at 10:03 p.m.

CARRIED

18.1 Personnel – Evaluation – CAO
Disclosure harmful to personal privacy,
pursuant to FOIP Part 1, Division 2,
section 17(4)(f)

19. ADJOURNMENT

Resolution# 244-22

Moved by Councillor Lambert

THAT Council adjourn the June 27, 2022 Regular Council meeting
at 10:04 p.m.

CARRIED

[Original signed by C. McAteer]

Mayor

[Original signed by S. Beaton]

Municipal Clerk