



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING MINUTES
Council Chambers, August 3, 2021 at 7:00 p.m.
Live Stream through Town of High Level Facebook**

APPROVED MINUTES

IN ATTENDANCE:

| | | |
|-----------------------|------------------|--|
| <u>COUNCIL</u> | Crystal McAteer | Mayor |
| | Boyd Langford | Deputy Mayor |
| | Mike Morgan | Councillor |
| | Terry Jessiman | Councillor |
| | Jan Welke | Councillor |
| | Brent Anderson | Councillor |
| <u>STAFF</u> | Clark McAskile | Chief Administrative Officer |
| | Jeri Phillips | Director of Finance and Administration |
| | Ruth Rolfe | Director of Community Services |
| | Rodney Schmidt | Director of Protective Services |
| | Bill Schnarr | Communications Coordinator |
| | Hayley Gavin | Land Use and Planning Manager (via Zoom) |
| | Charles Carstens | Manager HR and IT Services |
| | Sandra Beaton | Municipal Clerk/Recording Secretary |

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for August 3, 2021

Additions or amendments to the agenda.

Resolution# 271-21

Moved by Councillor Anderson

THAT Council adopt the August 3, 2021 Regular Meeting Agenda as circulated.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

4.1 Licensed Child Care in the Town of High Level – Sandra Friesen-Peters, Stepping Stones Day Care Society; Nicki Dublenko, Child Development Day Homes; and Kim Gervais, AB Gov't

Sandra Friesen-Peters was joined by Nicki Dublenko who spoke of the history of Child Development Day Homes. A presentation on the potential of licensed childcare homes was delivered to Council.

5. DELEGATIONS

None.

6. APPROVAL OF THE MINUTES

6.1 July 5, 2021 Regular Council Meeting unapproved minutes.

Resolution# 272-21

Moved by Councillor Morgan
THAT Council approve the Regular Council meeting minutes of July 7, 2021 as circulated.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

8.1 Mayor's report

Jul 01 – Canada Day event
 Jul 07 – CEDI Working Group (cancelled due to lack of attendance)
 Jul 07 – DSL (Child Service)
 Met to discuss the Child Care situation in High Level
 Jul 07 – Golden Range Society
 First in-person meeting since Covid-19 lockdowns;
 Garage sale the week of July 23; and
 Regular social events (pie days, potlucks, birthday cakes, etc., to begin in August.
 Jul 08 – Airport Task Force
 Planning for the prep work for painting the entire airport.
 Jul 27 – Minister Shandro, Minister of Health
 Discussed: Multi-purpose facility, vaccine rate, bed closures.
 Jul 27 – Minister Madu (Minister of Justice/Solicitor General)
 Discussed: funding formula of policing, radio communication, Why Provincial Policing vs RCMP?
 Jul 29 – Minister Panda (Infrastructure), Associate Minister Fir (Red Tape Reduction), Associate Minister Nally (Natural Gas and Electricity)
 Discussed: Multi-purpose Facility, lack of lawn maintenance on Provincial Property, 700,000 to fix the elevator and venting system in the Provincial Building, Red Tape Reduction in our Municipal System; and the Film industry.
 Jul 29 – Summer Municipal Leaders Caucus
 Jul 29 – Wayne Lewis, West Fraser
 Discussion re Multi-purpose Facility and possible sponsorship.

Resolution# 273-21

Moved by Councillor Welke
THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillor are appointed:

- Deputy Mayor Langford

Deputy Mayor Langford:

Jul 07 – CEDI Working Group (cancelled due to lack of attendance)
 Jul 27 – Met with Minister Shandro and MLA Williams

- Councillor Anderson
- Councillor Jessiman
- Councillor Morgan
- Councillor Welke

Councillor Anderson:

Jul 26 – High Level Transportation Society
 Jul 27 – Met with Minister Shandro and MLA Williams
 Jul 29 – Met with Minister Panda, Associate Minister Fir, Associate Minister Nally and MLA Williams

Councillor Jessiman:

Jul 27 – Met with Minister Shandro and MLA Williams
 Jul 29 – Met with Minister Panda, Associate Minister Fir, Associate Minister Nally and MLA Williams
 Jul 31 – Grand Opening of the Little Red River Cree Nation service station

Councillor Morgan:

Jul 01 – Canada Day celebrations
 Jul 07 – Inter-Municipal Planning Commission meeting
 Jul 27 – Met with Minister Shandro and MLA Williams
 Jul 29 – Met with Minister Panda, Associate Minister Fir, Associate Minister Nally and MLA Williams

Councillor Welke:

Jul 12 – FASD Society
 Jul 27 – Met with Minister Shandro and MLA Williams
 Jul 29 – Met with Minister Panda, Associate Minister Fir, Associate Minister Nally and MLA Williams

Resolution# 274-21

Moved by Councillor Anderson
 THAT Council accept the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution# 275-21

Moved by Deputy Mayor Langford
 THAT Council accept the Action List for information.

CARRIED

10.2 Capital Project Status Report

Resolution# 276-21

Moved by Councillor Morgan
 THAT Council accept the Capital Project Status Report for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 RFD: Ice Resurfacers Options

Resolution# 277-21

Moved by Deputy Mayor Langford
 THAT Council approve an increase in the 2021 operating expense for Arena 2-72-10-520 for the rent of an ice resurfacers of up to \$10,000

from operational surplus; and furthermore directs administration to include final options for an ice resurfacer with the 2022 budget.

CARRIED

Resolution# 278-21

Moved by Deputy Mayor Langford
THAT Administration submit a grant application to support the purchase of an electric ice resurfacer.

CARRIED

13. NEW BUSINESS

13.1 Pre-Budget planning date selection discussion re September 17-18, 2021.

Resolution# 279-21

Moved by Councillor Morgan
THAT Council set aside September 17-18, 2021 for Pre-Budget planning meetings.

CARRIED

13.2 RFD: Inter-Municipal Planning Commission Policies and Procedures

Resolution# 280-21

Moved by Deputy Mayor Langford
THAT Council approve the quorum waiver for the Inter-Municipal Planning Commission Policies and Procedures as presented, subject to approval by Mackenzie County Council at their August 18, 2021 Regular Council meeting.

CARRIED

13.3 RFD: Licensed Child Care in the Town of High Level

Resolution# 281-21

Moved by Councillor Jessiman
THAT Council table the Licensed Child Care item to the August 30th Regular Council meeting.

CARRIED

13.4 RFD: Grants in Place of Taxes (GIPOT)

Resolution# 282-21

Moved by Councillor Jessiman
THAT Council authorize the write off amount of \$8,256.67 for provincial government's grants in place of taxes (GIPOT) the year ending December 31, 2020.

DEFEATED

14. CORRESPONDENCE FOR ACTION

14.1 AUMA Fall Convention Nov 17-19, 2021; and Meeting with Minister of Municipal Affairs

Resolution# 283-21

Moved by Deputy Mayor Langford
THAT all available elected officials attend the AUMA Fall Convention, November 17-19, 2021, in Edmonton; and FURTHER, THAT Administration schedule meetings with all available ministers attending the convention.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

- 15.1 ToHL letter of support for Northwestern Air Lease
- 15.2 ToHL letter to Minister McIver re New Municipal Population Estimate Model
- 15.3 NAV CANADA - stakeholder update
- 15.4 ToHL letter to AB Justice and Solicitor General, Enhanced policing
- 15.5 Crowsnest Pas – copy of letter to Prime Minister Trudeau re Bill C-21
- 15.6 Municipal Affairs – Town of High Level 2021 Gas Tax Fund
- 15.7 Claresholm – copy of letter to Premier Kenney re RCMP retro pay
- 15.8 Claresholm – copy of letter to Municipal Affairs re Council Code of Conduct Bylaw
- 15.9 RCMP 'K' Division - Enhanced Policing Agreement, High Level RCMP Detachment

Resolution# 284-21

Moved by Councillor Anderson
THAT Council accept items 15.1 to 15.9 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. CLOSED SESSION

Mayor McAteer thanked the viewers and requested a motion from Council to move into Closed Session.

Resolution# 285-21

Moved by Councillor Morgan
THAT Council move into closed session at 8:36 p.m., pursuant to FOIP Part 1, Division 2, sections 23 and 24.

CARRIED

Meeting recessed at 8:36 p.m.
Meeting resumed at 8:45 p.m.

The following individuals remained in the closed session:
Elected officials - C. McAteer, B. Langford, M. Morgan, T. Jessiman, B. Anderson and J. Welke.
Staff – C. McAskile, J. Phillips, R. Rolfe, R. Schmidt, B. Schnarr, C. Carstens, H. Gavin (via Zoom) and S. Beaton.

Resolution# 286-21

Moved by Councillor Anderson
THAT Council move out of closed session at 10:16 p.m.

CARRIED

18.1 Loomex -

Local public body confidences, pursuant to FOIP Part 1, Division 2, section 23(1)(a)

18.2 RFD: Land Sale -

Local public body confidences, pursuant to FOIP Part 1, Division 2, section 23(1)(a)

Resolution# 287-21

Moved by Councillor Anderson
THAT Council approves Land Purchase Application L21-001, and agrees to sell that portion of 9823385; 30; 51PUL as delineated in L21-001 at a rate per square metre that incorporates the appraised value of the property and all related costs incurred by the Town of High Level.

CARRIED

18.3 Evacuation Response, Request from Councillor Welke -

Advice from officials, pursuant to FOIP Part 1, Division 2, section 24(1)(b)(i)

18.4 Community Peace Officers -

Advice from officials, pursuant to FOIP Part 1, Division 24(1)(a) and (d)

Resolution# 288-21

Moved by Councillor Morgan
THAT Council instruct Administration not to fill the vacant community peace officer positions.

CARRIED

18.5 Regional Service Sharing Agreement -

Intergovernmental Relations and Advice from officials, pursuant to FOIP Part 1, Division 2, sections 21(1)(ii), and 24(1)(a), respectively.

19. ADJOURNMENT**Resolution# 289-21**

Moved by Councillor Morgan
THAT Council adjourn the August 3, 2021 Regular Council meeting at 10:17 p.m.

CARRIED

[Original signed by Crystal McAteer]

Mayor

[Original signed by Sandra Beaton]

Municipal Clerk