



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING  
Council Chambers, August 30, 2021 at 7:00 p.m.  
Live Stream through Town of High Level Facebook**

**APPROVED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Crystal McAteer Boyd Langford Mike Morgan Jan Welke	Mayor Deputy Mayor Councillor Councillor
<b><u>REGRETS</u></b>	Brent Anderson Terry Jessiman	Councillor Councillor
<b><u>STAFF</u></b>	Clark McAskile Jeri Phillips Ruth Rolfe Keith Straub Rodney Schmidt Bill Schnarr Hayley Gavin Charles Carstens Sandra Beaton	Chief Administrative Officer Director of Finance and Administration Director of Community Services Director of Operations Director of Protective Services Communications Coordinator Land Use and Planning Manager (via Zoom) Manager HR and IT Services Municipal Clerk/Recording Secretary

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

2.1 Regular Meeting Agenda for August 30, 2021

Additions or amendments to the agenda.

- Addition of Old Business Item 12.3 Council Planning Session (Doodle Poll)
- Addition of Closed Session item 18.6 Extra Butters Pictures funding request

**Resolution# 291-21**

Moved by Councillor Welke

THAT Council adopt the August 30, 2021 Regular Meeting Agenda as amended.

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

**5. DELEGATIONS**

5.1 Aaron Sorenson, Extra Butter Pictures

Introduction of his new movie project. Request to Council for tourism funding to assist with a local movie production.

**6. APPROVAL OF THE MINUTES**

6.1 August 3, 2021 Regular Council Meeting unapproved minutes.

**Resolution# 292-21**

Moved by Councillor Morgan  
THAT Council approve the Regular Council meeting minutes of August 3, 2021 as circulated.

CARRIED

6.2 August 19, 2021 Special Council Meeting unapproved minutes

**Resolution# 293-21**

Moved by Deputy Mayor Langford  
THAT Council approve the Special Council meeting minutes of August 19, 2021 as circulated.

CARRIED

**7. DELEGATION BUSINESS**

7.1 Extra Butter Picture request for tourism funding to be held in Closed Session,  
Business interests of a third party, pursuant to FOIP Part 1, Division 2, sections 16(1)(a)(ii) and 16(1)(b)

**8. MAYOR'S REPORT**

8.1 Mayor's report for Aug 3 – 30, 2021

Aug 03 – RCMP Meeting  
Aug 04 – Community Economic Development Initiative (CEDI)  
Aug 04 – Golden Range Society  
Aug 10 – Minister Sawhney (Transportation)  
Aug 10 – Minister Horner (Assoc. Minister of Rural Economic Devel.)  
Aug 10 – Minister McIver (Municipal Affairs)  
Aug 10 – Boreal Housing  
Aug 11 – Minister Schultz (Child Services)  
Aug 18 – Banner of Remembrance  
Aug 21 – Museum 30<sup>th</sup> Anniversary  
Aug 21 – Fox Haven 50<sup>th</sup> Anniversary  
Aug 24 – Town Hall meeting re Child Care  
Aug 25 – Breakfast meeting re Child Care  
Aug 26 – Boreal Housing

**Resolution# 294-21**

Moved by Councillor Welke  
THAT Council accept the Mayor's report for information.

CARRIED

**9. COUNCIL COMMITTEE REPORTS**

9.1 Committee reports on which Councillor are appointed:

- Deputy Mayor Langford

Deputy Mayor Langford:

Aug 04 – Community Economic Development Initiative  
Aug 04 – Mackenzie Regional Waste Management Commission  
Aug 10 – Minister Sawhney (Transportation)  
Aug 10 – Minister Horner (Assoc. Minister of Rural Economic Develop.)

Aug 10 – Minister McIver (Municipal Affairs)

Aug 19 – Special Council Meeting

Aug 25 – Breakfast meeting re Child Care

- Councillor Anderson
- Councillor Jessiman
- Councillor Morgan
- Councillor Welke

Councillor Anderson:

Regrets.

Councillor Jessiman:

Regrets.

Councillor Morgan:

Aug 04 – Mackenzie Regional Waste Management Commission

Aug 10 – Minister Sawhney (Transportation)

Aug 25 – Breakfast meeting re Child Care

Councillor Welke:

Aug 10 – Minister Sawhney (Transportation)

Aug 10 – Minister Horner (Assoc. Minister of Rural Economic Devel.)

Aug 10 – Minister McIver (Municipal Affairs)

Aug 11 – Minister Shultz (Child Services)

Aug 17 – NW Alberta FASD Society

Aug 25 – Breakfast meeting re Child Care

**Resolution# 295-21**

Moved by Councillor Morgan

THAT Council accept the Councillor Committee reports for information.

CARRIED

## **10. ADMINISTRATIVE REPORTS**

### 10.1 Council's Action List

**Resolution# 296-21**

Moved by Deputy Mayor Langford

THAT Council accept the Action List for information.

CARRIED

### 10.2 Capital Project Status Report

**Resolution# 297-21**

Moved by Councillor Morgan

THAT Council accept the Capital Project Status Report for information.

CARRIED

### 10.3 Financial Report – July 2021

**Resolution# 298-21**

Moved by Deputy Mayor Langford

THAT Council accept the Financial Report – July 2021 for information.

CARRIED

### 10.4 Monthly Report to Council – July 2021

**Resolution# 299-21**

Moved by Councillor Welke

THAT Council accept the Monthly Report to Council – July 2021 for information.

CARRIED

**11. ADMINISTRATIVE INQUIRIES**

None.

**12. OLD BUSINESS**

12.1 Rodeo grounds update –  
outstanding item on Council's Action  
List

**Resolution# 300-21**

Moved by Deputy Mayor Langford  
THAT Council receive the rodeo grounds update item for information.

CARRIED

12.2 RFD: Community Park – Final Re-  
Design

**Resolution# 301-21**

Moved by Councillor Welke  
THAT the detailed design prepared by WSP Canada Group Limited for  
the redesign of Community Park, (including relocation of Dog Park) is  
accepted as presented, with the budget not to exceed \$3,300,000.

CARRIED

12.3 Council Planning Session

Discussion.

**13. NEW BUSINESS**

13.1 Briefing Note: National Day for  
Truth and Reconciliation,  
September 30, 2021.

**Resolution# 302-21**

Moved by Deputy Mayor Langford  
THAT Council recognize National Day for Truth and Reconciliation,  
September 30, 2021.

CARRIED

13.2 RFD: Tourism Enhancement  
Grants

**Resolution# 303-21**

Moved by Deputy Mayor Langford  
THAT the enhancement grant applications be approved as follows:

High Level Ag Exhibition Association application for the Extreme Indian  
Relay Races Final at the Rodeo Grounds on September 17 – 19, 2021  
for \$5,000; and

High Level Minor Hockey for Junior A Team exhibition games, NWJHL  
Goes North on September 17 – 19, 2021 for \$5,000.

CARRIED

**14. CORRESPONDENCE FOR ACTION**

14.1 Chief Gary Kipling, Beaver First  
Nation

**Resolution# 304-21**

Moved by Councillor Morgan  
THAT Council authorize Mayor McAteer (or designate) to attend  
Beaver First Nation Indian Residential School and Indian Day School  
Commemoration Event and Unveiling of Monument on September 24,  
2021.

CARRIED

14.2 NWR FASD Society – Mackenzie Network

**Resolution# 305-21**

Moved by Councillor Welke  
 THAT Mayor McAteer attend the International FASD Day event and Grand Opening of the NWR FASD Society Building, and provide a few words during the opening ceremony.

CARRIED

14.3 Community Economic Development Initiative, Invitation (CEDI) & Request – Webinar participation

**Resolution# 306-21**

Moved by Councillor Morgan  
 THAT Council authorize Mayor McAteer's participation in the Community Economic Development Initiative webinar on September 29, 2021.

CARRIED

**15. CORRESPONDENCE FOR INFORMATION**

- 15.1 Rocky Mountain House – Letter to Minister Panda re Cancellation of Household Hazardous Waste Funding
- 15.2 Northern Alberta Elected Leaders meeting – Sep 17/2021
- 15.3 Recycling Council of Alberta conference – Sep 20 – Oct 1/2021
- 15.4 Engagement Sessions on the *Libraries Act* legislation and Red Tape Reduction
- 15.5 Dene Tha' First Nation – Ltr to Ministers Mclver and Horner re CEDI Partnership with the Town of High Level, Aug 10/2021
- 15.6 Ag and Forestry email re Renewal of the Joint Forest Management Agreement, Aug 10/2021
- 15.7 RCMP Quarter 1 2021 Community Letter and statistics
- 15.8 Infrastructure Asset Management AB - October 13-14, 2021 workshop
- 15.9 TOHL - Thank you letters re Summer 2021 Ministers visits
- 15.10 TOHL – Letter to Minister Panda re airport water issues, Aug 23/2021
- 15.11 ATCO – Invitation to the Spruce Meadows 'Masters' Tournament
- 15.12 Municipal Affairs – TOHL Senate Election and Referendum Funding Letter, Aug 5/2021

**Resolution# 307-21**

Moved by Councillor Morgan  
 THAT Council accept items 15.1 to 15.12 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD**

None.

**18. CLOSED SESSION**

Mayor McAteer thanked the viewers and requested a motion from Council to move into Closed Session.

**Resolution# 308-21**

Moved by Councillor Welke  
 THAT Council move into closed session at 8:47 p.m., pursuant to FOIP Part 1, Division 2, sections 21, 24, and 25.

CARRIED

Meeting recessed at 8:47 p.m.  
Meeting resumed at 9:00 p.m.

The following individuals remained in the closed session meeting:  
Elected officials: C. McAteer, B. Langford, M. Morgan, and J. Welke.

Staff: C. McAskile, J. Phillips, R. Rolfe, K. Straub, R. Schmidt, H. Gavin (via Zoom), B. Schnarr, C. Carstens, and S. Beaton.

**Resolution# 309-21**

Moved by Councillor Welke  
THAT Council move out of closed session at 10:09 p.m.

CARRIED

18.1 RFD: 97 Street Sidewalk Project - Advice from officials and Economic and other interests of a public body, pursuant to FOIP Part 1, Division 2, sections 24(1)(c) and 25(1)(b) and (c), respectively.

**Resolution# 310-21**

Moved by Councillor Welke  
THAT Council approve the 97th street sidewalk project as bid with a delay to the 2022 Capital Projects; and

FURTHER, That Administration is instructed to bring back alternatives to improve traffic flow at the 97 Street and 105 Avenue intersection.

CARRIED

18.2 RFD: Sanidump / Truckfill project - Advice from officials and Economic and other interests of a public body, pursuant to FOIP Part 1, Division 2, sections 24(1)(c) and 25(1)(b) and (c), respectively.

**Resolution# 311-21**

Moved by Deputy Mayor Langford  
THAT Council allocates \$ 170,000.00 from the Utility Reserve to the Sanidump and Truckfill Project.

CARRIED

18.3 Civic Center Generator Project  
Discussion - Advice from officials and Economic and other interests of a public body, pursuant to FOIP Part 1, Division 2, sections 24(1)(c) and 25(1)(b) and (c), respectively.

**Resolution# 312-21**

18.4 Funding request – Minor Hockey Intergovernmental Relations and Advice from officials, pursuant to FOIP Part 1, Division 2, sections 21(1)(ii), and 24(1)(b)(i), respectively

Moved by Councillor Morgan  
THAT Council approve funding to a maximum of \$1250 for the Junior A Team exhibition games, NWJHL Goes North on September 17-19, 2021, if matched by Mackenzie County.

CARRIED

18.5 Regional Service Sharing Agreement - Intergovernmental Relations and Advice from officials, pursuant to FOIP Part 1, Division 2, sections 21(1)(ii), and 24(1)(a), respectively.

18.6 Extra Butter Pictures -  
Business interests of a third party,  
pursuant to FOIP Part 1, Division 2,  
sections 16(1)(a)(ii) and 16(1)(b)

**Resolution# 313-21**

Moved by Deputy Mayor Langford  
THAT Council approve a \$100,000 grant from the Tourism  
Improvement Fee Reserve to Extra Butters Pictures for the filming of  
the project titled "Guitar Lessons".

CARRIED

**19. ADJOURNMENT**

**Resolution# 314-21**

Moved by Councillor Morgan  
THAT Council adjourn the August 30, 2021 Regular Council meeting at  
10:10 p.m.

CARRIED

[Original signed by Crystal McAteer]

Mayor

[Original signed by Sandra Beaton]

Municipal Clerk