



Minutes of the Committee of Whole Meeting held September **15, 2025, at 7:00 p.m.**
in the Council Chambers, Town Hall, 10203-105th Avenue, High Level, AB

In Attendance:

Council:	Mayor Crystal McAteer Deputy Mayor Boyd Langford Councillor Brent Anderson Councillor Josh Lambert Councillor Mark Liboiron Councillor Jan Welke
Staff:	Viv Thoss, Chief Administrative Officer Roy Amalu, Director of Finance Jena-Rayé Clarke, Director of Community Services Romer Talampas, Financial Analyst Bill Schnarr, Communications Coordinator Aya Balmores, Relief Legislative & Executive Assistant
Consultants:	Barb Wilson, HR Consultant (via Teams) Jane Dauphinee, Planning and Development Consultant (via Teams)
Regrets:	Keith Straub, Director of Operations

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF MEETING AGENDA

2.1 Adoption of Meeting Agenda

Moved by Councillor Liboiron

026-25 THAT the Committee of the Whole Council meeting agenda for September 15, 2025, BE ADOPTED.

Carried

3. DELEGATIONS

There were no delegations scheduled for this meeting

4. ADOPTION OF MINUTES

4.1 Minutes of the Committee of the Whole Council Meeting held June 16, 2025 for adoption.

Moved by Deputy Mayor Langford

027-25 THAT the Minutes of Committee of the Whole Council meeting held June 16, 2025, BE ADOPTED.

Carried

5. OLD BUSINESS

There were no old business items brought forward.

6. NEW BUSINESS

There were no new business items brought forward.

7. CORRESPONDENCE FOR ACTION

There were no items for correspondence for action

8. COMMITTEE REPORTS

8.1 IDP/ICF Discussion

Ahead of the Town's Intermunicipal Development Plan Committee meeting with Mackenzie County, Jane Dauphinee, Planning and Development Consultant, provided Council with a briefing on the Intermunicipal Development Plan (IDP) and the Intermunicipal Collaboration Framework (ICF). She offered to answer any questions Council might have had. No questions were raised during the session.

Jane Dauphinee, Planning and Development Consultant left the meeting at 7:10 p.m.

8.2 Mayor McAteer Request: FCM 2024 MAMP Grant Application & Reporting Details

Moved by Deputy Mayor Langford

028-25 THAT the Committee of the Whole DIRECT Administration to table the FCM 2024 MAMP Grant Application & Reporting Details to the next Regular Council meeting to be held October 14, 2025.

Carried

8.3 Draft 2026-2029 Core Budget

Moved by Councillor Lambert

029-25 THAT the Committee of the Whole RECOMMEND that Council RECEIVE the draft 2026-2029 the core budget report and presentation for information.

Carried

9. NOTICES OF MOTION

There were no notice of motions brought forward.

10. QUESTION PERIOD

There was no one in gallery attendance who wished to speak.

11. RECESS TO IN-CAMERA MEETING

11.1 Recess to In-Camera Meeting

Moved by Councillor Welke

030-25 THAT pursuant to the *Access to Information Act*, the meeting BE CLOSED to the public on the basis that the subject matter of all agenda items to be considered related to matters listed under Section 29 (Advice from Officials) and Section 19 (Disclosure harmful to business interests of a third party) of the *Access to Information Act*.

- **Advice from Officials**
- **Boreal Housing Update**

Committee of the Whole recessed into an In-Camera meeting at 7:34 p.m.

Carried

12. RECONVENE COMMITTEE OF THE WHOLE MEETING

12.1 Reconvene Committee of the Whole Meeting

Moved by Councillor Anderson

031-25 THAT the Committee of the Whole meeting BE RECONVENED.

The Committee of Whole Meeting reconvened at 9:17 p.m.

13. IN-CAMERA ITEMS

There were no in-camera items brought forward.

14. ADJOURNMENT

Moved by Councillor Liboiron

**032-25 THAT there being no further business of the Committee of the Whole meeting,
it BE ADJOURNED.**

THE COMMITTEE OF WHOLE MEETING ADJOURNED AT 9:17 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER