



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers, September 27, 2021 at 7:00 p.m.
Live Stream through Town of High Level Facebook**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Mike Morgan Terry Jessiman Jan Welke Brent Anderson	Mayor Deputy Mayor Councillor Councillor Councillor (via Zoom) Councillor
<u>STAFF</u>	Clark McAskile Jeri Phillips Ruth Rolfe Rodney Schmidt Bill Schnarr Hayley Gavin Charles Carstens Sandra Beaton	Chief Administrative Officer Director of Finance and Administration Director of Community Services Director of Protective Services Communications Coordinator Land Use and Planning Manager Manager HR and IT Services Municipal Clerk/Recording Secretary

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:01 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for
September 27, 2021

Additions or amendments to the agenda.
- Addition of item 14.1 Paddle Prairie Metis Settlement request
- Addition of item 15.5 Alberta Infrastructure letter

Resolution# 333-21

Moved by Councillor Jessiman
THAT Council adopt the September 27, 2021 Regular Meeting Agenda
as circulated.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

None.

6. APPROVAL OF THE MINUTES

6.1 September 13, 2021 Regular
Council Meeting unapproved minutes

Resolution# 334-21

Moved by Councillor Anderson
THAT Council approve the Regular Council meeting minutes of
September 13, 2021 as circulated.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

8.1 Mayor's report

September 14-27, 2021

Sep 14 – Airport Beautification Task Force
Sep 17 – Northern Alberta Elected Leaders (NAEL)
Sep 22 – Regional Economic Development Initiative (REDI)
Sep 23 – Mackenzie Frontier Tourist Association (MFTA)

Resolution# 335-21

Moved by Councillor Morgan
THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which
Councillor are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Morgan
- Councillor Welke

Deputy Mayor Langford:

Sep 17 – NAEL
Sep 22 – REDI

Councillor Anderson:

Sep 27 – High Level Transportation Society

Councillor Jessiman:

Sep 14 – Airport Beautification Task Force
Sep 15 – High Level Policing Society

Councillor Morgan:

No meetings to report.

Councillor Welke:

Sep 23 – Northwest FASD Society

Resolution# 336-21

Moved by Deputy Mayor Langford
THAT Council accept the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution# 337-21

Moved by Councillor Anderson
THAT Council accept the Action List for information.

CARRIED

10.2 Upcoming Events

Resolution# 338-21

Moved by Councillor Morgan
THAT Council accept the Upcoming Events List for information.

CARRIED

10.3 Capital Project Status Report

Resolution# 339-21

Moved by Councillor Anderson
THAT Council accept the Capital Project Status Report for information.

CARRIED

10.4 Financial Report – August 2021

Resolution# 340-21

Moved by Deputy Mayor Langford
THAT Council accept the Financial Report – August 2021 for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 Rural Municipalities of Alberta – 2021 Fall Convention & Tradeshow, Nov 23-26, 2021 in Edmonton.

Resolution# 341-21

Moved by Councillor Morgan
THAT all Councillors who wish to attend the Rural Municipalities of Alberta 2021 Fall Convention & Tradeshow whether in person or virtual be allowed to do so.

CARRIED

13.2 Potential to meet with RCMP K Division Commanding Officer at the AUMA Conference Nov 17-19, 2021.

Resolution# 342-21

Moved by Councillor Welke
THAT Council meet with RCMP K Division Commanding Officer at the AUMA Conference Nov 17-19, 2021; and

FURTHER, THAT the topics for discussion are as follow:

- 1) Update on the Community Peace Officer Communications with local RCMP,
- 2) The goal attainment of the Enhanced Policing Option 2 pilot from the summer of 2021 and the willingness to continue, alter or cancel the program, and

3) Any information on the plans for change of service levels based on the funding through the Alberta Policing Funding Model.

CARRIED

13.3 RFD: Library Memorandum of Understanding
- From the Sep 20/2021 CoW meeting.

Resolution# 343-21

Moved by Councillor Morgan

THAT the Memorandum of Understanding (MOU) with the High Level Library Board, having been reviewed by the High Level Library Board and Town Council, is accepted as presented with recommended changes including booking procedures changes for room 110, 150 and the program room, and the financial costs for maintenance and exterior grounds removed.

CARRIED

13.4 RFD: Vitalization Grant Program Application V21-001
- From the Sep 20/2021 CoW meeting

Resolution# 344-21

Moved by Councillor Jessiman

THAT Council approve Vitalization Grant Program Application V21-001 for \$20,000.00 (Twenty-Thousand Dollars), with all funding allocated to the 2021 Vitalization Grant Program budget from General Reserve.

CARRIED

13.5 RFD: Mandatory Vaccination
- From the Sep 20/2021 CoW meeting.

Councillor Welke declared a pecuniary interest (MGA s. 170) and left the meeting (Zoom) at 7:30 p.m.

Resolution# 345-21

Moved by Councillor Jessiman

THAT Council adopt 267-21 Mandatory COVID-19 Vaccination Policy.

CARRIED

13.6 RFD: Restrictions Exemption Program, Town Facilities
- From the Sep 20/2021 CoW meeting

Resolution# 346-21

Moved by Councillor Morgan

THAT Council approve the application of the restrictions exemption program for adult group activities and rentals, and Town adult group events at Town facilities.

CARRIED

Councillor Welke returned (via Zoom) to the meeting at 7:52 p.m.

14. CORRESPONDENCE FOR ACTION

14.1 Paddle Prairie Metis Settlement – Request for letter of support

Resolution# 347-21

Moved by Deputy Mayor Langford

THAT Council direct Administration to provide a letter of support for Paddle Prairie Metis Settlement in support of their Metis Settlement General Council Strategic Partnership Initiative.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

- 15.1 Town of Sundre – copy of letter to Premier Kenney re the RCMP retroactive pay.
15.2 Town of Sundre – copy of letter to Minister McIver re keeping the Council Code of Conduct Bylaw requirement as a legislated requirement.
15.3 Regional Economic Development Initiative NW meeting minutes, June 23, 2021
15.4 Peace Library System – Board meeting highlights, September 18, 2021
15.5 Minister Panda, Infrastructure – Water supply at Footner Lake

Resolution# 348-21

Moved by Councillor Jessiman
THAT Council accept items 15.1 to 15.5 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. CLOSED SESSION

Mayor McAteer thanked the viewers and requested a motion from Council to move into Closed Session.

Resolution# 349-21

Moved by Councillor Morgan
THAT Council move into closed session at 7:59 p.m., pursuant to FOIP Part 1, Division 2, sections 16, 17, 21, 23, 24 and 27.

CARRIED

The following individuals remained in the closed session:
Elected officials – C. McAteer, B. Langford, M. Morgan, T. Jessiman, B. Anderson and J. Welke (zoom).
Staff – C. McAskile, J. Phillips, R. Rolfe, R. Schmidt, B. Schnarr, C. Carstens, H. Gavin and S. Beaton.

Meeting recessed at 8:57 p.m.
With the exception of J. Phillips and C. Carstens, all other staff left when the meeting recessed.

Meeting resumed at 9:15 p.m. with Gwendolyn Stewart-Palmer of Shores Jardine LLP participation via Zoom.

Resolution# 350-21

Moved by Councillor Anderson
THAT Council move out of closed session at 9:54 p.m.

CARRIED

18.1 RFD: Northwest Species at Risk Memorandum of Understanding - Intergovernmental Relations and Advice from officials, pursuant to FOIP, Part 1, Div 2, section 21(1)(a)(ii), and 24(1)(a) and (d), respectively.

Resolution# 351-21

Moved by Councillor Welke
 THAT Council direct Administration to provide Alberta Northwest Species at Risk Committee with 60 days' notice of the intention to amend the Memorandum of Understanding removing Section 2 "Administrative Support", with offer to the Committee to renegotiate financial and administrative support at the September 29, 2021 Alberta Northwest Species at Risk Committee meeting.

CARRIED

18.2 RFD: FVSD Urban Busing - Intergovernmental Relations and Advice from officials, pursuant to FOIP Part 1, Div 2, sections 21(1)(a)(ii), 24(1)(a) and (b), respectively.

Resolution# 352-21 amended by Res# 366-21

Moved by Councillor Morgan
 THAT Council approve ~~the signage permit for school bus stops after a period of public consultation.~~ a Temporary Development Permit for the Fort Vermilion School Division bus stops with a November 30th, 2021 expiry date, in conjunction with public engagement and a permit appeal period.

CARRIED

18.3 RFD: Loomex Agreement - Business interests of a third party, Personal privacy and Advice from officials, pursuant to FOIP Part 1, Division 2, sections 16(1)(a)(ii), 17(1) and 24(1)(c), respectively.

Resolution# 353-21

Moved by Deputy Mayor Langford
 THAT Council enter into an agreement with Loomex Group to amend the current airport services agreement, specifically to sever the Airport Management services.

CARRIED

18.4 (A) Annexation Agreement - Intergovernmental Relations, Local public body confidences and Privileged information, pursuant to FOIP Part 1, Div 2, sections 21(1)(a)(ii), 23(1)(a), 27(1)(a) and (b)(iii), respectively.

Resolution# 354-21

Moved by Councillor Anderson
 THAT Council enter into an annexation agreement with Mackenzie County for the inclusion of the High Level Airport land.

CARRIED

(B) Regional Service Sharing Agreement - Intergovernmental Relations and Advice from officials, pursuant to FOIP Part 1, Div 2, sections 21(1)(a)(ii), and 24(1)(b)(i), respectively.

Resolution# 355-21

Moved by Councillor Jessiman
 THAT Council enter into a Regional Services Sharing Agreement with Mackenzie County.

CARRIED

19. ADJOURNMENT

Resolution# 356-21

Moved by Councillor Morgan
 THAT Council adjourn the September 27, 2021 meeting at 9:56 p.m.

CARRIED

[Original signed by Crystal McAteer]
 Mayor

[Original signed by Sandra Beaton]
 Municipal Clerk