



Town of High Level
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High Level, AB T0H 1Z0
Canada

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town@highlevel.ca
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<Date>

<Affected Authority>

<Address Line 1>

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<Address Line 3>

Attn: <Name>

VIA EMAIL: <Email address>

Re: Town of High Level Notice of Proposed Annexation

On August 3, 2022, Town of High Level Council initiated the process to annex a portion (approximately 1,870.02 ha) of lands within Mackenzie County to the north of High Level. The annexation will permit the Town to manage its airport lands, which are located within Mackenzie County.

We are enclosing a copy of the Notice of Proposed Annexation approved by Town Council, which contains a map showing the proposed area to be annexed. This notification is being provided to you in accordance with the provisions of the Municipal Government Act, RSA 2000, c.M-26.

As part of the process, the Town will be holding an information open house for landowners, affected local authorities, and the general public to discuss the annexation, including the process. The Town wishes to invite you to attend the information open house to be held Wednesday September 7, from 3:00 p.m. to 8:00 p.m. at the Town of High Level Town Hall.

We are interested in hearing from you in relation to the proposed annexation. If you are not able to attend the information open house, please feel free to send your comments to Ms. Hayley Gavin, Director of Planning & Development at 780-502-0778 or via email to hgavin@highlevel.ca

If you have any questions, kindly do not hesitate to contact me.

Yours truly,

Clark McAskile
CAO, Town of High Level

Enclosure: Notice of Proposed Annexation
cc: Town of High Level Council