



**TOWN OF HIGH LEVEL
COUNCIL AND COMMITTEES PROCEDURAL AMENDMENT BYLAW
BYLAW NO. 964-16**

WHEREAS the Municipal Government Act, R.S.A. 2000, c. M-26 governs the conduct of Councils, Councillors, Council Committees; municipal organization and administration; public participation; and the powers of a municipality;

WHEREAS the Municipal Government Act, R.S.A. 2000, c. M-26 (hereinafter referred to as “the Act”), as amended, provides that a municipality may pass a bylaw to the procedure and conduct of Council;

WHEREAS the Council of the Town of High Level, in the Province of Alberta, deems it appropriate to amend the Council and Committees Procedural Bylaw to provide a process for meeting through electronic communication.

NOW THEREFORE the Council of the Town of High Level, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That Section 19 of Bylaw 893-10 be amended in its entirety to the following:

MEETING THROUGH
ELECTRONIC
COMMUNICATION

- a) Councillors may attend a Council meeting by means of electronic communications.
- b) A Councillor may attend a Regular Council Meeting by means of electronic communications no more than three (3) times a year.
- c) A Councillor shall only be permitted to attend a meeting by means of electronic communications if the location in which the meeting is to be held is equipped in a manner such that enables all Councillors participating in the meeting to watch or hear one another.
- d) A Councillor attending a meeting by electronic communications is deemed to be present at the meeting for whatever period of time the connection via electronic communications remains active.

- e) The Mayor shall announce to those in attendance at the meeting that the Councillor is attending the meeting by means of electronic communications.
- f) When a vote is called, Councillors attending by means of electronic communications shall be asked to state their vote only after all councillors present in the meeting have cast their votes by a show of hands.
- g) A Councillor attending an in Camera session by electronic communications must ensure that they are in a secure location.

READ A FIRST TIME this 27th day of June, 2016.

READ A SECOND TIME this 27th day of June, 2016.

READ A THIRD AND FINAL TIME this 27th day of June, 2016.

SIGNED AND PASSED this 27th day of June, 2016.

(Original signed)

MAYOR

(Original signed)

MUNICIPAL SECRETARY